## STANDARD BARRETT

### ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to AcharyaNagarjuna University, Recognized Under Section 2(f) of UGC Act 1956-New Delhi) **Amravati Road, Gorantla, Guntur – 522034 (A.P)** 

Email: st\_anns\_coll@yahoo.co.in Website:www.stannscollegeforwomen.org

**Criterion: VI** 

**Metric –6.1.1** 

### 6.1: Institutional Vision and Leadership

6.1.1 The Institutional Governance and Leadership are in accordance with the Vision and Mission of the Institution and it is visible in various Institutional Practices such as NEP implementation, Sustained Institutional Growth, Decentralization, participation in the Institutional Governance and in their Short Term and Long Term Institutional Perspective Plan.

### 2023-24

S. No	File Description
1	Vision and Mission
2	Governance & Leadership
3	Organogram
4	Short Term Long Term Institutional Perspective Plans
5	College Development Committee
6	College Development Committee Minutes
7	IQAC
8	<b>Decentralization of Committees</b>
9	Implementation of NEP-Out come Based Education
10	Committees Duties and Responsibilities
11	Mechanism of Feedback collection

# STANSFREETH HUMEN

#### ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University, Recognized Under Section 2(f) of UGC Act 1956-New Delhi) Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

**Metric** – **6.1.1** 

**Criterion: VI** 

 $Email: st\_anns\_coll@yahoo.co.in \ Website: www.stannscollegeforwomen.org$ 



## Criterion-VI Governance, Leadership & Management

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

Vision and Mission





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Amravati Road, Gorantla, Guntur - 522034 (A.P)

Email: st\_anns\_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

#### VISION:

Academic Excellence Value-based education enrichment of Innovative skills and transforming them as empowered women.

#### **MISSION:**

By inducing the novel techniques to achieve excellence in education, enhance ethical values for the holistic development of the students, the college aims to brighten the lights of the rural women by providing ideal and diversified learning environment.

#### **OBJECTIVES:**

- To promote an integral and holistic growth of young minds through inter personal relationship.
- To install socially desirable instincts, attitude and aptitude.
- To reinforce the ethical values like simplicity honesty, hard work and commitment.
- To blend scarred and secular education.
- To transform them into well-adjusted personalities to cope up with the challenges emerging in the society and home life.
- To train students for employment and entrepreneurship.
- To emerge the students as competent individuals and reach the excellence.

Affiliated to
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Nagarjuna
University
Affiliated Acharya
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PRINCIPAL

St. Ann's College for Women

GORANILA, GUNIUR-522 034





# ENRICH CARGO ME STANDARD CONTRACTOR CONTRACT

#### ST. ANN'S COLLEGE FOR WOMEN

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**Governance & Leadership** 



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## SOCIETY OF ST. ANNE PHIRANGIPURAM (SSAP)

The Origin of the Society of St. Anne, Phirangipuram can be traced back to 19th century in the state of Tamil Nadu, India. It was founded by ThatipatriGnanamma, a lay woman, who hailed from Phirangipuram, a small village in Guntur District, Andhra Pradesh. During her time, the education of young girls was an impossible dream. Gnanamma kept constantly in touch with the illiterate girls in the locality and identified education as a principal means of empowering them. For this vision to materialize, she started a school exclusively for girls in 1863. Inspired by her committed service to the cause of women, two young girls requested mother Gnanamma to let them help her in the wonderful cause in the capacity of nuns. Accepting their request, she sent them to be formed at St. Ann's Novitiate of the Good Shepherd Congregation in Bellary. After their initial formation, these two young girls, became sisters in 1874 and thus a religious Congregation with a specific vision for the betterment of women known as Society of the Sisters of St. Anne was born. The Congregation was founded out of the pressing need for empowering women through education. Therefore, it was the mission that demanded the formation of our Congregation.

The Congregation received pontifical status on 13th May, 1999 by Pope John Paul II. And it was divided into two administrative regional units with separate headquarters in Phirangipuram and Hyderabad. The two regions were elevated to the status of Provinces in 2008.

The main apostolate of the Congregation is education and evangelization. To actualize the dream of Foundress ThatipatriGnanamma Congregation started colleges even in remote villages with the sole aim of providing higher education for girls. Today, SSAP are a band of willing hands, committed minds and compassionate hearts engaged in a journey of religious fervour with a committed mission towards a just and equal society.

St. Ann's College started as a degree college in 1997 and progressed to offering Post Graduation programs since 2002 oriented towards the cause of need-based education, aiming at optimum growth.



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Email: st\_anns\_coll@yahoo.co.in Website:www.stannscollegeforwomen.org

### **Governing Body Members**

1.	Sr. AnthonammaPyreddy	Pyreddy – President		
2.	2. Sr.Fatima Rani Pentareddy – Vice Pr		Vice President	
3.	Sr.Margaret Priyanka Gade		<ul> <li>Secretary/Correspondent</li> </ul>	
4.	. Sr.Lakshmi Jyothi Vanga – Treasure		Treasurer	
5.	Sr.Maria Regina Aduri		- Member	
6.	Sr.Lourdu Mary Golamari		- Member	
7.	Sr.Philomenamma Yeruva	<ul><li>Member</li></ul>		



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#### ST. ANN'S COLLEGE FOR WOMEN

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**Metric – 6.1.1** 

**Criterion: VI** 

Email: st\_anns\_coll@yahoo.co.in Website: www.stannscollegeforwomen.org



## Criterion-VI Governance, Leadership & Management

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Organogram



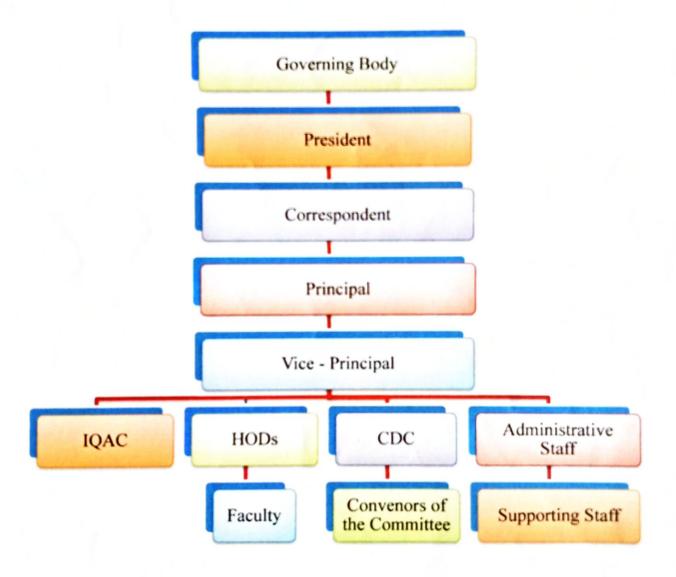
(Affiliated to Acharya Nagarjuna University,

Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

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## College Orgonagram





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# ST ANS PLEES TO HUME

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**Short Term and Long Term Institutional Perspective plans** 

Academic year:2023-24



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Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st anns coll@yahoo.co.in

## Website: www.stannscollegeforwomen.org Perspective Plan for Academic Year - 2023-24

The College Development committee has approved the following perspective plan for the

Academic year 2023-24.

1. Preparations for NAAC Accreditation process: To speed up the work of NAAC Accreditation proceedings on 7 criterions, aim to get a good grade.

- 2. Expert peer team visits for NAAC preparation: To achieve good grade the management and IQAC plan to arrange expert peer team visit in different time schedule for getting good number of suggestions and valid instructions.
- 3. Plan of Action for conversion of 3 majors to single major programmes: As per the order of APSCHE A plan of Action to be framed for conversion of 3 major UG programme to single major UG programme.
- 4. MOU's & Collaborations: In order to improve the knowledge sharing intension to collaborate with other colleges, Institutions, companies for updating faculty exchange programmes, mentor-mentee ship, plant visits, internships etc.
- 5. Feed-Back Mechanism: Based up on the feedback policy of the college feedback to be collected from different stake holders on the Academic performance & Ambience of the Institution.
- 6. International Workshops: Plan to conduct International Workshops through on line/offline mode.
- 7. A Seminar on Intellectual Property Rights: To organize a Seminar on Intellectual Property Rights to encourage promotion of research consultancy and innovation among staff.
- 8. NCC & NSS Programme activities to be updated.



# TANK COLEGE CHANGE

#### ST. ANN'S COLLEGE FOR WOMEN

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**Criterion: VI** 

**Metric – 6.1.1** 



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**College Development Committee** 

2023-24



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Amaravathi Road, Gorantla, Guntur - 522034 (A.P)

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## LIST OF STAFF FOR THE ACADEMIC YEAR 2023-2024

S.No	Name of the Participant	Department
01	Dr.Sr. Fatima Rani P.	Principal
02	Mrs.R. Sharon Rose	Vice-Principal
03	Mr. SK. Mehaboob Subhani	HOD Dept of Mathematics
04	Mrs. J. Prameela Rani	HOD Dept of Commerce
05	Mrs. B.Joyce	HOD Dept of Chemistry
06	Mrs.M. Anjana Devi	Lecturer Dept of Commerce
07	Mr.Ch. Rama Rao	HOD Dept of Physics
08	Mrs.G. Sailaja	PG Librarian
09	Mrs.D.Swarna Charani Rai	HOD Dept of Computer science
10	Dr.J.Pratapa Reddy	HOD Dept of Statistics
11	Mrs.M.Usha Rani	HOD Dept of MCA
12	Mrs.K.Vanaja	HOD Dept of Bio Technology
13	Dr.G.Radhika	HOD Dept of MBA
14	Dr. P. Lakshmi Narasimha Rao	Prof Dept of MBA
15	Mrs.G.Saroja	Lecturer Dept of Commerce
16	Mrs.G. Anitha Bhanu	Lecturer Dept of Chemistry
17	Mrs.B. Usha Rani	HOD Dept of BCA
18	Mrs.G.Vijaya Lakshmi	Lecturer Dept of Statistics
19	Mrs. K. Vidyadhari	HOD Dept of Botany
20	Mr.D. Simon	Lecturer Dept of Botany
21	Mrs.D. Venkata Ramanamma	Lecturer Dept of MCA
22	Mrs.P. Sandhya	HOD Dept of English
23	Mrs.Sk. Mahaboob Subani – Commerce	Lecturer Dept of Commerce
24	Mrs.I. Adi Lakshmi	HOD Dept of Sanskrit
25	Mrs.D.Anitha	UG Librarian
26	Mr.G.Bala Show Reddy	HOD Dept of Physical Education
27	Sr.G.Margaret Priyanka	Lecturer Dept of Bio
		Technology
28	Mrs. B. Ranjitha	HoD Dept of Micro biology
29	Mrs.L. Mary Anusha	Lecturer Dept of Mathematics
30	Miss.G. Vani	Lecturer Dept of MCA
31	Mrs. Lt. K. Susmitha	Associate NCC Oficer



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Website: www.stannscollegeforwomen.org

32	Sr.T.Sandhya	Lecturer Dept of MBA
33	Dr.V.Vani	1
		Lecturer Dept of MBA
34	Miss.B. Manasa	Lecturer Dept of MCA
35	Miss.P. Anitha	Lecturer Dept of MCA
36	Mrs.R.Phani Rajya Lakshmi	HOD Dept of Telugu
37	Miss.N.Sri Harika	Lecturer Dept of Physics
38	Miss.K.Grace Shanthi Ann	Lecturer Dept of English
39	Mrs.J.Sirisha	Lecturer Dept of MBA
40	Mrs.K.Swathi	Lecturer in Physics
41	Mr.J.Venkateswara Rao	Lecturer Dept of MCA



Dr. S. Fatime Run F

# ENRICH CANAL STATE OF THE STATE

#### ST. ANN'S COLLEGE FOR WOMEN

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**Metric – 6.1.1** 



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**College Development Committee Minutes** 

	Date: 01-08-201
-	Time: 10:00 a.m
$  \gamma  $	Cenue: Conference Hall
-	Granam Block
-	
-	Pouncipal Don. Sn. Fatima Rani. P
09	iganized a egeneral Staff Meeting with UG & PG
sto	aganized a eyeneral Staff Meeting with UG & PG  aff on 1st August, 2003 at 10:00 A.M. im Conference  all of eyeneman Black
1-11	all of Gnanam Block.
0.1	The meeting was started with
Op	ening prayer by Principal followed by Scripture
ne	ening prayer by Principal followed by Scripture ading by Mrs. M. Usha, HOD, Department of MCA
la.	the God's blessings and thanking the Losid Mining
for	voking God's blessings and thanking the Lond Almic the commencement of the Academic Year 2023-200
A	genda:
and the second s	The meeting was taken place with following Agenda.
th	tollouring Agenda.
	The same of the sa
0	Introduction of 4- Years UG honours Programmes
6	Semester Internship
	Time Tables and work Loads.
	Green, Energy and Envisionment Audit
	Anti Ragging Day
	Independence Day
	NAAC Process.
	This is the first meeting held de
the	Maamic reac sous- xq.
• I	ntroduction of 4- Years us honours Programmes
	At the outset Dr. Sr. Fatima Rani.
~	rcipal had announced the commencement of classes

with thirteen Programmes of 4-year UG Honours with a single Major and one minor is introduced from the A. y. 2023-2024 and said about the Date of commencement of classes for Second Year - 3rd Semester from 17th August, 2003 & Final Year - V Semester B. Sc classes scheduled forom 1st September, 2023. · Semester Internship: Pouncipal had given guidelines for commencement of Semester internship and its procedures of planning the Titles, Tie up companies, Venue of SIT and its made of doing etc. for B. Com and BCA - V semester students. · Timetables and work loads: Principal instructed the HOD's and faculty. members about the preparation of time tables and work loads of UG first year / I semester, Second year / III semester and final year / V Semester (for B.Sc classes only). students for the Academic Year 2023-Dy and suggested them to prepare as per the New syllabus patterin introduced in the academic year 2003-by and PG HOD's are also asked to submit their Time Tables including workloads based upon the central timetable prepared by Timetable Committee. Green, Energy, and Envisionment Audit: three member committee named by of Mr. D. Dinesh Kumar, Energy Auditon, Mr. R. Vijay Krishna, Environment Auditor, Mr. A. Karthik, Green Auditor from Nature Science Foundation (NSF), Coimbatoon, Tamilradu, India going to visit the collège on

