



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ST. ANN'S COLLEGE FOR WOMEN

ST. ANNS COLLEGE FOR WOMEN 10-209/2 , AMARAVATHI ROAD
,GORANTLA, GUNTUR
522034

www.stannscollegeforwomen.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. Ann's College for Women is a Christian minority institution established in the year 1997 under the management of **Society of Congregation of Sisters of St. Anne (CSSA), Phirangipuram** with a vision of empowering women through education. It is affiliated to **Acharya Nagarjuna University, Guntur** and recognized under **Section 2(f) of the UGC Act, 1956, New Delhi**.

CSSA, Phirangipuram is a community of consecrated women belonging to the Catholic Church living and perpetuating the evangelical life and values propounded by **Mother Thatipathri Gnanamma**, the Foundress of the Society.

The Institution aims not only to impart academic education but also to give holistic development to bring out disciplined young women of sound moral character. It intends to foster an atmosphere of intellectual pursuit to attain excellence in their chosen field of study with competencies, knowledge, skills, positive attitude which contributes towards the well-being of the nation and to be successful in the global scenario.

Initially the college had only three combinations with **Science and Commerce Streams** with the strength of **50 students** and the college grew to the heights of excellence in educational ladder with technology in **Computer Science and Professional Education**. The College completed **25 years milestone of magnificence** with **15 programmes and 1046 students** at present.

The College continues to serve the cause of **education of women** with diversified academic programmes with **co-curricular activities, social responsibility initiatives, physical fitness and value education** under the effective administration of highly experienced successive Principals.

Location:

The College is located in **Gorantla** with an area of **3.64 acres**, accessible to the urban areas of Guntur city and the neighboring rural areas by the public transport system. It is reachable by **6.3 Kms** from **Guntur Railway Station**, **9.1 Kms** from **N.T.R Bus Station, Guntur** and **58 Kms** from **Vijayawada International Airport, Gannavaram, Andhra Pradesh**. It emerged as a cosmopolitan and prestigious college which is **29 Kms** far away to **Secretariat, Velagapudi, Andhra Pradesh**.

MOTTO: EDUCATE, ENRICH & EMPOWER

St. Ann's College for Women strives for the **Education** of rural Young Women, preparing them as Ideal Citizens by **Enriching** and **Empowering** them with abundant Knowledge.

Vision

Academic excellence, Value based education, enrichment of innovative skills and transforming them as empowered women.

Keeping the vision statement as the guiding criteria, the Institution is striving constantly and consistently with its dedicated Management and sincere, well experienced and highly qualified faculty members to provide

quality education to the young rural women in a safe and secure environment and build the confidence in students to face the challenges of the competitive society.

The barriers to girls' access to education are identified and broken through proper channels such as motivating the students, conduct interactive sessions for the staff and parents to promote and support the noble journey of shaping empowered women. The college invites and accommodates the girls coming from various customs, cultures, languages and religions from different socio-economic backgrounds in a safe and secure atmosphere.

The College is tangibly experienced in achieving good results at UG and distinctions at PG levels by securing Prathiba Puraskar awards and Gold medals. Internships, Project opportunities, campus safety and extension services to the growth of socio economically poor students, policies for protection of women, imbibitions of psychological soundness, career service, quality audits, leadership opportunities. engaging health and wellness facilities, and cooperative alumni network. College aims to enable the students to excel and outshine in co-curricular and extra-curricular activities at intercollegiate, district, university, state and national level competitions.

The implementation of Value based education empowers the young girls to be intellectually competent, morally upright, psychologically integrated, physically healthy, socially acceptable and who live in harmony with the people and nature. Activity-based learning in the college, provide ample opportunities to unfold Students potentials, talents and abilities.

For Innovative Learning through Interactivity, e-Learning is unlocking a new way of learning. through social media such as WhatsApp groups to send study material. Learners can make notes, interact with teachers and fellow learners through features such as highlights, and engage with multimedia elements such as videos, audio presentations, and related links can encourage active learning experiences. E-learning enables a better understanding at the convenience of the students. The extra curricular activities enhances the students' skills to make them self employed.

Mission

By inducing the novel techniques to achieve excellence in education, enhance ethical values for the holistic development of the students, the college aims to brighten the lives of the rural women by providing ideal and diversified learning environment.

The mission of the college is to empower young women through transformative education to form intellectually competent, morally upright and socially committed women imbued with the values of humanism in the service to the society.

The outcome of the mission of the College is evident to provide education to the girls of marginalized, economically underprivileged sections and new-generation learners of rural and urban areas of Guntur with the intention of imparting quality higher education through lecture, demonstration, usage of ICT and interactive sessions, in order to create an inclusive climate for diversity.

With lot of transitional changes in academic programs, strengths, facilities available, the college upholds its existence with serene ambience, aerated infrastructure, optimal learning environment and eco-friendly atmosphere which invites young aspirants to explore knowledge.

St. Ann's College aims to brighten the lives of the rural women by acquisition of enhanced ability to think creatively in complex ways, use higher-order cognitive thinking skills, acquire intellectual maturity and thus students are able to adapt quickly to a broader range of learning environments with multi-skilled approach by involving in assignments, power point presentations, seminars, group discussions, quiz competitions, peer learning concept, observation methods etc.

The College provides ideal learning environment that encompasses the physical space , the overall culture of the institution - its values and the way individuals interact with one another and providing an optimal learning environment that provides learners with the tools and opportunities to succeed, which also caters to the unique needs and goals of each student.

The benefits of diversified learning enables students to achieve quality based education in their academic, social, ethical and economic progress. Students gain experience in promoting social, political and environmental consciousness by organizing outreach activities. Moral, cultural and creative awareness is exercised through co-curricular and extra curricular activities. Institutional distinctiveness is fulfilled by academic excellence through striving for all round development of students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Management composes of

- Futuristic and Dynamic management.
- Able and Visionary Leadership.
- Participatory Management Style.
- Open door System for diversified learning.

Faculty

- Well Qualified, dedicated and Experienced Staff.
- Amicable Environment and mentoring by senior faculty.
- Efficient non-teaching staff ensuring smooth functioning of administrative office.

The Campus

- Strategic location of the institution.
- 3.64 acres of environment friendly clean and green campus.
- Well maintained campus with excellent Infrastructure and facilities.
- Spacious Classrooms and Laboratories.
- ICT enabled Classrooms, High speed (200 Mbps) internet connectivity and Wi-Fi enabled campus.
- Well stacked automated Library with 23031 Volumes and 5555 Titles along with Barcode Mechanism and e-subscriptions.

- In-campus Hostel facility with well-aerated rooms, hygienic food and other amenities.

Quality Education

- Offering diverse programmes to suit the needs of students.
- Curriculum embedded foundation courses.
- Enrichment of curriculum by offering Add-on, Value added and Certificate Courses.
- Skill based courses through APSSDC.
- Blend of traditional and contemporary teaching-learning.
- Bridge courses and remedial courses for slow learners.
- Fee Reimbursement schemes offered by the Government.
- Inculcating social responsibility among students through extension activities.
- Promoting research aptitude among students through community service projects besides familiarizing them to societal issues.
- MoU's and Collaborations to provide new horizons of learning experiences to the students and effective Mentor Mentee System for overall development of students.
- Implementation of e governance in areas of administration, student admissions and support.
- Grievance submission facility to students & staff.
- Closed Circuit Surveillance to ensure safety and security to the girl students.
- Differently-abled friendliness.
- Online and offline feedback Mechanism from stake holders.

Sports and Games Facilities

- Excellent Sports infra structure and coaching facility to the students.
- Indoor games such as Caroms, Chess, Chinese Checkers are provided.
- Vast open ground for outdoor games with Basketball Court, Volley ball / Throw Ball Court, Shuttle, Tennikoit and other games and sports.
- Gymnasium facility, Yoga Classes, Self-Defense activities like Karate, Silambam are provided.
- NCC Unit - 10 Andhra Girls Battalion, NCC, Guntur lead by a well-qualified and efficient Associate NCC Officer.

Institutional Weakness

- Lack of patents and startups.
- Lack of endowments.
- Limited Alumni Contribution.
- Number of students passing national and international level exams is limited.
- Less number of students progressing to higher education comparatively.
- Lack of funding opportunity for research and innovation.
- Failure to receive funding from any other agencies.

Institutional Opportunity

- Scope for introduction of new programmes.
- Improvement of transport facility from rural areas.
- Enhancement of employment opportunities through Training and Placement Cell & Andhra Pradesh Skill Development Corporation.
- Minimizing failure and dropout percentage of students.
- Strengthening of ward counseling for better achievement of programme outcomes.
- Strengthening of e content resources to improve digital initiatives.
- Publishing more articles in peer reviewed UGC approved journals.
- Shift to alternative source of energy through installation of solar power grid in the campus.
- Develop more e-modules for the benefit of students.
- Expanding Extension and Outreach programmes.
- Encourage faculty to step forward to research related activities.
- Mobilization of funds for research activities through funding agencies.
- Achieving rank in National Institutional Ranking Framework.
- Emerging as a centre of excellence and achieving Autonomous status.
- Move towards green campus initiatives to make the campus and surroundings eco-friendly.
- Minimize consumption of water and energy resources for environment sustainability.
- Plan to conduct more value added add-on and certificate courses to students.
- Motivate non-teaching staff to attend refresher programs to update themselves.
- Mechanisms to increase staff-welfare measures to maximize the throughput.
- Expanding coaching for UPSC / NET / SET/ SLET /APPSC and Competitive Examinations.
- Develop a robust feedback system to reach stakeholders such as Students, Alumni, Parents & Employers.