	DATE
	Envisionment Audit Principal quided the Laculty for
	Envisionment of Jon conduction of youen, Energy and
	Envisionment Audit Principal guided the faculty for making arrangements and Laboratories must be updated with the axistance of IQAC.
	with the updated
	attistance of JQAC.
	Act: 0
	· Anti-Ragging Day:
	Anti Ragging & Vincipal said about the conduction of
	the Ragging Day / Week at College Level from 18th to
	August, 2023 by Arti-Ragging Committee as per
	directions of University Grant Commission (UGC)
	Anti Ragging Day / Week at College Level from 12th to 18th August, 2023 by Anti-Ragging Committee as per directions of University Grants Commission (UGC).
	· Independence Day:
	Celobration of I 1 - 1 0
	palaiotism to be second of independence Day symbolizes
	patriotism to be organized in collège campus directed by Principal.
	NAAC Process:
	Para I I I I
	nembers to undate the Contrains with HOD's and faculty
	The Collection will be a silver and a silver a silver and
1	Turbus 10 total powers 100 to
4	
	Coordinator, JKC College, Guntur, Dr. P.L. Navasimha Rao,
+	Perofessor in Department of MBA had given guidelines to the faculty on these points along with JQAC members.
+	to the faculty on these points along with TORC mil
-	v v v v v v v v v v v v v v v v v v v
1	The meeting was concluded with the quotation "Concentrate all your thoughts upon the work in hand" said by the Paincipal.
1	quotation "Concentrate all your thought
1	in hand " said by the Principal.
	of the same of the
1	

0.1/D	. Name of the faculty	Signature
UV.	11913. R. Sharan Par	Robons
-001	Prancela Rani	m
- vy ·	Ch. Roma P.	9
0.2	No. V. Parata D. M.	mer
	Vanaia.	K. Vourig
-01_	John Rani	M. wall
08	Mrs. G. Sarain	G. Salge.
09	Mrs. K. Vidyadhani	Cho.
10	Mars. G. Anitha Bhany	Ana
	Mors. I. Adi Lakshmi	2. Adilati
10	Mors. B. Ranjitha	B. Raujithe
13	Mary Anusha	Long.
-14	1993. G. Vijaug Lakshmi	growth.
15	Mars. P. Sandhus	
16,	Mors. R. Phani Rajya Lakshmi	(APP)
17	Muss. W. One Harika	N. Stillanka
	Mrs. K. Swathi	K. Swathi
19	Miss. K. Grace Shanthi Ann	KejsAn
<u> ೩</u> ೦	More. B. Toyce	Rom
21	My. D. Simon	Sino
88	Mr. S. M. Subani (Commerce)	
23	Mors. M. Anjana Devi	M. Aris
SY	Sn. Margaret Priyanka	
25	Mars. D. Anitha	D. Autho
26	Mr. G. Bala Show Reddy	(B)
27	Mrs. K. Susmitha	7. Sura ita
88	Mors. D. Swarna charani orai	
29	Mors. B. Usha Rani	B. Usha Rani
30	Mrs. D.V. Ramanamna	Ph ()
31	Miss. G. Vani	G.Van B:Marasa
3Q.	Miss. B. Manasa	B: Maraia

		DATE
3.1	lo. N	
01.	Mr. S. M. Subani	Signature
ON.	Mar P. Subani	Signature
03	0. (1)	& Olann
04	Mrs. J. Prancela Rani	m
05	Mr. Ch. Rama Rap	9
06.	Dr. J. Pratapa Reddy Mrs. K. Vanaja	July -
07	1/// 1/10/21/20	K Voutig
08	Mrs. M. Usha Rani Mrs. G. Saraja	m. wall
09	Mars K VIII	G. Salger.
10	Mors. K. Vidyadhari	Char.
- 11	More. G. Anitha Bhanu	Ana
10	Mors. I. Adi Lakshmi	2. Adilatishi
13	Mrs. B. Ranjitha	B. Raujithe
14	More C. Mary Anusha	Long.
15	Mors. G. Vijaya Lakshmi	google '
16-	Sumanya	9 1 Sep
17	nuya Lakshmi	MAD
18	On Haraka	N. Stillanka
10	Mrs. K. Swathi	Tr. Swathi
-17	Miss. K. Grace Shanthi Ann	KepsAn
20	Mrs. B. Toyce	Rom
- QI	Mr. D. Simon	Sino
99	Mar. S. M. Subani (Commence)	
23	Mors. M. Anjana Devi	M. Aris
2y	Sr. Margaret Priyanka	b ~
25	Mars. DAnitha	D. Awtho
26	Mr. G. Bala Show Reddy	(B)
27	Mrs. K. Susmitha	J. Surilla
28	Mrs. D. Swarna charani rai	
29	Mors. B. Usha Rani	B. Usha Rani
30	Mrs. D.V. Ramanamma	re le
31	Miss. G. Vani	GVan
3Q.	Miss. B. Manasa	BiMarasa

S.No. Name of 11	
S.No. Name of the face 33. Miss. P. Anitha	ulty Signature
34. Mr. J. Venkateswara Ra	
35. Dr. P. L. Narasimha Ra	
36. Dr. G. Radhika	o P. L. Narsun
DT. Ch. T. Can M	Room
38. Dr. V. Vani	
39. Mare. T. Sincel	Vaus
40. Mrs. G. Sailaja.	J. Simbe G. Sanife
J. Salaja.	4 Same
	ALC Felin 7
	PRINCIPAL  St. Ann's College for Women  Gorantia, Guntur-522 034.
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	PRINCIPAL St. Ann's College for Women

Date: 21/08/2023 Venue: Conference Hall Gnanam Block Time: 1.30PM Principal Dr. 5x. Falima Rani. P. Organized a general Staff with UG & PG staff on 21st August 2023 at 1:30 pm in Conference hall of gnanam block.

The meeting was started with opening prayer

madina his Miss. Manasa by principal followed by scripture reading by Miss. Manasa Department of MCA invoking God's blessings to meet the Challenges of NAAC. The meeting was taken place with the following Agenda. \* NAAC Process \* Student - Syllabus hand book \* Criterion wise-Files and Documents NAAC Process :-Principal advised the HOD's and faculty members to update the faculty profile details, students Centric methods on teaching, Learning and Evaluation etc. These points were enlightened by Dr. P. L. Narasimha Rao, Professor in department of MBA. Student- Syllabus hand Book Principal suggested HOD's of the Departments about the preparation of syllabus hand books for last five fears i.e from 2018-2013. student-syllabus hand book consists of syllabus and model question papers for each programme. The work was assigned to the in charges of first, Second and final years of B.Sc., B. Com and BCA along with the help of another lecturer as assistance. Principal had guided the faculty on these points along with DAAC members.

	rion wise - Files and Document riterion wise files and spegist	ors willing with
100	process to be unnoted	by me with
Crite	110n- In charge daded by the	principal.
	reeting was concluded with	the closing remarks of
Princi	Pal.	Company of the Compan
5. <b>∧</b> lo	06	Signature
1.	Name of the faculty	Signification of
	JMr. S. M. Subani	Bloo
2.	Mrs. R. Sharon Rose	and the same of th
3.	Mrs. J. Prameela Rani	10 / h
4.	Mr. CH. Rama Rao	The state of the s
5.	Dr. J. Pratapa Reddy	K. Vourfa
6.	Mrs. K. Vanaja	M. way
7.	Mrs.M. Usha Rani	G. Saroja
8.	Mrs. G. Saroja	G. Savel
9.	Mrs. K. Vidyadhari	Ans
10.	Mrs. G. Anitha Bhanu	8. Adileki
11.	Mrs. P. Adi lakshmi	B. Ranjithy
12.	Mrs. B. Rapjitha	,
13.	Mrs. L. Mary-Anusha	L. Many Anul
14.	Mrs. G. Vijaya lakshmi	9.01/
15.	Mrs. P. Sandhya	1 2 11 11-
16.	Miss. N. Sri Harika	N. Sn Hanko
17.	Mrs. R. Phani Rajya lakshmi	
18.	AACC V Swathi	K. Swath
19.	Miss. K. Grace shan-thi -Ann	teys.An
	Mrs. B. Joyce	Roman
20.	$\alpha$ $\alpha$ $\alpha$ $\alpha$	Sim
21.	Mr. S. M. Subani (commerce)	SKINAL
22.	Mrs. M. Dojana Devi	M.Aut
23-	Mrs. 141. Frigues oriunka	gr. Margant
24	5r. Margaret priyanka	al V
25	Mrs. D. Anitha Mrs. G. Bala show Reddy	No

		DA <sup>-</sup>	
	5.No	Name of the faculty Mrs. k. Susmitha	Signature Z. Swe * 1 to
	27	Mrs. k. Susmitha	7. Sue tota
	28	D. Swarpa charaoi voi	D.LCL
	29.	Mrs. B. Usha Rapi	B. USha Rain
	30	Mrs. D. V. Ramanamma	Bras -
	31	Miss. G. Vani	G.Vai
	32	Miss . B. Manasa	B. Manare p. Anither.
	33	Miss. P. Anitha	
	34	Mr. J. Venkateswara Rao	En
	<i>3</i> 5	Dr. P.L. Narasimha Rao	P. L. Narvan
	36	Dr. G. Radhika	Rady.
	37	5r. T. Sandhya	10 A 1/402
	38	Dr. V. Vani	Vame
	39	Mrs. J. Sirisha	J. Simhe
	40.	Mrs. G. Sailaja	Q. Servi
		Andrew Commencer	
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		partition of the state of the s	B& Folia
+			PRINCIPAL
+			St. Ann's College for Women Gorantia, Guntur-522 034.
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Staff Meeting DATE
Date: 31/08/2023
Venue: Con loss (in
Venue: Conference hall Gnanam Block
Block
Principal no cris D. D. D. ancipal a peneral
Principal Dr. Sv. Fatima Rani. P Organized a general staff meeting with UG & PG staff on 31st August 2023
at 3.00 P.M in Conference hall of Gnanam block
conjerence hall of gravium office
The meeting was started with opening prayer by
Principal followed scripture reading by Mrs. K. violhyadhari
repair ment of Botony invoking God's hiessings to
meet the challenges of NAAC.
The meeting was taken place with the following -Dgenda.
The state of the s
* NAAC Process - Add on/certificates Courses
Student Centric methods
* Criterion wise - Files and Documents.
0 11.
Resolutions:-
0/000 0 0 1/1 1/2 1/2 1
NAAC Process - Add on Certificate Courses
Principal advised HOD's of all the Departments to
Conduct Add- on the certificate courses at least one or
two for the post five years with all the necessary Sata
like Registration forms . Student envolment & attendate,
Syllabus and question paper with key for evaluation to
show the outcomes of the courses. The 4100's are also
instructed to prepare certificates for all the enrolled
students of the course. These files of these courses are to
be submitted to criterion-1. In-charge or Members with
a copy to TRAC.

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	5	student a	
		Principal instructed JHODS Iments to divide the teaching ities that had taken place 2018-19 to 2022-23 and of method. Participative methods	
	depar	tments instructed HOD:	is and facult of all the
	-Activ	ities to divide the leaching	ng-learning and Evaluation
	from	2018-10 I had taken place	for the last five years
	ential	method. Participative method ds of student centric method	ocument them into Experi-
	metho	ds of student centric method plained in previous meeting of Asst. professor in Dept.	had and problems sloving
	as ex	plained in method	Is with needed photographs
	prasad	Asst previous meeting	by Mr. 7. Bala Navendãa
	Coordi	Asst. professor in Dept. nator, JKC college, Guntur.	of physics and PAAC
_		ollege, quotur.	
	5.No	Alome of the	
plant of the last	1	Name of the faculty Mr.s.M. subani	Signature.
	2	Mys. D. shani	Somb A
	3	Mrs. T. Barren Rose	Klass
	4	Mrs. J. Prameela Rani Mr.CH. Rama Rao	(N
	.5	Dr. J. Pratapa Reddy	mush
	6	Mrs. k. Vanaja	and the second s
	7	Mrs. M. Usha Rani	K. Mange
	8	Mrs. G. Saroja	M. wast G. Saroja.
	9	J	G. Sarof
the contract of	10	Mrs. K. Vidyadhari Mrs. G. Anitha Bhanu	
Tarrena Property		Mrs. P. Adi Lakshmi	Ans O
Sheet and an a	12		J. Adilah
		Mrs. B. Ragitha	B. Raujithe
	13	Mrs. L. Mary Anusha	L. Mary Anule
-	14	Mrs- G. Vijaya lakshmi	9. Vyleni
1	15	Mrs. P. Sandhya	Pny
	16	Mrs. R. Phani Rajya lakshmi	APP,
-	17	Miss. N. Sri Harika	N. Si Hanke
+	18	Mrs. K. Swathi	K Swathi
-	_ 19	Miss. k. Grace shanthi Ann	Keyson,
-	20	Mrs. B. Joyce	Por
-		AA. O. SIMNO	$\sim M \cap \sim$