Institutional Challenge

- Strengthening conventional programmes in the wake of demand for market oriented and restructured programmes.
- Training Rural students to meet global challenges.
- The rural and illiterate family background encourages early marriages resulting in dropouts and act as a barrier in student progression to higher studies and employment
- School and Intermediate education in vernacular medium poses a challenge to the students in pursuing their UG courses offered in English medium.
- Industry linkages and consultancy need to be strengthened.
- The College needs more MoU's with Institutions, Universities and Industries of international repute to share Global knowledge, skills, research and expertise of students.
- Low English proficiency among students at the entry level.
- Excessive use of social media leading to distractions among the students.
- Educational experience to be tailored and individualized to meet the needs of a specific student.
- Visual materials and practical applications of solutions are to be focused.
- Learning Process to be dynamic with the help of Technology and online learning.
- Emphasizing the student's overall growth focused on ed-tech platforms.
- Improved networking with the industry for curriculum enrichment.
- Learning outcomes using perhaps Bloom's taxonomy

- Research is a challenging task for the faculty
- To acquire 12b status
- To motivate the faculty towards Research and consultancy to develop networking with industries and companies.
- Updating Innovative student centric methods to evaluate the subject knowledge.
- Introduction of fund-raising activities to keep up seed money for optimal financial resources.
- Virtual webinars at national and international level to be progressive.
- Blended mode of teaching through google platforms.
- Research Papers, Publication of Books, Paper presentations with patent rights
- Organizing Faculty Development Programmes for faculty to be increased.
- Enrichment of professional knowledge for Non – Teaching staff by Skill Development programmes.
- Facilitate software's for physically disabled students.
- Solar energy panels to be optimized as per the need to meet alternate energy resources.
- Emerging Technologies to be adapted in education scenario for future generations.
- Learning beyond the classroom by real -life solutions.
- Development of pilot MOOCs (Massive Online Open Courses).

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum Planning and Implementation:

St. Ann's College for Women, outlines a well-planned and documented procedure for the effective curriculum delivery. The delivery of the curriculum in the institution is planned by the College Calendar, prepared in accordance with the affiliated University's Almanac and the Andhra Pradesh State Council of Higher Education's (APSCHE) Annual Academic Calendar. In accordance with the changing educational scenario, the institution has been implementing the Choice Based Credit System (CBCS) since 2015-16. In line with NEP-2020 the syllabus and programs have been revised and our institution strictly abides to the guidelines notified by APSCHE and the concerned University i.e., Acharya Nagarjuna University.

Effective implementation of the curriculum is ensured through

- Academic Calendar
- Central Time-Table
- Curricular Plans
- Teaching Lesson Plans
- Teaching Diaries
- Bridge Courses
- Departmental Meetings reviewed at periodic intervals.
- Mentor-mentee System

Academic flexibility

Academic flexibility is attained through

- Choice Based Credit System for all Programs with a provision to earn extra credits.

- Wide range of choice based courses under Life Skill Courses /Skill Development Courses/Skill Enhancement and Elective courses.
- Field projects, Community service projects, and Internships by the students.

Curriculum Enrichment:

The curriculum is enriched by focusing on

- 44 Add on / Value added and Certificate Courses.
- 21 Human Values and Professional Ethics Courses.
- Communication Skills Courses in English
- Information and Communication Technology Courses
- 18 Environment and Sustainability Courses
- Gender Sensitization which is integrated into the curriculum through general language courses.

Feedback System:

The structured feedback on curriculum is collected from the stakeholders such as

- Students
- Teachers
- Alumnae
- Parents
- Employers

The collected feedback is analyzed and necessary action is initiated and to enhance the learning effectiveness.

The following steps are being followed to ensure effective feedback mechanism:

- Collection of Feedback
- Feedback Analysis
- Preparation of Action Taken Report
- Communication to Relevant Bodies
- Feedback hosted on Institutional Website

The Curriculum planning and implementation followed in the college is student-centric and always strives to enhance the qualitative measures for holistic education as a continuous process.

Teaching-learning and Evaluation

St. Ann's College for Women follows Student- centric Teaching-Learning Pedagogy

- The Enrolment of students into various programs is made according to Government guidelines with transparency, equity and wider access.
- The admissions were made through offline mode till 2019-20.

- Since 2020-21 the admission process is revised to online mode through 'OAMDC' (Online Admission Module for Degree Colleges) developed by the State Council of Higher Education, Andhra Pradesh.
- Skill based courses are offered in our institution to enhance Students Skills. Both Curricular and Co-curricular activities are integrated in the process of learning
- Student-Centric Learning Methods such as Experiential Learning, Participative Learning and Problem-Solving methods, ICT enabled learning and Traditional Learning Methods are adopted like Role Plays, Projects, Internships, Industrial visits, Power point Presentations, Quiz etc., to create a sense of awareness and employability focus among student Fraternity.
- The Institution has 42 full -Time Teachers on the Roll with a Student Teacher Ratio of 25:1. Among the Faculty there are 5 Ph. D Holders and two Teachers are Qualified in SET Examination.
- The College Caters to the need of Slow Learners and Advanced Learners through special programs beyond regular academics.
- Academic Calendar, Annual Teaching Plans, Teaching Dairies and Curricular Plans are maintained and being monitored by Principal and IQAC for its meticulous execution.
- The College follows a transparent mechanism of internal / external assessment and the grievance redressal system is time- bound and efficient.
- The Examination & Evaluation Policy of the College assesses the efficiency and effectiveness of Teaching-Learning and its impact on student competence is achieved by good pass percentage in the university examination results.
- Programme outcomes, Programme specific outcomes and Course outcomes for undergraduate and post graduate programmes offered by the Institution are clearly displayed on the college website and the same is communicated to the students.
- Evaluation Outcomes are also used as development-inducing feedback on POs, PSOs, and COs, which are constantly verified by direct and indirect attainment.
- SSS is conducted annually by the institution to get feedback from students on Teaching, Learning Processes and infrastructural amenities.

Research, Innovations and Extension

With a view of promoting research culture, adequate resources and facilities are provided by establishing Research Development Cell in the college with a well planned research promotion Policy. To reach the stipulated goal the cell gives proper guidelines to ensure the code of ethics in research.

St Ann's college has a research committee in place to initiate and encourage the staff and students to take up research projects and extension activities. The teachers are encouraged to continue research work and present research papers in various journals and also participate in national and international seminars.

St Ann's college students have taken up various projects on Village Survey, Sanitation, Health and Hygiene, Plantations, Water Conservation and Organic Farming. The College has conducted many Seminars and Workshops on aspects of science, health and social awareness etc. The College has well equipped Laboratories and Library conducive to active research. The College Library has its rich holdings, of rare books and INFLIBNET e-library resources for research projects and teaching.

The College conducts number of Workshops / Seminars / Conferences on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship Development for the welfare of the students.

Extension activities-

Extension activities are conducted in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development.

The College has NSS unit, NCC wing, GNANAMMA CLUB and RED RIBBON CLUB and other committees who take active participation in social service events. This helps in building up motivated, courageous, confident and service oriented women leaders. The Project inspired by the Swatch Bharat Mission – “Clean and Green through Plantations, Rallies and Street Plays” has successfully addressed issues pertaining to hygiene and health which paves the way for the process of transformation of the society.

The proud history of NCC includes receiving “Trekking Certificate” in All India Girls Trekking Expedition, Tamilnadu in 2022.

Awards and recognitions received for extension activities from non-government / government recognized bodies

- **“Best Swatch College”** Award by Guntur Municipal Corporation, Andhra Pradesh.
- **“Lady Legend Inspiration Award”** by Sri Rama Raju Charitable Trust and Pinakini Youth Welfare Association.

Infrastructure and Learning Resources

The Institution is situated in a sprawling 3.64 acres campus enveloped in lush greenery. The layout is well designed, ensuring seamless connectivity between floors via elevator, stair cases and well-lit corridors. The College strives to provide students with an environment that nurtures their intellectual, physical and personal growth.

- The College has a compact aesthetic building with a stage in center with an added classic sophisticated building. The Institution has adequate infrastructure and other facilities for Teaching – Learning.
- College has spacious Class Rooms, well-equipped with latest technology teaching aids designed to facilitate interactive learning. Domain-Specific Labs offer hands-on experience across various academic disciplines. Computer Labs cater to diverse software needs. Language Lab enhances linguistic proficiency.
- The College emphasizes on the use of ICT tools to enhance teaching methods such as usage of Digital Class Rooms, LCD Projectors and 93 computers, labs equipped with the latest software to support digital learning with high-speed internet connectivity, updated software and multimedia tools with LMS designed by the staff.
- The Institution has facilities for Cultural and Sports Activities, Yoga Centre, Games (Indoor and Outdoor), Gymnasium, Auditorium etc.

- The Cultural and Sports facilities are designed to promote extracurricular activities conducted in dedicated spaces such as Open Auditorium and Indoor Auditorium and a latest Basket Ball court and full-pledged open Play Ground.
- Library is automated with digital facilities and adequate subscriptions to e-resources and journals. CCTV surveillance is provided in the library for continuous monitoring of visitors. The library uses bar code technology for circulation of books.
- The Library & Information Science Centre has a collection of 23031 books, 5555 Titles, 19 periodicals / journals / magazines, 1188 CDS/DVDS, 50 back volumes, 1300 projects, newspapers and online e-resources automated with NEWGENLIB3.2 software and is equipped with Online Public Access Catalogue (OPAC), DELNET (Developing Library Network) and membership of National Digital Library of India (NDLI).
- Institution frequently updates its IT facilities and provides internet connection including Wi-Fi with available bandwidth.
- Regular maintenance and optimal mechanisms are used to keep up the infrastructure facilities for effective functioning of the Institution.

Student Support and Progression

Student support and progression system at St. Ann's provides a conducive environment for the all-inclusive development focusing on various support mechanisms and services. Concerted effort is taken to provide a relevant support system for well-being of the students.

- The institution offers **financial assistance** to students from economically weaker backgrounds, Roman Catholics, and Sports students. Financial aids from **NGOs, Philanthropists, Government Scholarships, and Fee waivers** are also provided by the institution to help students pursue their education without financial constraints. **4344** students have benefited in the last 5 years.
- **Capacity development and skill enhancement** activities are organized for improving students' capability such as **Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene)** and **ICT/computing skills**.
- **172** activities regarding **training in soft skills, language and communication skills, life skills, awareness of trends in technology, yoga, meditation, physical fitness, health and hygiene** are provided to the students in the last 5 years.
- Students are benefitted by guidance for **competitive examinations** and **career counselling** offered by the Institution every year.
- **Guidance and coaching** is provided to the students to appear for **competitive examinations** by inviting alumni, industrialists and academicians. e - Counseling sessions were organized during COVID-19 pandemic period.
- The institution adopts mechanisms of **Student Grievances & Redressal** including **Sexual harassment** and **Ragging** cases by implementation of guidelines of statutory/regulatory bodies, organization wide

awareness and undertakings on policies with zero tolerance, mechanisms for submission of online/offline students' grievances and timely redressal of the grievances through appropriate committees.