DATE

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5.No	Ma	
22	Name of the faculty Mr. S.M. Subari Co	Signature
23		Sk milw
24	Mrs. M. Anjara devi 5r. Margaret priyanka	M. Anst
25	Sr. Margaret priyanka	5r. Margaret
	W. Dith	DAlita
26	Mr.G. Bala show Reddy	(Pop)
27	14185. K. Susmitha	Tr. Suaritha
28	Mrs. D. Swarna charani rai	D. LUV
29	Mrs. B. Usha Rapi	B. usha Rani
30	Mrs. D. V. Ramanamma	20
31	Miss. G. Vani	GVai
32	Miss. B. Manasa	B Mana
33	Miss. P Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	An
35	Dr. P.L. Narasimha Rao	P.L. Nar.
36	Dr. G. Radfika	Rooling.
37	5x.T. Sandhya	susand
38.	Dr. V. Vani	Vaue
39	Mrs. J. Sirisha	J. Sinche_
40	Mys. G. Sailaja	G. Sous
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	Staff Meeting DATE DELLE
	Date : 09/10/2023
	Venue: Conference hall  Granam block
	En Conference hall
	grianam block
	Principal
	Principal Dr. Sr. Falima Rani. P Organized a general staff meeting with UG&PG staff on 9th October 2023  at 3.30 P.M in Conference half of Granner black
	at 3.30 P.M in C & PG staff on 9th october 2023
	J Gradian Olock.
	The meeting was started with opening prayer  By Principal followed by scripture reading by Mrs. R. Sharon  Rose vice principal and TEAC Coordinator invoking the  Blessings of Almighty God.
	by Principal dollar las started with opening prayer
	Rose vice principal by Scripture reading by Mrs. R. Sharon
	Flessings of Thrighty God.
	Jungary God.
	The meeting was daken of the
	The meeting was taken place with the following Agenda * Student Centric methods notes by e-Sevices
	* student Centric methods
	* Criterion wise - Files and documents.
Service Marianese Maria	Resolutions
	NAAC process- Teaching notes by e-devices
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1	of these TCT used study material and submit them
	to PAAC.
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Hu	dent centric methods	3 , 7
-11	As per the general staff methods the agenda of following studies og learning process, the HOD's rincipal to classify all the a eaching - learning and sixthe	peeting organized by princip
with	the agenda of following stud	dent centric methods in
teachi	ng learning process the HOO's	and faculty are reminded
Бу р	rincipal to classify all the a	clivities of the departments
	Training havicinala lancoina	and makelow 5/01/100
1	an others la	he documented along with
<i>_ Sирро</i>	rding photographs.	De Gamentea state
	J J-wayoupro.	<u> </u>
5.No	Name of the faculty	Signature
1	Mr. S. M. Subani	6 Salt n
2	Mrs. R. Sharon Rose	Rolan
3	Mrs. J. Prameela Rani	M
4	Mr. CH. Rama Rao	02
5	Dr. J. Pratapa Reddy	Mach
6	Mrs. k. Vanaja	k. Manafa
7	Mrs. M. Usha Rapi	why
8	Mrs. G. Saroja	G. Saraja.
9	Mrs. k. Vidyadhari	K. Volyalles
10	Mrs. G. Anitha Bhanu	Ans
11	Mrs. T. Adi Lakshmi	2. Adokli
12	Mrs. B. Ranjitha	B. Raujith
13	Mrs. L. Mary Anusha	
14	Mrs. G. Vijaya lakshmi	L. Many America
15	Mrs. P. Sandhya	pny
16	Mrs. R. Phani Rajya Lakshmi	NED
17	Miss. N. Sri Harika	N. SiHank
18	Mrs. K. swathi	16 Swath
19	Miss. k. Grace shanthi -Ann	Keph
20	Mrs. B. Joyce	Bon
21	Mr. D. Simon	din
22	Mr. S.M. Subhani (Commerce)	sum L
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		DATE
2	Mrs. M. Doi	
21	Mrs. M. Anjana devi	M. Aris
2.	MYCIOYET DOGUADIO	Sr. Margaret DAvitta
26	2. Dritha	By With
27	9. Bala show Rendy	
28	Mrs. k. susmitha	J. Suaritha
29	Mys. D. Swarna charani rai	9.20
30	Mrs. B. Usha Rani	B. USlaD:
	Mrs. D.V. Ramanamma	Rich
31	Miss. G. Vani	G.Vai
32	Miss. B. Manasa	B Manas
33	Miss. P. Anitha	P. Anitha
34	Mr. J. Venkateswara Rao	an
35	Dr. P.L. Narasimha Rao	P. c. nansen
36	Dr. G. Radhika	Koly.
37	5x.T. Sandhya	Suas
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39	Mrs. J. Sirisha	J. Simbe
40	Mrs. G. Sailaja	a. Sour
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	Stoff Meeting DATE
	JF Micering
_	Date: 31/10/2023
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	LOD-ference hall
	Gnanam block
	Deinald
	general Action Dr. Sr. Falima Rani. P organized a
	general staff meeting with UG & PG staff on 31st october
	2023 at 4.15 PM in Conference hall of gnanam block.
	The meeting was started with opening prayer by
	Principal thanking to God for all the Edessings and followed
	by scripture reading by Mrs. J. Prameela Rani HOD depart-
	ment of Commerce seeking the wisdom and perfect underst-
	anding from God almighty for the successful completion
	of the tasks.
	The meeting was taken place with the following
	7 geraa.
_	* NAAC process - Mapping of PO's, Co's and PSO's
	* Attainment of Po's, co's and Pso's
	* Continuous Internal assessment
	Resolutions
e e e e e e e e e e e e e e e e e e e	ROULLION
in the second	NAAC Process - Mapping of PO's, CO's and PSO's
-	Principal had advised the HOD's of all the departments
	to progress ahead in doing the Mapping of PO's, co's and
No. of Sec.	PSO'S of all programmes and courses of the concerned
	department and submit them to PAAC for verification as
~	per bloom's Taxonomy.
_	DILLO AL MONE CON DEL MONE
_	Attainment of PO's, CO's and PSD's
	Principal instructed the HOD's and faculty members about the preparation of attainment of PO's, co's and PSO's
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	iven to Criteria and Co	llege TPO. This document has to be
	inch	nt for the academic year 2023-24 nes from Dr. J. Pratapa Reddy, allege TPO. This document has to be arge.
5	No Name of the face	uty Signature
	1 Mr. 5.M. Subani	Som h
	Mrs. R. Sharon Rose	RAM
1	Mrs. J. Prameela Ran	
	Mr. CH. Rama Rao	Q/
	Dr. J. Pratapa Reddu	MARCH MARCHES TO THE PARTY OF T
1	Mrs. K. Varaja	k. vanaja
1		and y
8	Mrs. G. Saroja	G. Saroja
9	Mrs. K. Vidyadhari	
10		Ans
11	Mrs. P. Adi lakshmi	2. Asilotel.
12	Mrs. B. Ranjitha	B. Raujitle
13	Mrs. L. Mary Anusha	L. Mary And
14	Mrs. Vijaya lakshmi	B. OT Cee
15	Mrs. P. Sandhya	The state of the s
16	Mrs. R. Phani Rajya li	
17	Miss. N. Sri Harika	10. So Hanke
18	Mrs. K. Swathi	K Bwathi
19	Miss. K. Grace shanth	
20	Mrs. B. Joyce	Por
21	-Mr. D. simon	<u> </u>
22	Mr. 5.M. Subani (con	
23	Mrs. MAnjana devi	M. Ary
24	5r. Margaret Priyar	Oka Sr. Margard
25	Mrs . () 1700	Dichalla
26	Mr. G. Bala Show Re	
c	assmate	PAGE

		DATE
S.N	la Name	
27	Mrs. ke of the faculty	Signature
98	Mrs. O. C. in Mrs. O. C.	Signature The Substitute
29	D. Dwarna Characi ani	D.Lac
30	B. Usha Pagi	B. UslaRain
31_	Mrs. D. V. Ramanamma	
	Miss. G. Vani	G. Vai
<u>32</u>	Miss. B. Manasa	BoManase
33	Miss. PAnitha	P. Anitha
34_	Mr. J. Venkateswara Rao	(an)
35	Dr. P.L. Navasimha Rao	
36	Dr. G. Radhika	Rools.
37	Sr. T. Sandhya	- Suad
38	Dr. V. Vani	Van
39	Mrs. J. sirisha	J. Simbe
40	Mrs. Ff. Sailaja.	C. South
		PRINCIPAL  St. Ann's College for Women  Gorantia, Guntur-522 034.
		PRINCIPAL St. Ann's College for Women
		PRINCIPAL St. Ann's College for Women
		PRINCIPAL St. Ann's College for Women

	Staff Meeting DATE DELLE
	Pate: 01/11/2023
	Time: 9.30 PM
	Venue: Conference hall
	Gnanam Block
_	Principal Dr. Sr. Fatima Roni. P. Organized a general
_	Thereng with 1)6 & PG Statt on Is Routing
	2023 at 2.30 pm in Conference hall of Granam block
	The and I de all and a grouper by
	The meeting starded with opening prayer by
	Principal followed by scripture reading by Mrs. L. Mary Anusha Lect. Department of Mathematics PNUOKING God's
	blessings and thanking the lord for the grace he has been
	Showering all these days.
	att mor days.
	NAAC Process
	Mapping of PO's, co's and PSO's
	Attainment of PO's, CO's and PSO's
	Continuous Internal Assessment
	Principal Dr. Sr. Fatima Rani introduced the Resource
	person Dr. A. leela Mohan Rao, Former Retired Principal
	Gout college who has vast knowledge in outcome Eased
	Education (OBE) and Bloom's taxonomy of UGC.
	The following points were discussed
	Mapping of Po's, cos and Psos
	Dr. A. Leela Mohan Rao explained the need of outcomes
	Fosed Education, it's importance in the NEP-2020 and also
	discussed about stating POs, cos and PSOs and how to
	map them.
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-	- JV	leeting concluded with the	closing gemarks and a
+	5hort	prayer by the principal.	
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+	5.1	1 11 / 11	
	5.No	Name of the faculty	Signature e_0 1
	5.No	Mr. S. M. Subani	82h-4
	2	Mrs . R. Sharon Rose	Solo-
	5.No 1 2 3	Mrs . R. Sharon Rose Mrs . T. Prameela Roni	82h-4
	1 2 3 4	Mr. 5. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao	Solt 1
	2	Mr. 5. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Roma Rao Dr. J. Pratapa Reddy	Solo 1 Land
	1 2 3 4	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja	Solt 1
	1 2 3 4 5 6	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Uanaja Mrs. M. Usha Rani	Roman
	1 2 3 4 5 6 7 8	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja	Solt in Roman in the second in
	1 2 3 4 5 6 7 8	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari	Romania W. Varia W. Varia G. Saroja
	1 2 3 4 5 6 7 8	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari Mrs. G. Anitha Bhanu	Roman
	1 2 3 4 5 6 7 8 9	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Roma Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari Mrs. G. Anitha Bhanu Mrs. T. Adi lakshmi	Rom Rom Rom Rom Rom Rom Rom Rom G. Sargia  G. Sargia  Ans T. Acilokh.
	1 2 3 4 5 6 7 8 9 10	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. K. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari Mrs. G. Anitha Bhanu Mrs. P. Adi lakshmi Mrs. B. Ranjitha	Romaniele B. Raujitle
	1 2 3 4 5 6 7 8 9 10 11 12	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. K. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari Mrs. G. Anitha Bhanu Mrs. G. Adi lakshmi Mrs. B. Ranjitha Mrs. L. Mary -Anusha	Rom Rom Rom Rom Rom Rom Rom Rom G. Sargia  G. Sargia  Ans T. Acilokh.
	1 2 3 4 5 6 7 8 9 10 11 12 13	Mrs. S. M. Subani Mrs. R. Sharon Rose Mrs. J. Prameela Rani Mr. CH. Rama Rao Dr. J. Pratapa Reddy Mrs. k. Vanaja Mrs. M. Usha Rani Mrs. G. Saroja Mrs. k. Vidyadhari Mrs. G. Anitha Bhanu Mrs. G. Adi lakshmi Mrs. B. Ranjitha Mrs. L. Mary Anusha Mrs. G. Vijaya lakshmi	Romanithe Rought
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5. No Name of the faculty Signature 18. Mrs. K. Swath; K. Gwath; 19. Miss. K. Grace Shanthi-Drin 20. Mrs. B. Joyce 21. Mr. D. Simon 22. Mr. S. M. Subani (commerce) 23. Mrs. M. Anjana devi 24. Sr. Margaret priyanka 26. Mrg. Bala Show Reddy 27. Mrs. D. Swarna charani Rab 28. Mrs. D. Swarna charani Rab 29. Mrs. B. Usha Rani 29. Mrs. B. Usha Rani 30. Miss. G. Vani 31. Miss. G. Vani 32. Miss. B. Marasa 33. Miss. P. Anitha 34. Mr. J. Venkaleswara Rao 35. Dr. P. L. Narasimha Rao 36. Vani 37. T. Sandhya 38. Dr. V. Vani 39. Mrs. J. Sirisha 40. Mrs. G. Sailaja	5.No	Nome	Simondano
80 Mrs. B. Joyce  81 Mr. D. Simon  92 Mr. S. M. Subani (Commerce)  93 Mrs. M. Anjana devi  94 Sr. Margaret priyanka  95 Mrs. R. Anitha  96 Mrs. Reddy  97 Mrs. K. Susmitha  98 Mrs. D. Swarna charani Rab  99 Mrs. B. Usha Rani  90 Mrs. B. V. Ramanamma  91 Miss. G. Vani  92 Mrs. B. Marasa  93 Mrs. D. V. Ramanamma  94 Mrs. B. Marasa  95 Mrs. D. V. Ramanamma  96 Mrs. D. V. Ramanamma  97 Mrs. D. V. Ramanamma  98 Mrs. D. V. Ramanamma  99 Mrs. D. V. Ramanamma  90 Mrs. D. V. Ramanamma  90 Mrs. G. Vani  90 Mrs. G. Radhika  90 Mrs. J. Venkatesuara Rao  90 Mrs. J. Sirisha  10 Mrs. J. Sirisha  11 Mrs. J. Sirisha  12 Mrs. J. Sirisha  13 Mrs. J. Sirisha  14 Mrs. J. Sirisha  15 Mrs. J. Sirisha  16 Mrs. G. Sailaja	18.	Mrs 1/ of the faculty	Signature
90 Mrs. B. Joyce 91 Mr. D. Simon 92 Mr. S. M. Subani (commerce) 93 Mrs. M. Anjana devi 94 Sr. Margaret priyanka 95 Mrs. D. Anitha 96 Mrs. Reddy 97 Mrs. K. Susmitha 98 Mrs. D. Swarna charani Rab 99 Mrs. B. Usha Rani 99 Mrs. B. Usha Rani 90 Mrs. B. V. Ramanamma 91 Miss. G. Vani 91 Mrs. B. Marasa 92 Mrs. B. V. Ramanamma 93 Miss. B. Marasa 94 Mrs. T. Venkatesuara Rao 95 Mrs. J. Venkatesuara Rao 96 Mrs. J. Sandhya 97 Mrs. J. Sirisha 98 Mrs. J. Sirisha 99 Mrs. J. Sirisha 99 Mrs. J. Sirisha 90 Mrs. J. Sirisha 90 Mrs. J. Sirisha 90 Mrs. J. Sirisha 91 Mrs. J. Sirisha 92 Mrs. J. Sirisha 93 Mrs. J. Sirisha 94 Mrs. J. Sirisha 95 Mrs. J. Sirisha 96 Mrs. J. Sirisha 97 Mrs. J. Sirisha 98 Mrs. J. Sirisha 99 Mrs. J. Sirisha 90 Mrs. G. Sailaja	19	Miss K C	K. Owalk
91 Mr. D. Simon  22 Mr. S. M. Subani (commerce)  93 Mrs. M. Anjana devi  24 Sr. Margaret priyanka  25 Mrs. D. Anitha  26 Mr. Bala Show Reddy  27 Mrs. K. Susmitha  28 Mrs. D. Swarna charani Rab  29 Mrs. B. Usha Rani  30 Mrs. D. V. Ramanamma  31 Miss. G. Vani  32 Miss. B. Marasa  33 Miss. P. Anitha  34 Mr. J. Venkateswara Rao  35 Dr. P. L. Narasimha Rao  36 Dr. P. L. Narasimha Rao  37 Sr. T. Sandhya  38 Dr. V. Vani  39 Mrs. J. Sirisha  40 Mrs. G. Sailaja  PRINCIPAL  PRIN	20	Trace charth Ann	
Mrs. M. Subani (commerce)  Mrs. M. Anjana devi  Sr. Margaret priyanka  Mrs. D. Anitha  Mrs. E. D. Swarna charani Rab  Mrs. D. V. Ramanamma  Mrs. D. V. Ramanamma  Miss. G. Vani  Mrs. B. Mrs. B. Mrs. B. Mrs. B. Mrs. B. Marasa  Mrs. B. Marasa  Miss. F. Anitha  Mrs. B. Marasa  Miss. P. Anitha  Mr. J. Venkateswara Rao  Mr. J. Venkateswara Rao  Mrs. J. Sandhya  Mrs. J. Sirisha  Mrs. J. Sirisha  Mrs. G. Sailaja  Mrs. G. Sailaja   Mrs. G. Sailaja   Mrs. G. Sailaja   Mrs. G. Sailaja   Mrs. G. Sailaja	91	O. JOUCE	1800
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95 Mrs. D. Anitha 26 Mrg. Bala show Reddy 27 Mrs. k. Susmitha 28 Mrs. D. Swarna charani Rado 29 Mrs. B. Usha Rani 30 Mrs. D. V. Ramanamma 31 Miss. G. Vani 32 Miss. P. Anitha 33 Mr. J. Venkateswara Rao 35 Dr. P. L. Narasimha Rao 36 Dr. G. Radhika 37 Sr. T. Sandhya 38 Dr. V. Vani 39 Mrs. G. Sailaja 30 Mrs. G. Sailaja 31 Mrs. G. Sailaja 32 Mrs. G. Sailaja		Mars A. Subani (commerce)	And the second s
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Mrs. k. Susmitha  Mrs. k. Susmitha  Mrs. D. Swarna charani Rab  Mrs. B. Usha Rani  Mrs. D. V. Ramanamma  Miss. G. Vani  Miss. B. Marasa  Miss. P. Anitha  Mr. J. Venkateswara Rao  Dr. P.L. Narasimha Rao  Dr. G. Radhika  Sr. T. Sandhya  Mrs. J. Sirisha  Mrs. G. Sailaja   Mrs. G. Sailaja   Mrs. G. Sailaja		Mis. Witha	
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Miss. D. V. Ramanamma  Miss. G. Vani  Miss. G. Vani  Miss. B. Marasa  Miss. P. Anitha  Miss. P. Anitha  Mr. J. Venkalcswara Rao  Mr. J. Venkalcswa		Mrs. D. Swarna charani Rab	0.600
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Miss. P. Anitha  P. Anitha  My. J. Venkaleswara Rao  Dr. P. L. Narasimha Rao  Consult  Anitha  P. A	30-		
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Dr. G. Radhika  Sr. T. Sandhya  Sumul  Mrs. J. Sirisha  Mrs. G. Sailaja  PRINCIPAL  PRINCIPAL	34	Mr. J. Venkaleswara Rao	
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38 Dr. V. Vani 39 Mrs. J. Sirisha 40 Mrs. G. Sailaja  PRINCIPAL	36	Dr. G. Radhika	Rose.
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St. Ann's College for Women  Gorantia, Guntur-522 034.		St. G	Ann's College for Women