- The institution maintains a good **Health Centre** with trained medical professionals to monitor physical and mental well-being of students. The institution has a dedicated **Placement Cell** to assist students in **Career Planning, Skill Development, and Placement Opportunities** through workshops & training sessions.
- The institution has adopted several policies to address student grievances, which are handled by **Internal Complaints Committee (ICC), Grievance & Redressal, Anti- Ragging and Anti Sexual Harassment Committees**.
- 11 students are qualified in **State/National/International level examinations**.
- 137 **Sports and Cultural** events are organized by the institution in last five years.

Governance, Leadership and Management

Born as a result of the efforts of the Foundress Tadipatri Gnanamma with the Motto "**Educate, Enrich and Empower**" St. Ann's College for Women is established and governed by the Society of St. Anne, Phirangipuram (SSAP) with the Vision of Academic Excellence, Skill Enhancement and Value Enrichment to help the students embark on life's journey as an empowered women.

- The leadership and governance are focused on fostering academic excellence, innovation and professionalism, strategizing for growth, team work, adaptation to change and for continual improvement.
- The management follows **Management by Exception** philosophy and is participative and decentralized, with faculty helping shape the destiny of the institution and their role in decision making.
- The Institutional Governance and Leadership are in accordance with the Vision and Mission of the Institution and it is visible in various Institutional practices such as NEP-2020 Implementation, Sustained Institutional Growth, Decentralization, participation in the Institutional Governance and in their short term and long term Institutional Perspective Plans.
- The **Strategic perspective plan** sets the priorities and direction and deployed effectively through systematic planning and necessary action.
- The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc
- The organizational structure ensures **Allocation of Responsibilities, Delegation of Authorities and Separation of Duties**
- **E-governance** is incorporated in all areas of the Institutional processes ensuring efficiency and transparency.
- A multilayered Feedback mechanism helps to evaluate the faculty and administrative staff to assess whether student experience matches the stated goals of the institution.
- **Welfare measures** including financial support and group insurance are introduced to ensure personal wellbeing and support for professional growth.

- The Institution makes every effort to mobilize resources, plans and processes and ensures optimal utilization by prioritizing needs. Periodical internal and external audits ensure proper accounting of the finances.
- Internal Quality Assurance Cell (IQAC) has contributed significantly for quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

Institutional Values and Best Practices

St. Ann's College for Women renders a dedicated service to empower women through initiative steps to shape and fine-tune the values and qualities of women. The Institutional values are reflected in the following:

- Value based education that transforms the students into responsible and good citizens of the Nation.
- Human Values and Professional Ethics are enlightened through moral sessions and other novel practices.
- Gender equity programs are conducted to ensure confidence and maturity to deal with real life situations.
- Discipline being the hallmark of the institution is attained through effective mentorship which leads to ragging free atmosphere.
- The campus is facilitated with three rain water harvest tanks, soak pits, recycling of kitchen waste into organic manure and vermi composting as effective Waste management system.
- Solar Lamps and LED lights are used as alternate energy resources.
- Barrier free environment is provided through ramps, railings, wheel chair, elevator and friendly pathways as Divyanggan facilities
- Various awareness activities on plastic free campus towards Eco friendly & sustainable Environment are conducted.
- Plantation programmes, Swatch Bharat, Clean and Green, Rallies on Environment Sustainability and other Extension Activities are organized through NSS, NCC, GNANAMMA CLUB and RED RIBBON CLUB.
- Measures were taken up by the Statutory Committees to promote an inclusive environment. The Institution promotes various programs reflecting cultural, regional, linguistic, communal and socioeconomic diversities.
- Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens are reflected through National Festivals and other important days are observed.
- The Institution encourages pragmatic learning for the growth in academic performance, participating in curricular, co curricular and extracurricular activities which leads to the success of the student.
- Sharing and Caring- Connecting to the Society is inculcated among students to be responsible citizens through Community Service Projects and other Charity Programmes transforms them into Self-esteemed individuals.
- Rural Women Development is achieved through Safe and Secure academic environment, Consistent academic results, acquired communication and soft skills, progressive employability etc., in turn leads to Women Empowerment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. ANN'S COLLEGE FOR WOMEN
Address	St. Anns College for Women 10-209/2 , Amaravathi Road ,Gorantla, Guntur
City	Guntur
State	Andhra Pradesh
Pin	522034
Website	www.stannscollegeforwomen.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sr. Fatima Rani. P	0863-2236470	8500656134	-	st_anns_coll@yahoo.co.in
IQAC / CIQA coordinator	R.Sharon Rose	0863-2254225	9948686170	-	stannsgnt.iqac@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes C-39493-minoritystatus.pdf
If Yes, Specify minority status	
Religious	Christian
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Andhra Pradesh	Acharya Nagarjuna University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	09-09-2019	View Document		
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	15-05-2023	12	Renewed annually and extended till the current academic year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	NIRF Ministry of Human Resource Development
Date of recognition	03-04-2017

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St. Anns College for Women 10-209/2 , Amaravathi Road ,Gorantla, Guntur	Urban	3.64	3807.35

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Physics, Honours Physics	48	Intermediate	English	25	3
UG	BSc,Statistics, Honours Statistics	48	Intermediate	English	25	4
UG	BSc,Mathematics, Honours Mathematics	48	Intermediate	English	25	3
UG	BSc,Microbiology, Honours Microbiology	48	Intermediate	English	30	22
UG	BSc,Biotech	48	Intermediate	English	30	23

	nology,Honours Biotechnology					
UG	BSc,Computer Science,Honours Computer Science	48	Intermediate	English	75	62
UG	BCA,Computer Science,Honours	48	Intermediate	English	70	70
UG	BSc,Computer Science,Honours Artificial Intelligence	48	Intermediate	English	25	4
UG	BCom,Commerce,Honours Computer Applications	48	Intermediate	English	50	46
UG	BCom,Commerce,Honours General	48	Intermediate	English	25	19
UG	BBA,Commerce,Honours	48	Intermediate	English	25	16
UG	BSc,Botany,Honours Botany	48	Intermediate	English	25	13
UG	BSc,Chemistry,Honours Chemistry	48	Intermediate	English	30	5
PG	MCA,Computer Science,	24	Under Graduation	English	60	43
PG	MBA,Mba,	24	Under Graduation	English	60	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	3				2				36			
Recruited	2	1	0	3	0	2	0	2	6	30	0	36
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	5	16	0	21
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	1	0	0	2	0	0	0	0	5
M.Phil.	0	0	0	0	0	0	3	3	0	6
PG	0	0	0	0	0	0	3	27	0	30
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	876	1	0	0	877
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	169	0	0	0	169
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	73	77	81	67
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	16	22	15	18
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	108	115	121	121
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	178	182	210	196
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		375	396	427	402

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The College imparts value based education, enriching with innovative skills for gaining academic excellence, transforming them into empowered women by enhancement of ethical values for the holistic development. The College offers Under Graduate & Post Graduate Programmes with B. Sc, B. Com, BCA, BBA, MCA and MBA with inter-disciplinary combinations, affiliated to Acharya Nagarjuna University. Choice Based Credit System for UG programmes with Semester pattern was introduced by APSCHE in the academic year 2015-16. The curriculum was revised in the year 2020-21 by APSCHE and the same was implemented in our institution. As per NEP-2020, the institution executes multi-disciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of UG education with Life Skill Courses, Skill Development Courses, Skill Enhancement Courses and research endeavors. The students are sensitized towards environment, health, hygiene and societal issues through the activities of NCC, NSS, RRC and ECO Club, as a good practice.</p>
2. Academic bank of credits (ABC):	<p>Being an affiliated College, the college has no authority and liberty to convert credits earned by students from other institutions. However, the institution is exploring ways to allow students to earn credits from other online platforms, such as SWAYAM, MOOCS, NPTEL etc. Once the guidelines from regulatory authority allows, the institution ensures that these credits would be added to students. To keep abreast of the latest trends in the Science, Technology, Commerce and Management streams, the curriculum of the Certificate Courses have been updated periodically.</p>
3. Skill development:	<p>As per the NEP 2020 and guidelines from APSCHE, Community Service Projects and Internships through AP LMS portal at UG level, and projects at PG level are mandatory and the same is implemented by the institution. Our institution promotes employability, entrepreneurial and innovative skills among students, through Skill Development Centre installed by the Government of Andhra Pradesh in the year 2017. Capacity building and skill enhancement activities – Soft Skills, Language and Communication Skills, Life Skills, Awareness of trends in technology etc., are conducted by the Skill Development Centre</p>

	periodically.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The students get an opportunity to develop their multilingual capacity in Telugu, Sanskrit, Hindi and English provided in the curriculum. Bilingual method of teaching is adapted by the faculty members in the class rooms. To sensitize the students towards ancient traditional values and Indian Culture our institution organizes various activities accordingly.
5. Focus on Outcome based education (OBE):	The institution has taken steps towards OBE, by strictly implementing Student Centric methods through usage of ICT-enabled tools, Continuous Internal Assessment (CIA), Community Service Projects and Internships. To focus on OBE, Programme Outcomes (POs), Program Specific Outcomes (PSOs) and Course outcomes (COs) are stated and evaluated. Progression to higher education and placements are the evidences of Outcome Based Education.
6. Distance education/online education:	To promote and encourage online education to the students, Video Lectures, e-learning methods and PPT presentations are hosted on Institutional Website. Digital Literacy programme was offered to Students and Non-teaching staff and certificates were procured by them through Pradhana Mantri Gramin Digital Saksharta Abhiyan. The institution also provides opportunity to the students with Digital Library Services. We are planning to offer Distance Education in future.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club is set up in college targeting the new voters, pursuing their graduation. The Electoral Literacy Club (ELC) is constituted in the institution with the aim of strengthening the culture of electoral participation among the future voters. Its activities are also extended to sensitize the students on their electoral rights through interesting activities. Electoral Literacy club (ELC) was in function in the college from 2007, which was restructured in the year 2023 to bring awareness on voting system.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	An open election is conducted in the College under the jurisdiction of the Principal and supervision of the