	61-11 DATE DATE
	Staff Meeting DATE
-	Oale:04/11/2023
	Time: 3.15 PM
	Venue: Conference Fall
	Gram El
	Gnanam Block
	Principal Dr. Sr. Fatima Rani. P organized a general
	Staff meeting with ug & PG staff on 4th November 2023.
	at 3.15 PM in Conference hall of Granam block.
	The meeting was started with opening prayer by
	DYINCIPAL TOLLARD F. CONTOLING MODELLOS MY NID. A CONTOLING
	Lect. Department of Foolish invoking The now of the
	the lord almighty for his grace and support in the
	NAAC preparation process.
	The meeting was taken place with the following
	agenda.
	1000
	As a part of NAAC preparatory process, Mock peer team visits are very essential for successful NAAC journey.
	team visits are very essential for successful NAAC
	journey.
	A mock peer team visit, provides useful information
	that can be used to improve academic program and
_	identify areas where additional work is needed. By
	Conducting a mock visit, an external perspective of the
	gegular process is verified and reviewed.
	- Face
	Principal guided all the HOD's and faculty mem-
1	bers about the preparations for Mock peer team visit
-	going to be held on 9th November 2093. The members of
	the Mock peer team are Dr. S. Sankar, Refired principal,
1	ANR College Gudivada, Mr. S.R. k Prasad, Director PG Courses
4	JKC College Guntur and Mr. P. Gopi Chand, vice principal
	classmate

The		DATE
JKC	College Guntur	
prince	The route map of the visit ipal and suggested the depart	was announced by the Iments to update all
	Principal guided all the HOD! departments ready for the v	s and faculty members to lisit and make it success
Ju		
I	Meeting concluded with the	closing momarks and
Short	prayer by the principal.	cooling yer inti
	1 June principal.	and a second
	100 12 12 17 2 17 23	
5. No	Name of the faculty	signature
<u>J</u> .	JVIV. S.M. Subani	Solo n
2.	Mrs. R. Sharon Rose	Me
3.	Mrs. J. Prameela Roni	000
<u> </u>	Mr. CH. Rama Rao	mess2
5.	Dr. J. Pratapa Reddy	
6.	Mys. k. Vanaja Mys. M. Usha Rani	K. Manofa
7.		G. Saroja,
<b>8.</b> 9.	Mrs. G. saroja Mrs. K. Vidyadhari	
9. 10.	Mrs. G. Anitha Banu	Aos
10.	Mrs. P. Adi Lakshmi	8. Adilakti
12.	Mrs. B. Ranjitha	B. Raujitle
13	Mrs. L. Mary Anusha	L. Mary Anule
14	Mrs. G. Vijaya Lakshmi	16.0.pe
15	Mrs. P. Sandhya	part
	Mrs. R. Phani Rajya lakshmi	(AP)
16		1 A C . 11 . MICO
	Miss. N. Sri Harika	N. Sr. Hanke
16 17 18	Miss. N. Sri Harika  Mrs. K. Swathi  Miss. K. Grace Shanthi Ann	K Swathi Kepa

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21	Mrs. B. Joyce	Jun Jun
22	N. Simon	Skindu
23	Mr. s. M. Subani	
24	5x M. Anjara devi	MAN
25	Mrs. M. Anjana devi Sr. Margaret priyanka Mrs. O. O.: H	Sr. Margaret
26	N. HOITO	
24	Mr. G. Bala show Reddy	John Sue it to
28	Mrs. K. Susmitha	D. Lur
29	Mrs. D. Swarna charani Rai	B. Usla Q.
30	Mrs. B. Usha Rani	13.03 tab
31	Mrs. D. V. Ramanamma	G.Vai
32	Miss. G. Vani	B' Manase
33	Miss. B. Manasa Miss. P. Anitha	P. Avithe
34		An
3 <b>4</b> 35	Mr. J. Venkateswara Rao Dr. P.L. Narasimha Rao	P.c. Nares
36	Dr. G. Radhika	Poolis
31		-suau
38	Sr. T. Sandhya Dr. V. Vani	Vary
39	Mrs. J. Sirisha	J. Simhe
į,	Mrs. G. Sailaja	G. Sour
40	Arro: Granaja	
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		PRINCIPAL
	St.	Ann's College for Women orantla, Guntur-522 034.
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1	Staff Meeting DATE TILL
	Date: 22/12/2023
	Time : 11.40 hit
	Venue: Conference Hall
	Gnanaro Block
	Principal Dr. Sr. Fatima Rani. P. organized a General  Staff Meeting
	Staff Meeting with UGLPG staff on 22rd December 2023 - at 11.45 AM in Conference Hall of Granam Block.
	at 11:45 Abs
	in Conference that of Granuti
	Receiped Plus de started with Opening
	It sollowed by Scripture reading by Mounts
	The meeting was started with Opening Prayer by Principal followed by Scripture reading by Mrs. D. Swarna Charani Rai HOD Department of Computer Science to invoke God's blustings and arece of Almighty Lord.
	God's blessings and grace of Almighty Lord.
	The meeting was taken place with the following Agunda- ANU final year B. Sc - V Sernester- End Examinations.
	ANU final year B. Sc - V Serrester- End Examinations.
	AND First year UG Honours Semester-End Examinations
	NAAC Process-Seven Criterion points.
	ANU Final year B.Sc-V Semester- End Framinations.
	Principal announced the dates of final year B.Sc-V
	Semester-End Examinations and instructed the examination
	Committee to make necessary arrangements for the smooth
	conduct of ANU Examinations at our centre.
The same of the sa	William Willia
	ANU First year UG Honours Senceter-End Examinations
	Principal discussed about the changes in the pattern of
	Trincipal alaberta evaluation for the peut single
- 1	question paper and evaluation system for the new single
	najor courses introduced by ANU. She also mentioned about
	()
	and BBA Honours I surrester End Examinations.
The second second	classmate

	DATE
	NAAC Process- Seven Criterion points Mr. T. Bala Narendra Pracod, Typic Coordinator, TKC college and Dr. P.L. Narasimba Bao, Professor Dept. of MBt bad enlightened the faculty on seven criterion points.  Each key Indicator criterion-wise is clearly explained and the Process to proceed is quided by them.
	Meeting concluded with the closing remarks and short prayer by the Principal.
	a milker
	4 Mrs. G. Vijaya Lakebooi G. UTTUE  5 Mrs. P. Sandhya  Mrs. R. Phani Bajya hakebooi MP
18	Miss. N. Sri Harika  N. Sri Harika  N. Sri Harika  K. Swathi  Miss. K. Grace Sharibi Ann Keyl
2.0	1. Mr. D. Siroon Nilly

The second secon		DATE J J J J J J J J J J J J J J J J J J J
S.No.	Nano. 1	0.
2.3	Name of the faculty	Signature
24	Mrs. M. Anjana Devi Sr. Margaret Priyanka Mrs. D. Antho	M. Any
25	Margaret Priyanka	br. Margart D. Anilt
2,6	A STATE OF THE PARTY OF THE PAR	CPSP .
2.7	Mr. G. Bala Show Reddy	J. Sue Alto
2.8	Mrs. K. Susmitha	9. LUV
2.9	Mrs. D. Swarnacharani rai	B. Usla Pai
30	Mrs.B. Usha rani	Dug.
31	Mrs. D.V. Ramanaroma	G.Vai
32	Miss. G. Vani	B. Maran
33	Mrs. B. Manasa	p. Arither
	Miss.P. Anitha	GA
34	Mr. J. Venkaterwara Rao	P. L. Nover
35	Dr. P.L. Narasimba Rao	Pasts:
36	Dr. G. Radbika	•
57	Sr.T. Sandhya	- Sulve
38	Dr. V. Vani	J. Dünke
39	Mrs. J. Sirisha	G. Sand
40.	Mrs.G.Sailaja	4
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		St. Ann's College for Women
	and the second section of the	Gorantia, Guntur-522 034.
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-	Staff Meeting DATE DELLE
	Date: - 18/01/2024
	Venue: Conference Hall Enanam Block
	Englishme Hall
-	Junam Block
1	Pa.
-	General Staff Meeting with UG&PG staff on 18th January 2024 at 3.30 P.M in Conference
1	18th January Westing with Ug & Pg staff on
1	Hall of & 2024 at 3.30 P.M in Conference
1.	gnamam Block.
1	The and
	The meeting was started with Opening Pra- yer by Principal followed by Scriptive reading by Mrs. K. Sandhya HOD Department of English invoking Epod's divine blessings for the successful completion of SSK as a part in NAAC process.
1	by Mars & of followed by Scriptive reading
1	invoking & andhya HOD Department of English
4	completion foods divine blessings for the successful
	SSK ous a part in NAAC process.
	The a t
1	wing of and leave was taken place with the foll
	The meeting was taken place with the following Agenda.
	NAAC Process
	* Strudent Progression Details
	* Placement Details
	* Strident Centric Methods
	* Fredback Collection
	* Mentor-Mentee System
	James Olystorn
	NAMC Process
	At the outset Principal
R	At the outset Principal spoke about the complian
,	natoricated the criterian
1	tion of SSIR within the stipulated time and instructed the criterion in charges to collect he data from the departments pertaining to their criterion points.
H	Merchanna La
	hein cailencen haine
	their criterion points.
	their criterion points.

	DATE	
1		
	Student Conti: 1111	
/	Student Centric Methods  Guidelines given to the faculty about upole  ting of student centric methods via Experienta  Learning Participation of American and Problem Solve	X
/	ting of student centric methods via Experinta	<i>L</i> _
1	Learning, Participative Learning and Problem Solve	),
/	In 77. Navacarrica	
	Department of MBd.	
/	Student Propression Details	_
	Sri. J. Bala Novembra Prasad, FRAC Coordinator and Assist Pud in Dark of Physics The College,	
-	Grentur had enlightened the faculty about the	-
_	comment my some with services	+
_	person from mentor institution is JKC College Guntar	1
	' V	-
	Fredback Collection	
_	Sni. J. Bala Navendua Brasad, IDAC Coordinator JKC	
-	College, Guntar suggested the family about the	
	collection of feedback in the following manner.	لمب
-	Collection of Feedback: The filled-in feedback form	_
	Collection of Feedback: The filled-in feedback form to be collected by various alademic deportments.	_+-
		_++-/
	Analysis of feedback: The collected foodback by the	
	I all is then analysed and the report is autiful	
	ted to the Head of the Institution. Afterwards and	
_	the necessary recommendations are forwarded to the	
_	delitiating university for approval; once approved,	
_	the same is shared with the concerned deposit-	-
_	ments for appropriate action.	ملمسي
-	Action Jaken Report: The action taken report to be	
	detion Taken Report: The action taken report to be prepared based on the nocommendation of the University for further improvements.	
	versity for further improvements.	
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	classmate	