<p>whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Senior faculty. Principal is the Chairperson of the Club with NSS program officer and Senior Faculty as Faculty Coordinators. The students are elected as President, Vice-President, Secretary, Joint Secretary and Treasurer. ELC is functional with the following objectives i. To educate the Students and Staff about voter registration, electoral process and usage of EVM. ii. To develop a culture of electoral participation and maximize the ethical voting and sensitizing the student community on democratic rights. iii. To facilitate understanding among students to use their right to vote in confidence and unbiased manner. iv. To initiate voter registration to eligible students who are not yet registered.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>An Awareness Session on Systematic Voters Education & Electoral Participation 2022, SVEEP, Election Commission of India, held on 17th November, 2022 presented by Ms. Rizwan, MRO from Guntur, Mr. Bhaskar Reddy, RDO from Guntur & Mr. Sebastian, VRO from Gorantla, Guntur, enlightened all the UG & PG students about online enrollment based on “every vote” counts and tagging at ECISVEEP. Voter’s enrollment program was conducted to students on 30th November, 2023 through “SVEEP”.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The NSS and NCC Units of St. Ann’s College for Women conducts Rallies and Awareness programmes on the importance of Voting and Voter registration process in the surrounding areas of Gorantla, Adivithakkellapadu, Jonnalagadda Village and nearby places on the “National Voters Day” which is observed on 25th January every year.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>St. Ann’s College for Women has institutionalized mechanisms to register eligible students as voters. The members of ELC are very sensitive to the programmes of election authorities of Guntur district to get young voters between the age groups of 18-21. ELC circulates information about who is eligible to register, when and how to register, and how the educational institution will help students to register. It also furnishes information to students in various approaches, like Orientation programmes and Voter Registration Drives in the campus with the collaboration of community partners. The guest lectures and digital aid sessions conducted in the auditorium every year can help students understand</p>

the importance of voting and make informed decisions at the ballot box. The ELC makes use of technology available in the college and offers online voter registration services to students to make the democratic process more vibrant. Further the ELC conducts campus-wide campaigns and takes out rallies to generate awareness about voter registration, including promoting registration deadlines and providing information on how to proceed for registration as voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1086	1128	1166	1197	1172

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 62

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	38	39	39	38

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
178.23	137.13	53.23	114.51	100.14

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

With the Motto of “Educate, Enrich and Empower” St. Ann’s College for Women was established in 1997 to uplift the rural women, impart intellect and spiritual integrity into young lives and serve them for overall development. It is affiliated to Acharya Nagarjuna University and ever since its inception it has emerged as universal cosmopolitan and prestigious colleges in Guntur.

The College outlines a well-planned and documented procedure for the effective curriculum delivery. The delivery of the curriculum in the institution is planned by the Academic Calendar, prepared in accordance with the affiliated University's Almanac and the Andhra Pradesh State Council of Higher Education’s (APSCHE). In accordance with the changing educational scenario, the institution has been implementing the Choice Based Credit System (CBCS) since 2015-16.

The New Education Policy, NEP 2020 aims at preparation of youth to meet the diverse national and global challenges of the present and the future towards multidisciplinary and holistic education, institutional autonomy, promotion of quality research and integration of technology.

As per the guidelines of APSCHE and Acharya Nagarjuna University the revised Curriculum of CBCS came into effect from the year 2020-21 with features like availability of diverse courses, scope for choice, weight ages with credits, space for multiple kinds of teaching, learning and assessing methods which can effectively cater to the diverse needs of the students.

To ensure the successful implementation of academic activities, IQAC of the college initiates, general staff meeting with the Principal and faculty to prepare annual academic calendar and individual academic plans in compliance with the academic calendar of the affiliating university.

The effective curriculum delivery as per the academic calendar is ensured and monitored through regular meetings at Department and Institution Levels.

Effective Delivery of the curriculum is ensured through

- Issue of Academic Calendar & Student Handbook at the time of commencement of class work.
- Central Time-Table
- Curricular Plans
- Teaching Lesson Plans
- Teaching Diaries
- Usage of ICT Tools

- Bridge Courses
- Departmental Meetings at regular intervals
- Mentor - Mentee System
- POs, COs & PSOs as per the Outcome Based Education (OBE) suggested by UGC.

Examinations and Evaluation:

The college follows evaluation system based on Continuous Internal Assessment (CIA) and Semester End Examination (SEE) distributed with 25:75 weightage for each course.

SEE: 75 marks are allotted for each theory Paper in SEE as per the blue print prescribed by the University.

CIA(Continuous Internal Assessment): It is done for 25 marks by the college. It includes prescribed curricular aspects, co-curricular and extra - curricular activities like assignments, group discussions, seminars, quiz programs and project works. 15 marks are allotted for mid-semester examination (best of two), 5 marks for assignment and 5 marks for student attendance/seminar/ quiz/ group discussion.