	DATE
Mentor-Mentee Sys	
Principal had	wished the foculty of U.G. and
PG for proper mail	sterance of Mentor- Menter listo
with all the details	em prided the faculty of UG and ntenance of Mentor-Mentee lists
Meeting was conclude	ed with the closing remarks if
Principal!	1 U
S. No Name Of the 7	aculty Signature
1 Mr. S. M. Sulani	8 Short
 2. Mrs. R. Sharon R	ose Rus
3 Mrs. J. Pramecla	Rani
4 Mr. Ch. Rama Ras	well of
5 Dr. J. Pratapa Re	doly
 6 Mrs. K. Vanaja	k. Vanossa
7 Mrs. M. Usha Ran	. \
8 Mrs. G. Sarroja	G. Sargier.
9 Mrs. K. Violypolhan	_ V
10 Mrs. G. Anitha Br	//
11 Mrs. J. Adi Lakshr	
12 Mrs. B. Ranjitha	- ···•0
13 Mrs. I. Mary drive	
14 Mrs. P. Sanolhya	77 1 44 1
15 Mrs. K. Thani Kajy	1 10
16 Miss-N. Sni Haniko	
17 Mns. G. Vijaya La	
18. Mrs. K. Swathi	
19 Miss. K. Grace Sha	nthi dnn tepan
20. Mrs. B. Joyce	Por
21. Mr. D. Simon	Vinn
22. Mr. S.M. Subani [co	mmerce] Skyl
28. Mrs. M. Anjana D	
24. Sn. Margaret Pringe	unka 50 Magaut
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2.8	oumitha	7. Sucilla
2.9	Mrs. D. Swarnacharani na	oi D. L.C.V
30	Mrs. B. Woha rani Mrs. D. V. 10	B-USLa Rai
31	Mrs. D. V. J. omanamma	(plus
32	Mrs. B. Marrada	G.W. B. Menase
33	Mics. P. Anitha	P.Avitha
34	Mr. J. Venkateswara Rao	An -
35	Dr. P. I. Novasimha Row	P. L. Naver
36	Dr. G. Rowshika	Rodin.
37	Sr. J. Sandhya	-suem
38	Dr. V. Vani	Var
39	Mns. J Sinisha	J. Sinche
40	Mrs. G. Sailaja	G. Sour
	Maria de la companya	
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	Shall Marking DATE TITT
	Staff Meeting DATE
	Date: 12/02/2024
	Time: 11.00 A.M
	Venue: Conference Hall
	Gnanam Block
	Principal Dr. Sr. Fatima Rani. P. organized a
	Hencral Start Man 1:16 116 1.76 Start on 1
	nary 2027 at 11.00 AM in Contevence that or pr
	Block.
	The meeting was started with Opening Frayer by Principal followed by Scripture reading by Mrs. D. Anitha ug Librarian for invoking God's richest blessings upon the Management, Staff and Students for all their undertakings
dentered	The meeting was taken place with the following Agenda.
	* ANCH Result analysis of Second year;
de la company de	* ANU Result analysis of Second year;  * Submission of SSIR
	* Stuffent Satisfaction Survey (555)
	The Principal Dr. Sr. Fatima Rani. I had given instructions about the Collection of Student Satisfaction Survey (SSS) with the proper plan of action prepared by Criterion II along with the suggestion of Mr. T. Bala Narendra Prasad, I pac Courdinator and Assist. Professor in Dept. of Physics from JKC College, Guntur.
1	ANU Result analysis of Second year;  Principal announced ANU Result analysis of Second  year UG-III Semester students and appreciated the faculty  members who secured 100% result in their Subjects  members who secured 100% result in their Subjects  and Departments.
+	PAGE PAGE

DATE
DATE
Submission
Submission of SSR Principal C.C.
Criterion In charact the IDAC members and
Criterion In charges to Speed up the NAAC process with
ssion of SSR in one 28th K. Courses 2024
SSION OF SSR i.e on 28th rebruary 2024.
ned to organize M. 1
Mentor Menter ou 19 Fenrulary 6069
106.00 1 m. With the team members
11 MORE (12) NOR (12) AVA KAO. VINCITAL, JOH
Collège, Guntur, Sri. S.R. Je Frasacl, Director of Jeg courses,
JKC College, Guntur, Sri. P. Gopi Chand, Vice Principal, JKC  College, Guntur, Sri T. Bala Navendra Frasad, IRAC coordinator,  JKC College, Guntur, In 1 16.
The college court of the Navendra Prasad, IRAC COORDINATOR,
JEC college, Guntur to get their suggestions and instructions on SSR Before its submission as a part in AVALE
According to the second of the submission as a part in NATE
Accreditation Frocess.
Meeting was concluded with the closing remarks of Principal.
J
S.No Name of the Faculty Signature
1 Mr. s. M. Suhani Shut
2 Mrs. R. Sharon Jaose Phus
3 Mrs. J. Pramecla Rani
4 Mr. ch. Rama Rao
5 Dr. J. Fratap Keddy
6 Mrs. R. Vanaja K. Vanja
7 Mrs. M. Usha Rani udil
8 Mrs. G. Saroja G. Saloja.  9 Mrs. K. Vistyadhari G.
9 Mrs. G. Saroja G. Saloja  9 Mrs. K. Vistyadhari Ang
9 Mrs. G. Saroja G. Saloja 9 Mrs. G. Anitha Bhanu Ans. 10 Mrs. G. Anitha Bhanu Ans. 10 Mrs. T. Adi-Cakshmi 8, Ad. L.
9 Mrs. G. Saroja G. Saloja  9 Mrs. G. Anitha Bahnu Anz  10 Mrs. G. Anitha Bahnu Brack  11 Mrs. J. Atti- Laksami B. Raujitle
9 Mrs. G. Saroja G. Saloja 9 Mrs. G. Anitha Bhanu Ans. 10 Mrs. G. Anitha Bhanu Ans.

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	S.No	Name of the Faculty	Signature G. v. lo.
	14	Mrs. G. Vijaya Lakshmi	G. vinle
	15	Mrs. P. Santhya	
	16	Mrs. R. Phani Rajya Lakshmi	NP
	17	Miss. N. Sri Harika	N. Siltanics
	18	Mrs. k. Swathi	
	19	Miss. R. Grace Shanthi Ann	teph.
	20	Mrs. B. Joyce.	Box
_	2.1	Mr. D. Simon	dun
_	22	Mr. S. M. Subani [commerce]	Skyhi
	23	Mrs. M. Anjana Devi	M. An Li
	24	Sr. Margaret Friyanka	5. Margaret
	2.5	Mrs. D. Anitha	Defilt
	2.6	Mr. G. Bala show Reddy	GS.
	2.7	Mrs. K. Susmitha	The Sweat that
	28	Mrs. D. Swarmacharani rai	D.L.CU
	29	Mrs. B. Usha Yani	B. Usla Pai
	30	Mrs. D.71. Ramanamma	Claro
	31	Miss. G.7(ani	GVai
	32	Mrs. B. Manasa	B:Man
	33	Miss. P. Anitha	P.Arithe
	34	Mr. J. Venkateswara Rao	An
	35	Dr. F.C. Narasimha Kao	f. c. nover
_	36	Dr. G. Rudhika	Rody.
	37	ST. T. Sandhya	Shard
-		Dr. V. Vani	Vare
	38	Mrs. J. Sirisha	J. Dimbe
	39	Mrs. G. Sxilaja	G. Sour
	40	inas. of cutury	
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_			PRINCIPAL
		Terrent Terrent	St. Ann's College for Women Gorantia, Guntur-522 034,
	alacemate		PAGE

	Staff Meeting DATE DATE
	Date: 06/03/2024
	Time : 5.30 PM
	venue: Conference Hall
	Gnanam Block
	Principal Dr. Sr. Fatima Bani. P organized a General Staff March 2024
	State Meeting with UGLPG state on 6. March Block.
	Staff Meeting with UGLPG staff on 6th March 2029 at 5.80 P.M in Conference Hall of Gnanam Block.
	The meeting was started with opening Prayer by Principal followed by Scripture reading by Mrs. L. mary Annusha Lect. in Department of Mathematics for invoking God's blessings.
	by Principal followed by Scripture reading by
	Mary Thrusha Lect in Department of Mainessan
	invoking God's blessings.
	The meeting was taken place with the Agenda of
	Submission of Files and Documents for DVV
	Principal conducted this formal meeting with
	all the Criterion In-Charges for final verification of
	DVV process and the faculty was guided by Mr. T. Bala
	Namendra Prasad, Assist. Professor in Dept. of Physics from
	The college Guntur along with the artistance of there
	morphered and planned to submit the DVI Clarifications
	in NAAC portal on 13th March 2024 declared by the
2017-1	Principal
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Meeting was concluded with the closing remarks of Principal.
	S'No Name of the faculty Signature
	1 Mr. s. M. Subani
-	2. Mrs. R. Sharon Rose
	3 Mrs. J. Prameda Rani Mr 4 Mr. Ch. Rama Rao
-	
	classmate

		DATE
S.No.	Name of the faculty	Signature
5	Dr. J. Pratapa Reddy	met -
6	Mrs. k. Vanaja	V. Youefa
7	Mrs. M. Usha Rapi	usy ,
8	Mrs. G. Saroja	G. Sarga.
9	Mrs. V. Vidyadbari	(da)
10	Mrs. G. Anitha Bhanu	Ans
11	Mys. I. Adi Lakshmi	a. As Joli
12	Mrs. B. Banjitha	B. Ranjitle
13	Mrs. L. Mary Anusha	1. Mary Anusle
14	Mrs. G. Vijaya kakshmi	G. 07 Po.
15	Mrs. P. Sandhya	pry
16	Mrs. R. Phani Rajya Lakshmi	JEP
17	Miss. N. Sri Harika	N. Si Hanke
18	Mrs. k. Swathi	
19	Miss. k. Grace Shanthi Ann	- tejsku -
20	Mrs. B. Joyce	1300
21	Mr. D. Simon	
22	Mr. S. M. Subani (commerce)	Skin du'
23	Mrs. M. Anjam Devi	M. Ansp
24	Sr. Margaret Priyapka	Sr. Margart
25	Mrs. D. Abitba	Distith
26	Mr. G. Bala Show Reddy	(ga
27	Mrs. k. Sumitba	J. Sue illa
28	Mrs. D. Swarnacharani Rai	D. L. M
29	Mys. B. Usha rani	B. USLa Q.
30	Mrs. D. V. Ramanamma	Pho :
31	Miss. G. Vani	g Vai
32	Mrs. B. Manasa	B Marera
33	Miss. P. Apitha	p. Ani, the
34	Mr. J. Venkateswara Rao	- Alexander
35	Dr. P.L. Marasimba Rao	H. y. Nour
36	Dr. G. Radhika	faction.
37	Sr. T. Sandhya	Su
Classmi		PAGE

	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		DATE
	2		
	S:No.	Name of the faculty Dr. V. Vani	Signature
	38	Dr. V. Vani	Signature Van J. Simhe
	40	Mrs. J. Sirisha	Co. Sur
		Mrs. G. Sailaja	
		A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	William Willia
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Staff Markon DATE TO THE
Staff Meeting DATE
Date : 22/04/2024
 Time = 11.00 A-M
 Venue:- Conference Hall
Granam Block
 Principal Dr. Sr. Fatima Rani. P organized a
 General Staff Meeting with UGLPG staff on 22 nd April
 General Staff Meeting with UGLPG staff on 22 nd April 11.00 A.M 2024 A.M in Conference Hall of Granam Block.
The meeting was started with Opening Prayer by
Principal followed by Scripture reading by Mrs.M. usba HOD Department of MCA for invoking God's heavenly bless-
HOD Department of MCA for invoking God's heavenly bless-
ings to the successful completion of wine
vi kit.
The state of the second of
The meeting was taken place with the Agenda of
NAAC Peer Team vixit preparations Admixsion for the Academic Year 2024-25,
Semester End Examinations,
APSET - Examination.
mes .
NAAC Peer Team Visit preparations.
At the nutlet Principal instructed all the recent
of to undate the preparation of plans
and cetting of till kegistern and records to
coming visit of NAAC Peer Team.
a reduct the faculty to prepare the files
yo Cakshini Betired Professor, Department of Botany and
ya Cakshmi Ketirea Magarjuna University along with Sri. Microbiology, Acharya Magarjuna University along with Sri.
Microbiology, Acharga Maya Jura Sondinator, Ikc College Guntur. T. Bala Narendra Praiced IPAC Coordinator, Ikc College Guntur. T. Bala Narendra Praiced IPAC Coordinator, Ikc College Guntur.
T. Bala Narendra traica 1 phc custance with assistance schulled to be on 8th May 2024 along with assistance
of IOAC.
1te

2 24 25
Admission for the Academic Year 2024-25  Principal directed the faculty and the Admission  compositive to strive hard by taking necessary actions
Principal directed the faculty and actions
committee to strive hard by taking necessary actions for getting the and number of admissions for
for getting the good number of admissions for the Academic Year 2024-25.
the Academic Year 2024-25.
Semester End Examinations.
Principal annual the Date of commencer
transitions don't got a fax 12.50 16.000 to
1/1 hoppura Achedulad from his thorn to
17024 apa ANII) 1)4 Cecand rear-II surjuste
transportions for 1014 for K.St. K.Com and Com
scheduled from 16" April 2024 opwards are
the faculty to do the Invigilation duties promptly as
per the schedule given by Examination Committee.
APSET-Examination
Principal, gave strict instructions about the conduction
of Andhra Praduk state Eliability Test [ARSET] with the
of Andbra Pradesh State Eligibility Test [ARSET] with the allotted strength of 400 students organized by the
, , , , , , , , , , , , , , , , , , ,
Collège Management, Chief superindendent Mr. Ch. Rama Rao,
Asst. Chief Superintendent and Mrs. R. Sharon Rose Vice Principal
with along with assistance of Teaching & Non-Teaching
Staff.
Meeting was concluded with the closing remarks of Principal.
V And the second of the second
S.No. Name of the Faculty Signature
1 Mr. S. M. Subani Samba
8 Mrs. R. Sharon Rose Rollins
3 Mrs. J. Prameela Rani M
4 Mr. Ch. Rama Bao
classmate

	DATE		
S No.	Name of the Coulty	Signature	
5	Name of the faculty Dr. J. Pratapa Reddy	Jing -	
G	Mrs. K. Vanaja	k. Vaufo	
_ <del>_</del>	Mrs. M. Usha Rani		
8	Mrs. G. Saroja	G. Saroja	
9	Mrs. K. Vidyadbari	Ara	
ID.	Mrs. G. Anitha Bhanu		
111	Mrs. I. Adi Lakshmi	I. Adilate	
12	Mrs. B. Banjitha	B. Raujitle	
13	Mrs. L. Mary Anusha	1. Mary Amurke G. or fee Phil	
14	Mrs. G. Vijaya Lakshmi	G. or Dul	
15	Mrs. P. Sandhya	NP.	
16	Mrs. R. Phani Rajya Lakshmi	Mariles .	
E.	Miss. N. Sri Harika	N. Six Horite	
13	Mrs. k. Swathi		
19	Miss.k. Grace shanthi App	tags An	
20	Mrs. B. Joyce	Din Sinu	
21	Mr.D. Simon		
12	Mr. S. M. Subani [commerce]	Siem du	
	Mrs. M. Anjana Devi	M.An.	
23	en harraget Privacka	Sr. Magaret	
24	Sr. Margaret Priyanka	D. Alile	
25	Mrs. D. Anitha	Cros	
26	Mr. G. Bala show Reddy	7. Suarita	
27	Mrs. k. Swemitha	9.20	
28	Mrs. D-Swarnacharani Rai		
29	Mrs. B. Usha rani	BuslaP:	
	Mrs. D. V. Ramanamma	90	
30		Givani	
31	Miss. G. Vani	B'Mene	
32	Mrs. B. Manaia	P.Anithe	
33	Miss. P. Abitba		Pic.
	Mr. J Venkaterwara Rao	a de la companya della companya della companya de la companya della companya dell	
34	Dr. P.L. Narosimba Rao	V. c. pour	
35	D. P. Ibika	Kaster.	
36	Dr. G. Radhika		
37	Sr. T. Sandbya		
Classm		PAGE	

		DATE DATE
S. No.	Name of the faculty	Signature
38	Dr. V. Vani	Vare
39	Mrs. J. Sirisha	Signature Varie J. Simber Ci Sair
40	Mrs. G. Sailaja	Ci Solt 2
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- Carriel		
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	Staff Meeling DATE DATE
	Date: - 01/05/2024
	Time :- 11.00 A.M
	venue:- conference Hall
	Gnanam Block
	Principal Dr. Sr. Fatima Rani P organized a
	Staff marting with 16 and 10 suit
	May 2024 at 11.00 A.M in conterence
	Hall of Gnanam Block.
	The meeting was started with opening
	Prayer by Principal Dr. cr. Fatima Kani P thanking
	Gloa for the successful completion of the
	year 2023 - 2024 followed by Scripture reading
	by Mrs. T. Mary Anusha Lecturer in Dept. of
	Mathematics invoking God's heavenly blessings and guidance for forthcoming NAAC peer
	and guidance for forthcoming NAAC peer
	Team visit.
	- Carlotte C
	Agenda
	1. International Labour Day (Workers Day)
	2. completion of II and IV semester End
	examinations and spot valuation camp.
	3. criteria – Wise analysis as per NAAC guidelines 4. criteria Wise Review meetings on given
	u meetings on given
	4. Porteria wise series
Committee	5. Mock peer team visit by expert Dr. Vijayalakshmi
-	
_	6. One-day online workshop on the topic
-	6. One-day online workshop on the copic "Intellectual property Rights (IPR) and patent and Design Filing."
1	and Design Filing.
	4. Announcement of very short duration for
	holidays.
1	
+	PAGE

PAGE

coming verification process scheduled on 2nd May 2024 by Mr. T. Bala Narendra prasad IQAC coordinator and Associate professor in the Dept. Of physics, JKC college. He is assisted by Dr. PVL Narasimha Rao, Professor in Dept. of MBA. This meeting was organized by IQAC.

4. Criteria Wise Review meetings on given agenda

under the chairmanship of principal Dr. sr.

Fatima Rani, review meetings for each

criterion were to be conducted from 2 nd

to 4th May 2024 basing on the given agenda

followed by the suggestions. Basing on Bench
marks assigned by NAAC, all the Hard and

soft copies of all the key indicators of each

criterion were Inspected by Mr. T. Bala Narendra

pracad IQAC coordinator and Associate professor
in the Dept. of Physics, IKC college with the

assistance of Dr. P. Narasimha Rao, Professor
in Dept. of MBA and IQAC.

5. Mock peer team visit -2 by expert

Dr. M. vijayalatshmi

principal guided the faculty to prepare the

files and registers for Mock peer Team visit-1

by Dr. M. Vijayalatshmi Retired professor, Dept. of

Botany and Microbiology, Acharya Nagarjuna University

along with Sri. T. Bala Navendra Prasad IQAC

along with Sri. T. Bala Navendra Prasad IQAC

coordinator, Jkc college Guntur Scheduled to

be on 8th may 2024 along with assistance of

IQAC.

	DATE
	As per the schedule of the visit, Dr. M. Vijayalakshmi and the team, the PPT Dresentations of the school coordinator
	prescribations of armsidal. I WAL COULD
-	and HoD of Department of Statistics were observed and gave necessary suggestions.
+	During the visit, they were accompanied by Mrs. R. Sharon Rose vice-principal and IQAC
1	HOD of ug computer science Mrs. D. swarna charanikai
1	to the departments, Libraries and Laboratories to verify all the documents and records. The
1	visit concluded with exit meeting with all the staff members to give the corrections and
L	advices as per the benchmarks with regard to all key indicators of all criteria.
_	6. One-day online workshop on the topic
4	The collection of monorty Kinht Link
	national and Decion Filling.
	National Level online One-day workshop
	on the topic "Intellectual property Rights (IT)
	and patents and Design Filling was organized
	on the topic "Intellectual property Rights (IPR) and patents and Design Filling" was organized on 8th may 2024. The programme was
	conducted in association with Rajiv Gandhi
	National Institute of Intellectual property Management (RGNIIPM), Government of India;
-	Nagpun.
	under National Intellectual property
1	iwareness Mission, the talk was presented by
1	of patents and Designs, RGNIIPM, Nagpur.
	of patents

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Palace & To	Land	

The Whole programme was assisted by Dr. J. pratap Reddy, Programme coordinator and Director of PG programmer, Training and placement officer along with Mrs. D. swarna. Charanikai, Hod Department of computer science and Additional coordinator of IQAC. Everyone present in online mode was given participation certificals.

7. Announcement of very short vacation for Summer holidays.

Short Summer Vacation was given to Staff members from 10th to 19th May 2024 and they were advised to recume the work from 20th may onwards with preparations at department Level.

Meeting was concluded with the closing remarks of principal.

S-No	Name of the Faculty	signature
*	Mr. S. M. Subhani	Bohnl
2	Mrs. R. Sharon Rose	Robert
3	Mrs J. Prametla Rani	My .
X.	Mr. Ch. Ramalaa	Mass
5	Ox-J. protop Reddy	
6	Mrs. K. vanaja	k-120fo
7	Mrs. M. Usha Rani	very
9	Mrs. G. Saroja	Gr. Saligh.
9	w. K. Vidua dhan	Q.
10	Mrs. G. Anitha Bhanu	Marie Commencer of the

	DATE	
s.No	Name of the Faculty	signature
11.	Mrs. J. Adi Lakshmi	7. Aslalo
12.	Mrs. B. Ranjitha	B. Ranjithe
13.	Mrs. L. Mary Anusha	hot !
14.	Mrs. G. vijaya Lakshmi	God
15.	Mrs. p. sandhya	Plan
16 '	Mrs. R. Phani Rajya lakshmi	NPP
17.	Mrs. K. swathi	k 1/1 5
18	Miss. K. Grace Shanthi Ann	teph-
19	Mrs. B. Foyce	187
20	Mr. D. simon	<u> </u>
ઢા	Mr. S. M. subhani [commerce]	<u> </u>
22	Mrs. M. Anjana Devi	M.And
83	Sr. Margaret priyanka	3r. Mengant
24	Mrs. D. Anitha	
25	Mr. G. Bala Show Reddy	July 1
26	Mrs. K.susmitha	D. WU
27	Mrs. D. swarnacharani Rai	
28	Mrs. B. Usha Rani	B. USLAR
29	Mrs. D.V. Ramanamma	yar.
30	Miss. G. Vani	GVar
31	Mrs . B. Manasa	B'Manesa
32	miss. P.Anitha	P. Anther
33	Mr. J. venkateswara Rao	
34	Dr. P.L. Narasimha Rao	1. c. paren
35	Dr. G. Radhika	Kaou
36	Sr. T. Sandhya	-58/m_
37	Ds. V. vani	Vare
38	Mrs. J. sirisha	J. Duiche
	Mrs. G. Sailaja	C. Sour
39	Miss. Santha kumari	G. Sautur
40	MISS. CONTRACTOR	
	In. S. Fatema Kang P	
	PRINCIPAL St. Ann's College for Women	
	GORANTLA, GUNTUR-522 034	PAGE

ST OC DATE TO THE	
Staff Meeting DATE	of the second second
Date: 02/06/2024	
Time: 9.00 Am	
lime: pu	
Vehle 1 0- 1	
venue: conference Hall	
Gnanam Block	
primate la contraction de proposized a	The second second
principal Dr. Sr. Fatima Rani. P organized a General Staff meeting with UG and PG Staff on 2nd Tune 2024 at 9 AM in conference Hall of	2
and and the meeting with by an arence Hall of	No. of Concession, Name of Street, or other Desires, Name of Street, Or ot
2029 at 111. 11	and the same and the same and
Gnanam Block.	
The management with moening	-
The meeting was started with opening prayer by principal followed by scripture	Name of the own dates of the party of the last
prayer by Principal followed by scape Dept. of	NO.
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continue xco fry invoking God s neutring	para sample management of
for the successful completion of	and the same of th
Team visit.	
The meeting was taken place with the Agenda	of
The meeting was taken place of NAAC Deex	project a party commence of the party
-> Information about dates of NAAC peer	
Team visit.	5
Team VISIT.  -> Admissions for the Academic year 2024-2025	and the state of t
-> Admissions 401 the environment day	-
-> Reopening of college - To. Copker	
-> Reopening or Control  Reopening or Contr	
-> NAAC Peer learn visit	
Da Losle Of Visit	
-> conduction of The	
Down Team will Notes	
Information on NAAC Peer ream Visit paces  Information on NAAC Peer ream Visit paces  College received a mail on 13th May 2024  college received a mail on 13th May 2024	
college received a man the proposed visit	of
college received a mail on 13 may 2027  college received a mail on 13 may 2027  from NAAC portal regarding the proposed visit is	
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DATE TO THE TOTAL PARTY OF THE
hence at the outset on 12th and 13th June 2024
informed all the faculty of 100 principal
prepare all the faculty of ug and Pg to
prepare all the faculty of ug and Pg to
prepare all the Documents, Files, Registers and displays in the department for the forth.
coming vicit se department for the forth
and displays in the department for the forth of June 2024.
of June 2024. WHIL reer learn on 12 and 18
Prince
Principal guided the HOD's to prepare the
Time-tables and works loads of UGI and III
semesters of Final and Second year for the
of conversion of
of conversion of CRSE to State Maior with one
of conversion of CBSE to Single Major with one
Minor Syllabus given by APSCHE.
Admissions for the Academic year 2024 - 25
principal directed the faculty and the Admission
committee to strive hard by taking necessary
actions for aetting the and number of
actions for getting the good number of
admissions for the Academic year 2024 - 25
conduction of woold environment day
principle advised Eco club and NSS Unit convener
to initiate plantation of saplings in college
to initiate plantation of saplings in college Botanical Garden to observe world Environment
so the Type only with the theme of
ter Destaration"
Day on 5th June 2024 with the theme of "Eco System Restoration."
Reopening of college for of and reprogrammes
Reopening of college for UG and PG programmes  principal announced the date of reopening of  college to UG students of Final and second years,
college to UG students or mai and second geto,
B.Sc, B. com, BCA and BBA Programmes to be
from 6th June 2024 onwards and also for.

classmate

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	DATE
	I McA - Il semester and I MBA - Il semester  commences. This represing of college and
	19 programmer. This and I MBA - II semester
	commencement of reopening of college and
-	the summer vacation aircra classes is after
-	PG programmer. This reopening of college and commencement of regular classes is after the Summer vacation given to the students.  Expert Taxon
+	team is a
-	college members Dr.S. Sankar and Mentor
+	As per the NAAc accreditation process, Mock
+	Expert Team members are Planned for 6th June 2024.
+	Retired principal of Dr.s. sankar,
+	Kethred principal of ANR college, Gudivada and
+	Retired principal of ANR college, fudivada and Mentor college Team members Such as Dr. I. Nageswala Rao, Principal, Sri. P. Ennischand visco Principal and
- 1	
-	sor, romanurendra Prasad, IDAC Considerator of
-	JKC correge, Guntur were given the Schedule to
-	Visit the college as per the protocol of Guard of
-	honour, PPT precentations of Principal, IQAC
+	coordinator and HOD's.
+	Diel I all I all II Denarlmant Hunt
-	Principal advised all the Department Hop's
	and the faculty of Ug and Pg to prepare all
-	the necessary documents and files and also
-	displays to present to the Expert Team members
10	luring their visit to the concerned department
-	and note down the suggestions given by them.
	anfirmed dates
-	The dates for NAAc Three member Peer Team.  The dates for NAAc Three member Peer Team.
-	The dates for NAAC Three Member reconstructions of their travel
	wint echoqued to
1	uns confirmed in mail. Names of members
1	were also sent through mail. Names of members  were also sent through the week end.
1	were also sent through man have week end.  will be disclosed at the week end.

DATE DATE	
Principal gave the instructions to the face about the duties and responsibilities for the Two-day Programme of NAAC peer Team v	1
Details of visit  The details of the visit was planned and disc	
11th June 2024, Zero day:	
Receiving of guests at vijayawada Airport by principal, IQAC coordinator and others and 2 hour meeting at the hotel in the evening.	
12th June 2024, Day 1 Schedule:	
Welcome with Bouquet presentations at the enterior of Honour, Bouquet presentations by Pee Team chairperson at Grotto, March Past to convoom, Parathi, Principal and IQAC coordinators. PPTs, Departments, Laboratoriec, Libraries visit in the morning hours. In the evening hours, the peer Team would make administrative and office and Hostel visits along with Alumni, Parents and Students interactions for the assessment.  13th June 9024, Day 2 Programme: Plantation, Exit meeting and Presentation of Regiven by Peer Team Visit members to principal autore coordinator.	ference n n
	**
14th June 2024 Day 3: Send off to NAAC Peer Team at the Vijayawad Airport by Principal and Team.	<b>Q</b>
PAGE PAGE	

		1. Late	DATE TO THE
1			
/	In-	ernational Yoga Day	
1	pr	incipal Dr. sr. Fatima Ra	of P inchristed physical
/		130 10 Chhi. Pa	Id. to celebrate
/	4116	The Doron Day	oth Time 2024 by
/	CILL	1000 6000	211 116 and Pa
	34	THE COLLEGE MINI	itorium at Gnanam
	Block	·	LOTIMITY
	Me	eting was concluded units of principal.	with the closing
	remo	roks of principal.	
	-		
	S.NO	Name of the Facul	ty Signature
	1	Mr.S.M. Subhani	SZONTA
	2	Mrs. R. Sharon Rose	Kohn.
	3	Mrs. J. Prameela Ran	i m
	4	Mr. Ch. RamaRao	Post
	5	Dr. J. PratapoReddy	yw.
	6	Mrs. k.vanaja	K. youfa
_		Mrs. M. Usha Rani	edy V
	8	Mrs. G. saroja	G. Saroja.
	9	Mrs. K. Vidyadhari	G. Saloja.
	_10	Mrs. G. Anitha Bhanu	Ans
		Mrs . I . Adilakshmi	8. Asilaki
	12	Mrs . B . Ranjitha	B. Ranjith
	13	Mrs · L. Mary Anusha	B. Ranjith
	14	Mrs. G. vijaya Lakshm	i Gonli
	15	Mrs. P. sandhya	part
1	16	Mrs. R. Phani Rajyalaki	shmi RR
+	17	Mrs. K.swathi	
+	18	Miss. K. Grace shanthi A	ann tops
+	19	Mrs. B. Foyce	Ron
+	20	Mr. Disimon	da m
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S.NO	Nama	complete the state of the state
21	Mrs of the faculty	Signature
22	Mr.s.m. subhani (commerce) Mrs. M. Aniana Oni	dul
23	11111100 11011	which was to the same the property of the contract of the same that the
24	Sr. Margaret priyanka Mrs. D. Anitha	3 rt / pugard
25	Anitha	
26	Bala Shaw Reddy	Such Such
27	MIS. K. SUSmitha	OLW Succession
28	Mrs. D. Swarnacharani Rai	D. 1 D.
29	Mrs. B. Usha Rani	B. VSlet
	Mrs. D.v. Ramanamma	The state of the s
30 31	Miss. G. Vani	G.Vau
	Mrs. B. Manasa	B: Manasc
32	Miss.P. Anitha	P. Another
33	Mr. J. venkateswara Rao	(an)
34	Dr. P. L. Narasimha Rao	D. i. nguer
35	Dr. G. Radhika	fasting.
36	Sr. T. Sandhya	Sur 4
37	Dr.v.vani	Var
38	Mrs. J. sirisha	J' Sinhe
39	Mrs.g.sailaja	C. Salar
40	Miss. santhakumari	G. Santher
		•
	D.S. Fatema Ham P	
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	St. Ann's Charge John	034
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### ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University, Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st\_anns\_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

**Criterion: VI** 

**Metric – 6.1.1** 



## Criterion-VI Governance, Leadership & Management

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

**Internal Quality Assurance Cell (IQAC)** 

2023-24



### ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University, Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur - 522034 (A.P)

Email: st\_anns\_coll@yahoo.co.in

### Website: www.stannscollegeforwomen.org

### Composition of IQAC committee for the Academic Year 2023-24

S.No	Name	Designation	Nomination
1.	Dr. Sr. Fatima Rani	Principal	Chairperson
2.	Mrs. R. Sharon Rose	VicePrincipal	Coordinator
3.	Mrs. D. SwarnaCharaniRai	Dept., of Computer Science, Faculty	Addl. Coordinator
4.	Dr. J. Pratapa Reddy	Director - PG - Courses	Addl. Coordinator
5.	Dr.P.L.NarasimhaRao	Professor Dept., of MBA	Member
6.	Mrs. B. Joyce	Dept., of Chemistry, Faculty	Member
7.	Mr.S.M. Subani	Dept., of Mathematics, Faculty	Member
8.	Mrs. J. Prameela Rani	Dept., of Commerce, Faculty	Member
9.	Mr. Ch. Rama Rao	Dept., of Physics, Faculty	Member
10.	Mrs. M. Usha Rani	Dept., of Computer Science, Faculty	Member
11.	Mrs. G. Radhika	Dept., of MBA, Faculty	Member
12.	Sr. Margaret Priyanka.G	Office Superintendent /Manager	Member
13.	Dr. Sr. Paul Tresa	One member from Trust	Member
14.	Dr. A. Leela Mohan Rao	One Nominee from Local Society	Member
15.	Mr. T. BalaNarendra Prasad	One member from Stakeholder	Member
16.	Dr. G. Neelima	One member from Alumni	Member
17.	Sr. Sandhya T.	One member from Management	Member
18.	Mr.K.V.Bhaskara Rao	One member from Industry	Member
19.	G. Chandana	One member from students	Member



PRACUPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 334

# TANK TRUES TO HOME

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**Metric – 6.1.1** 

**Criterion: VI** 

Email: st\_anns\_coll@yahoo.co.in Website: www.stannscollegeforwomen.org



### **Criterion-VI Governance, Leadership & Management**

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

**Decentralization of Committees** 

2023-24



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## UG & PG - LIST OF COMMITTEES 2023 – 2024

s.No	NAME OF THE COMMITTEE	LECTURER INCHARGE	ROLE
1	Time –Table	Mrs. R.Sharon Rose	Convener(UG)
	Committee	Mr.S.M.Subhani	
	(ALL HOD'S)	Mrs.J.Prameela Rani	
	-	Mr. Ch. Rama Rao	
		Dr. J. Pratapa Reddy	8
		Mrs. K.Vanaja	
	70	Mrs. K. Vidhyadhari	" a" X · if
		Mrs. D. Swarna Charani Rai	
		Mrs. B.Usha Rani	
		Mrs.P.Sandhya	
		Mrs.I.Adi Lakshmi	
		Mrs.B.Ranjitha	
		Mrs.M.Usha	PG(MCA)
	-1	Dr.G. Radhika	PG(MBA)
2	Press & Media	Mrs.I.AdiLakshmi	Convener(UG)
	Committee	Mr. D. Simon	
		Mrs. P. Sandhya	
		Mrs. M. Anjana Devi	,
		Mrs.D.V.Ramanamma	100
		Miss.K.Grace Shanthi Ann	ET E
		Mrs.M.Usha Rani	PG(MCA)
		Dr.V.Vani	PG(MBA)



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10000	Transfer of Court of Court	9,0000000000000000000000000000000000000	
3	Admissions	Mr. Ch. Rama Rao	Convener(UG)
	Committee	Mrs. R.Sharon Rose	
	(ALL HOD'S)	Mr.S.M.Subhani	
		Mrs.J.Prameela Rani	
		Dr. J. Pratapa Reddy	
		Mrs. K. Vanaja	
		Mrs. K. Vidhyadhari	
	P. Committee	Mrs. D. Swarna Charani Rai	
		Mrs. B.Usha Rani	
		Mrs.B.Ranjitha	
		Wis.D.Kanjinia	+ 2.
		Mrs. M. Usha Rani	PG(MCA)
		Dr.G. Radhika	PG(MBA)
	Di.	<u> </u>	, ,
4	Awards / Medals	Mrs. G.Anitha Bhanu	Convener
	Committee	Mrs. G.Saroja	
	12	Mrs. G.Vijya Lakshmi	
		Mrs.B.Ranjitha	
		Miss.B.Manasa	
		Mrs.D.V.Ramana	PG(MCA)
		Dr.G.Radhika	PG(MBA)
5	Student Seminars	Mrs. B.Joyce	Convener
	Committee	Dr. J. Pratapa Reddy	
		Mrs. R.Sharon Rose	
		Mrs.D.V.Ramana	-5
		Mrs. B.Usha Rani	3
			DC(NCA)
		Mrs. D. Swarna Charani Rai	PG(MCA)
		Dr.G. Radhika	PG(MBA)
			-



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Website: www.stannscollegeforwomen.org

CHAR!	Eman, St and Con	website. www.	stainisconegetor women.or
6	Tours & Travel Committee	Mr. Ch. Rama Rao Dr. J. Pratapa Reddy Mrs.M.Anjana Devi Mr.S.M.Subhani (Commerce) Mrs. L.Mary Anusha Miss.K.Grace Shanthi Ann Mrs. K.Susmitha Miss. G.Vani Miss.B.Manasa	Convener
		Mrs. D. Swarna Charani Rai Dr. V. Vani	PG(MCA) PG(MBA)
7	Examination Committee	Mr.Ch. Rama Rao Mrs. G.Anitha Bhanu Mrs.B.Usha Rani Mr. S.M.Subhani (Commerce) Mrs. L.Mary Anusha Miss.K.Grace Shanthi Ann	Convener
		Mrs.D.V.Ramana Mrs.J.Sirisha	PG(MCA) PG(MBA)
8	Anti Ragging Cell	Dr.Sr.Fatima Rani.P Mrs. J. Prameela Rani Mr.G.Bala Show Reddy Mrs. K.Vidyadhari Mrs.P.Sandhya Mr. V. Chandra Sekhar	Chairperson Convener Lawyer
		Mr. R.V.Sankara Rao Mr. T. Augustine Reddy Mr. B.Mallikarjuna Rao	S.I, Taluka H.M,Krosuru, (Parent) Forest Beat Officer, Guntur
		Mrs. D. Swarna Charani Rai Dr.G. Radhika	PG(MCA) PG(MBA)



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HE FO	Email: st_anns_coll(	ayanoo.co.in website: ww	w.stannscollegelorwomer
9	Alumni Committee	Mrs. G.Saroja	Convener
	Commutee	Mrs.K.Vidhyadhri	
		Mrs.D.V.Ramana	
		Mrs.P.Sandhya	
		Miss.G. Vani	
		Miss B.Manasa	75050
		Mrs. B.Usha Rani	PG(MCA)
		Dr.V.Vani	PG(MBA)
	128	Mrs.G.Sailaja	
10	Attendance	Mrs. J.Prameela Rani	Convener
	Committee	Mrs. G.Anitha Bhanu	
		Mrs. P.Sandhya	1 11 1
		Miss.P.Anitha	
		Mrs. M.Usha Rani	PG(MCA)
	549	Dr.G.Radhika	PG(MBA)
11	U.G. Cultural	Mrs. K. Vanaja	Convener
	Committee	Mrs. I. Adi Lakshmi	
		Mrs. K. Vidyadhari	
		Mrs.M.Anjana Devi	
		Mrs.B.Ranjitha	4.3
		Mrs. P.Sandhya	- 11 Table 1
		Miss.P.Anitha	
		Mrs.D.V.Ramana	PG(MCA)
		Dr.G.Radhika	PG(MBA)
		Mrs.G.Vani	• 4
12	Discipline	Mr. G.Bala Show Reddy	Convener
	Committee	Mr. S.M.Subhani	
		Mrs. J. Prameela Rani	
		Mrs.G.Anitha Bhanu	
		Mrs. K. Susmitha	
		Dr.G.Radhika - P.G	PG(MBA)
		Mrs.G.Sailaja - P.G	

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13	ECO – Club	Mrs. K. Vidyadhari	Convener
	Committee	Mrs.K.Vanaja	
	2	Mrs.G.Anitha Bhanu	
		Mr. D. Simon	
		Mrs.B.Ranjitha	
		Dr. G.Radhika	PG(MBA)
		Mrs. G. Sailaja	
14	Literary	Mrs. I. Adi Laskhmi	Convener
	Committee	Mrs.P.Sandhya	
		Mrs.N.Phani Rajya Lakshmi	
		Miss.K.Grace Shanthi Ann	
	May the state of t	Dr. G.Radhika	PG(MBA)
		Mrs. G. Sailaja	
	- 3%		
15	Sports & Games	Mr. G. Bala Show Reddy	Convener
	Committee	Mrs. K.Susmitha	1/2
		Mr.D.Simon	
		Mr.S.M.Subhani	,
	20	Mr.T .Kishore Babu	7
	T	M. MILL D.	
		Mrs. M.Usha Rani	PG(MCA)
	3.0 <u>%</u>	Dr.V.Vani	PG (MBA)
6	Staff Grievances	Mrs. R. Sharon Rose	
	Committee	Mr. S.M.Subani	Convener
		Mrs.J.Prameela Rani	
		Mrs.B.Joyce	
		Mr.Ch. Rama Rao	
	7	Mrs. K. Vanaja	
		- vunuja	
		Mrs. D. Swarna Charani Rai	PG(MCA)
		Dr.G. Radhika	PG(MBA)

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17	Library Committee	Mrs.D.Anitha Mrs.M.Anjana Devi Mrs.K.Vidyadhari Mrs.P.Sandhya Mrs.I. Adi Lakshmi Mrs.D.V.Ramana Mrs.B.Usha Mrs.M.Usha Rani	PG(MCA)
18	Out Reach Committee	Dr.G.Radhika  Dr.Sr.Fatima Rani.P  Mrs. J. Prameela Rani  Mrs. K. Vanaja  Mrs. D.V. Ramana  Mrs. L.Mary Anusha	PG(MBA  Chairperson Convener
		Mrs. M.Usha Rani Dr.G.Radhika	PG(MCA) PG(MBA)
19	Parents Association Committee	Mrs.R.Sharon Rose Mrs. B. Joyce Dr.J. Pratapa Reddy Mr.Ch. Rama Rao Mrs. L.Mary Anusha Miss.B.Manasa	Convener
		Mrs.M. Usha Rani Mrs.D.SwarnaCharani Rai Dr.G.Radhika	PG(MCA PG(MCA) PG(MBA)
20	Visual Aids Committee Seminar Hall In Charge	Mrs. M. Usha Rani` Mrs.K. Vidhyadhari Mrs.G. Saroja Mrs. P. Sandhya	Convener
		Mrs. G.Sailaja	PG

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Website: www.stannscollegeforwomen.org

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21	IQAC Committee	Rev. Dr.Sr.Fatima Rani.P	Chairperson
	(UG&PG)	N	
	10.0	Mrs. R. Sharon Rose	Coordinator Add.Coordinator
		Dr. J. Pratapa Reddy	Add.Coordinator
	4	Mrs. D. Swarana charani Rai	
		Members: UG	
		Mr. S.M. Subhani	
		Mrs. J.Prameela Rani	
		Mr. Ch. Rama Rao	11 - 12 A
	, ,	Mrs. K. Vanaja	
		Mrs. I. Adi Lakshmi	1
		Mrs. N. Kavya	Participants of the Control of the C
			partition.
	X.	Members: PG	5 · · ·
		Mrs. M. Usha Rani	
22	The state of the s	Dr. G. Radhika	
22	Magazine	Mrs. B. Joyce	Convener
	Committee	Mrs. R.Sharon Rose	
		Mrs. J. Prameela Rani	
	1 23 1 2 3 1 2 2	Mrs. K. Vanaja	
		Mrs.B.Usha	
		Mrs. I. Adi Lakshmi	
		Mrs. D.V.Ramana	
		Mrs.P.Sandhya	
		Mrs. D. Swarna Charani Rai	PG(MCA)
		Dr.G.Radhika	PG(MBA)
23	Scholarship	Sr. G.Margaret Priyanka	Convener
	Committee	Mr.P.Joseph Reddy	
		Mr. J.Venkateswarlu	
24	DI.	Mr.Ch. Siva Rama Prasad	Mark to the difference of the second
24	Placement	Dr.Sr.FatimaRani.P	Chair Person
	Committee	Dr.J.Pratapa Reddy	Convener
		Mr.Ch.Rama Rao	
		Mrs.K.Vidyadhari	, and a
		Mr.S.M.Subhani (Commerce)	

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		Mrs. M.Usha Rani Dr.G.Radhika	PG(MCA) PG(MBA
25	Red Ribbon Committee	Mrs.B.Joyce Mrs.R.Sharon Rose Mrs.K.Vanaja Mrs.B.Ranjitha Mrs. G.Vijaya Lakshmi Mr.S.M.Subani	Convener
		Mrs.B.Usha Rani Dr.G.Radhika	PG(MCA) PG(MBA)
26	Student Counseling Committee	Mrs.J.Prameela Rani Mrs.B.Joyce Mrs. R. Sharon Rose Mrs.K.Vanaja Mrs.B.Usha Rani Mrs.P.Sandhya	Convener
		Mrs.M.Usha Dr.P.L.Narasimha Rao	PG(MCA) PG(MBA)
27	N.S.S Committee	Mrs.I.Adi Lakshmi Mr.G.Bala Show Reddy Mrs. K.Susmitha Mr.S.M.Subhani Miss.G.Vani Mrs. L.Mary Anusha Miss.P.Anitha	Convener
28	Mother	Mrs.D.Swarna Charani Rai Mrs.J.Sirisha	PG(MCA) PG(MBA)
20	Mother Gnanmma Club	Dr.Sr.FatimaRani.P Mrs.J.Prameela Rani Mrs.R.Sharon Rose Mrs.B.Joyce Mrs.K.Vidhyadhari Mrs.B.Usha Rani Mrs. L.Mary Anusha	Chairperson Convener



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		Mrs.M.Usha Rani Dr.G.Radhika	PG(MCA) PG(MBA)
29	Co – Curricular Activities Committee	Mrs.R. Sharon Rose Mr.S.M.Subani Mrs.K.Vanaja Mrs.P.Sandhya Mrs.D.V Ramana Mrs. K.Susmitha	Convener
		Dr.G.Radhika Mrs.G.Sailaja	PG(MBA)
30	Mentor & Mentee Committee	Dr.Sr.FatimaRani.P Mr.Sk.M.Subhani Mrs.J.Prameela Rani Mrs.K.Vanaja Mrs.B.Usha Rani	Chair Person Convener
		Mrs.M.Usha Rani Dr.G.Radhika	PG(MCA) PG(MBA)





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#### ST. ANN'S COLLEGE FOR WOMEN

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**Metric – 6.1.1** 

**Criterion: VI** 

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# Criterion-VI Governance, Leadership & Management

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

**Duties and Responsibilities of Committees** 





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# Committee's Duties and Responsibilities

# Governing Body:

- ➤ The Council is responsible for formulating the policies of the institution, framing the vision and mission statements and providing the right direction to the institute. The members with their huge academic, administrative and research experience manage the institution in right direction from time to time.
- ➤ The Governing Council is collectively responsible for overseeing the institution's activities, determining its future direction, and fostering an environment in which the institutional mission is achieved.
- ➤ Governing council has a duty to enable the college to achieve and develop its mission and primary objectives for learning, teaching and research. This responsibility includes considering and approving the institution's strategic plan, which should set out the academic aims and objectives of the institution and identify the financial, physical and staffing strategies necessary to achieve these objectives.
- ➤ It is the duty of the Governing Council to oversee the creation and delivery of the strategic vision and direction of the institution. This will encompass the purpose and mission of the institution.

# **College Development Committee:**

- ➤ The College Development Committee is the highest academic body of the college and is responsible for laying down, regulating, and maintaining the standards of teaching, research, and examinations in the college.
- ➤ Reviews and approves academic calendar, value added courses and report submitted by IQAC.
- > Reviews the academic activities of the college.
- > Reviews and formulates the perspective plan of the college.
- > Reviews the value added courses for students.
- > Reviews the faculty development programs.
- > Promotes innovation in teaching, sustaining the quality of education and quality improvements initiatives (NAAC).
- Ensures that the academic program is consistent with the institute's mission and is in line with industry requirements.

Helps inculcate a culture of research in the student community.



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#### **IQAC** committee:

- To prepare the circulars and communicate to all the departments in the first week of the month regarding the quality initiative developmental activities of that month.
- To review the quality initiatives and activities of the college by organizing meetings with all the staff with at least one meeting in month compulsorily.
- ➤ Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- To prepare the institutional plan and submit it to the principal within a week from the date of commencement of classes.
- To gather and consolidate all the information of the various activities conducted in the college every month.
- Documentation of various programs of the college, leading to quality improvement.
- To prepare the college activity register and submit it to the principal in the last week of the academic year.
- > To identify and adopt the best practices that are suitable to the college.
- > To report the issues in the quality improvement aspects to the principal in time.
- ➤ Development of the Annual Quality Assurance Report of the college based on the quality parameters/assessment criteria developed by the NAAC in the prescribed format.

#### Time table committee:

- > To Display on notice boards and websites for references.
- > To frame a suitable, clash free time-table for conducting theory/practical classes as per university rules for each semester.
- To finalize the time-table within one week from the date of commencement of classes.
- > To attend to various complaints of clashes in the time-table and report to the principal for necessary adjustments.

To scrutinize the work load of the individual faculty members and the departments as per university rules.

To maintain the records of the time-table framed and submit the same to the IQAC committee.



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#### Admissions committee:

- > To provide all information related to Admissions to the students and parents.
- > To decide on all the matters relating to Admissions of the students.
- To maintain day wise admission data and display the group wise vacancy position daily during the time of admissions.
- ➤ To submit the list of admissions made by the college to the concerned competent authorities and get approved.

#### Awards/ Medals Committee:

- The committee coordinates with various departments to prepare the list of subject-wise, paper wise toppers for the various medals instituted by the college and other well-wishers and donors.
- ➤ It plays a major role in the smooth conduct of the annual award ceremony during which gold medal winners are also felicitated.

#### **Tours & Travel Committee:**

➤ The committee coordinates with students, travel agencies and the hospitality industry to organise holiday tours, with the objective of giving the students a wholesome exposure to our culture and geographical diversity.

#### **Examinations committee:**

- > To co-ordinate with the examination conduction for smooth conduct of examinations.
- ➤ To ensure that the mark lists are submitted by the lecturers to the examination section by due dates and the statements of marks are given to the students within the stipulated time.
- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting students.
- > To make inventory of the required stationery well in advance.
- > To maintain records of the cases investigated and submit the same to the IQAC committee.

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#### **Anti-Ragging Committee:**

- > To ensure overall disciplined environment in the college.
- > To initiate timely action against students.
- > To redress complaints about ragging as per the Govt. and University procedures.
- > To sensitize students about the evils of ragging and its prevention in the college campus by organizing programs etc.
- > To prepare sign boards and display them in appropriate places.
- > To maintain records of the cases investigated and submit the same to the IQAC committee.

#### **Alumni Committee:**

- ➤ To make alumni of St.Ann's College for Women, Guntur under one forum for exchange of experience. Knowledge and talents among members and students of the college.
- > To maintain an effective alumni database and update the records periodically.
- To invite the alumni for annual Alumni meet so that they can have a chance to re-associate, re-collect and rejoice.
- To Honor the distinguished Alumni by inviting as chief guest for Republic Day and Independence.

#### **Attendance Committee:**

- ➤ The Committee works to ensure that the students are regular to college by coordinating with all the class-in-charges, subject wise attendance list display regularly.
- ➤ Through diligent and regular monitoring of attendance, shortage cases are brought to the notice of the parents/principal for counselling or further action.
- ➤ The committee forwards the attendance percentage to the parents through the Attendance report prepared by the class-in-charges.

#### Cultural committee:

This committee shapes the cultural ethos of the college by-

Preparing the cultural events calendar and ensuring conduct of these events as per schedule.

Conducting cultural considerations to groom talented students at various intercollegiate, state and national sevel competitions.

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#### Discipline Committee:

- ➤ Discipline is one of the hallmarks of the institution.A team of active teaching and non-teaching staff ensures the smooth conduct of day-to-day activities.
- > The committee coordinates with the class in charges and class representatives to maintain order and decorum during major events.

#### **Eco Club committee:**

- ➤ To facilitate rain water harvesting, energy conservation, solar lights, LED lights.
- > To promote and maintain green ambience.
- > To enroll members for the club and to create awareness among the students and staff about the need for protection of natural habitat.
- > To invite speakers to talk on environmental protection.
- To maintain the records of the activities conducted and submit the same to the IQAC committee.

#### **Literary Committee:**

- > To conduct and identify the inherent best talent in a student.
- > To conduct various activities and develop the personality of the student.
- > To depute students to participate in various inter-collegiate events.
- > To ensure originality in expression and their work, thus building the required confidence through interactive activities
- > To provide a platform for students to express themselves in various languages.
- > To coordinate and guide students participating in intercollegiate, state level and national level competition such as essay writing, poetry, debates, quizzes etc.

# Sports & Games committee:

- > To recommend the principal to provide facilities for indoor and outdoor games as per the requirements for the students.
- > To finalize annual planning of internal and external sports activities.
- > To Prepare budget for proposed activities.

#### **Staff Grievances Committee:**

To provide with proper adverse to stakeholders to express their grievances freely and frankly sthout and fear of being victimized;



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- > To analyse the aspects of grievances and conduct formal hearings and investigation accordingly.
- > To protect the privacy and confidentiality of all parties during the investigation, consistent with and subject to the policyguide lines
- > To obtain the facts through relevant sources in a fair and objective manner, to work out a resolution of the issues involved with the parties named in the grievanceapplication;
- > To ensure speedy disposal of every grievance application within a maximum period of one month of the receipt of application

# Library committee:

- To take stock of the existing, newly added and total number of books.
- > To introduce bar coding system.
- > To see that the library is computerized.
- To arrange talks for students to motivate them so as to cultivate reading habits.
- > To organize Book week, books display on special occasions.
- > To see that library building is enabled with wi-fi facility.
- > To see that library issue/return of books are maintained through software.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/activities conducted and submit the same to the IQAC committee.

#### **Out Reach Committee:**

Every department and the Institution should have its own plans for reaching out to the community to mould and developed students as fine human beings. The efforts are mostly directed to issues concerning environment, education and health.

Education is not just academic but as process of self realisation and new nurturing a sense of responsibility in young minds. Inculcating human values. leadership quality and professional ethics are the objectives of the community service programs-Number of activities are to be regularly under taken by this unit in different areas concerning to

- i. Community- survey, awareness programs
- ii. Environment - awareness and protection
- Education- mobile science labs to government school iii. b. a careness campaign, nutri-food.

iv. Health and Hygiene- health

> PRINCIPAL St. Ann's College for Women **GORANTLA, GUNTUR-522 034**

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#### **Parents Association committee:**

- > To monitor the perception and concerns of the parents about the college.
- ➤ To keep them updated about the college events activities and the future plans.
- To discuss issues relating to the students community and their welfare and to encourage the parent-Ambassador role.
- To seek their suggestions, goodwill and support in all the endeavours.
- To maintain the records of the activities conducted and submit the same to the IQAC committee.

#### **Magazine Committee:**

- ➤ Besides Providinga panoramic chronicling of events gone by, the committee undertakes the following activities:
- ➤ Coordinating with Heads of the Departments and conveners for the collection of reports, photographs, articles and messages from dignitaries.
- > Coordinating with the class-in-charges in generating advertising

#### Scholarship committee:

- To create awareness on the scholarship schemes of the welfare departments.
- > Registration of the college in the Jnanabhumi portal.
- ➤ Registration process and forwarding the applications of the students to the concerned departments.
- > Submitting the reports of the scholarships received by the students to the office intime.
- > Maintaining the scholarship holder's database and scholarship records.
- > Process of transfer of scholarship funds to various college accounts.
- > Submitting the information of scholarship holders and received scholarships to the IQAC intime.

#### Placement cell:

The placement cell creates a platform for final year / final semester students by bringingtogether students and their prospective employers it consists of one coordinator each for UG and PG along with student members. The committee:

i. Grooms the students interview skills, body

seminars on group discussions,

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- ii. Guides students regarding Resumewriting and conducts mock interviews
- iii. Conducting regular Training Programmes on Soft skills, Trends in Technology.
- iv. Organises campus interviews and job fair

#### **Red Ribbon Committee:**

- > To conduct activities under Red Ribbon Committee
- > Toorganize Blood Donation Camps in the college.
- > To maintain the records of the activities conducted and submit the same to the IOAC Committee.
- > To see that there is a First Aid Room with all the basic facilities in case of emergency.

# **Student counselling Committee:**

- > To identify the problem areas and difficulties of individuals their potentials and limitations.
- To help students develop their potentialities through a greater self understanding to enable them to take full advantage of the environmental sources.
- > To help a mitigate suffering, rich appropriate solutions, take responsible decisions and enable students to become self-actualized individuals.
- > To follow systematic process based on a close student-teacher relationship intended to aid students in achieving educational, career and personal goals.as class-in-charges, mentors and faculty in various departments.
- > Toserve as coordinator to assist the student in assessing academic progress towards goals and other health and psychological needs
- To identify one/two faculty members exclusively to cater to the students on regular basis. They meet the students once a week or fortnight; provide information on higher education, preparation for entrance examinations.

# Women Empowerment Cell:

- > To enhance the confidence level of girl students for their empowerment in the society.
- > To celebrate International Women's Day.
- To organize several programs like san the minent lectures etc.
- To counsel and solve the personal and related problems of women.





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To maintain the records of the activities conducted and submit the same to the IQAC committee.

#### **Grievance Redressal Committee:**

- ➤ The Grievance Redressal committee consists of the Principal, Deans Student Affairs, senior faculty members and student representatives who are members of SQAC. Student representatives act as an interface between management and students.
- > Time is allocated on weekdays for parents to meet the Principal and the Deans.
- Academic problems are brought to the notice of HOD for action.





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#### SC/ST Committee:

- ➤ SC/ST Committee looks into the complaints and grievances of SC/ST employee and students.
- The committee provides information about the scholarship and resolves any problems faced by the SC/ST students and employees.
- > Encourages the students to express their grievance without fears.

#### **N.S.S Committee:**

- To understand the community in which the NSS volunteers work and to understand themselves in relation to their community
- To identify the needs and problems of the community and involve themselves in problem-solving exercise
- > To develop among themselves a sense of social and civic responsibility
- To utilize their knowledge in finding practical solutions to individual and community problems
- > To acquire leadership qualities and democratic values
- > To develop capacity to meet emergencies and natural disasters
- > To practice national integration and social harmony
- To establish meaningful linkages between 'Campus and Community', 'College and Village' and 'Knowledge and Action'

# **Internal Compliance Committee:**

- To conduct awareness and educational programs on the sexual harassment of women.
- > To take measures for prevention of sexual harassment of women.
- > To undertake redressal of sexual harassment complaints received.
- > To undertake redressal of any matters relating to harassment.

#### **Anti-Sexual Harassment Committee**

- Addressing the issues related to well-being of women students and lady faculty members.
- > Inviting experts and doctors to address women related issues.
- > Conducting various women enrichment programs to the students.
- Preventing any act of sexual harassment

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