CIA is done as per the calendar prepared by the Institution. College Examination Committee monitors and ensures all necessary steps for the conduct of Internal examinations. It takes care of posting the Internal Assessment marks in university website. Students' grievance redressal mechanism related to evaluation is followed as per the pre-defined norms.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 39

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 66.15

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1007	805	480	793	718

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution integrates cross cutting issues in the curriculum in tune with the College Motto "Educate, Enrich and Empower". Professional Ethics, Human Values, Gender Sensitization, Environment and Sustainability. are included in Skill and Core Courses.

The CBCS framework followed by the Institution includes. 10 Life Skill Courses and 24 Skill Development Courses, and each student can choose the Courses of their interest. Each student should earn 4 to 6 credits per semester from Life Skill and Skill Development Courses, which is mandatory to complete their programme.

Professional Ethics and Human Values:

- Human Values and Professional Ethics is a mandatory course for all students. It covers a wide range of topics, including importance of value education, understanding values in human relationships, harmony in the family, and professional ethics.
- Community Service Project is mandatory course in curriculum.
- Business Ethics and Corporate Governance is a core course for MBA students.
- Business Laws is a core course for B.Com.
- Extension Activities and Outreach Programmes like - Visit to Orphanages, Old age Homes, AIDS rehabilitation Centres, Centres for Disabled, Helping hands to flood affected Areas, Adoption of Jonnalagadda Village to inculcate social responsibility and etiquettes in students.

Environment and Sustainability:

The following Life Skill Courses are offered, related to **Environment and Sustainability**.

- **Environmental Education:** The main objective of the course is to create awareness that life is an integral part of the environment and to inculcate the measures required to protect the environment.
- **Solar Energy:** This course emphasizes the importance of Alternate Energy and Renewable Energy Sources and their advantages.
- **Environmental Audit:** Environmental Audit deals with Environmental Health, Industrial Pollution, regulatory aspects of Environmental Law and Policy, and various phases of environmental audit.
- Topics related to Environmental Studies, Environmental Chemistry, Renewable Energy, Environmental Education, Solar Energy, Bio-ethics: Bio - Safety and IPR, Pollution-Types and Control, Environmental & Industrial Biotechnology, Plant Physiology and Green Chemistry are also part of the curriculum.
- Red Ribbon Club organizes Blood Donation Camps, Health Camps Etc.,

Apart from the curriculum, **Eco Club** of the college organizes awareness programmes like

- Swatchta hi Seva
- Clean and Green Environment
- No Plastic Day
- Rallies on Environmental Consciousness
- Plantation Programmes in and out of the campus

Gender Sensitization:

- Gender sensitization is observed through the language courses - English, Telugu & Sanskrit in the curriculum.
- Gender Sensitization Programmes are conducted to create awareness about gender discrimination and prepare for the future challenges.
- Women Empowerment Cell of the Institution monitors and identifies the challenges faced by women in the society and organizes awareness programs.
- Internal Complaints Committee is functional.
- International Women's Day is observed in the college.
- International Yoga Day is observed to prepare the students to be physically and mentally healthy.
- **Self-defence** classes of Karate, Silambam (Karra Saamu) to protect against unacceptable social conduct.
- Periodical sessions related to **Health and Hygiene**.
- Students counselling on academic and personal issues through **Gnanamma Club**.
- Mentors-Mentee system to guide on Gender-Related Issues.
- Workshops, Seminars related to Cyber Crime, Ethical Hacking, Human Trafficking.
- Awareness and usage of DISHA App on Women Safety.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 84.44

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 917

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from

various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 67.17

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
375	396	427	402	401

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
580	580	620	630	569

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 69.24

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
197	214	217	206	197

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
290	290	310	315	284

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 28.58

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Apart from the traditional method of teaching in which teachers play a vital role in the learning process, our Institution also adopts effective student-centric methods such as experiential learning, participative learning, and problem-solving methods, using ICT tools to enhance the learning experience of the learners. This approach improves attitude and engagement, develops pivotal life skills, essential team spirit, improve communication skills and ability to think and work independently

Experiential Learning:

Students are guided to enrich their learning experience through field and industrial visits organized by various departments provide the students an opportunity to develop knowledge and skills required in daily life.

- Field and Industrial Visits are organized by the departments to enhance Students' critical thinking skills.
- Industrial visits which contribute a lot in holistic development of Students which are being utilized in industry.
- Science students get hands-on experience when they do experiments in the laboratories .
- Special lectures are conducted by all departments.
- Active involvement of students in community service projects, undertaking Internships etc to augment collaboration and coordination, which is made an integral part of the curriculum transaction
- Active involvement of students in extension and outreach programs undertaken by NCC, NSS etc also contribute to their experiential learning.

Participative Learning:

Participative learning methods help to develop lifelong learning and transferrable competencies in youth.

- Participative learning activities such as Student Seminars, Group Discussions Chart Preparations, Poster Presentations are incorporated in the Curriculum.
- The college NSS units and other clubs organize student activities Tree plantation drives and village adopted program to promote the spirit of team work.
- Exhibitions are organized by some departments to exhibit different models.
- CRT Training classes
- Soft skill programs

Problem solving methods

- Problem solving is a process of overcoming difficulties that appear to interfere with the attainment of goal/solution it develops higher level thinking skills, responsibility which are needed for life- long learning.
- Assignments, Quiz, Mini Projects and group discussion are integral part of curriculum and Case study is part of PG Programme.

Usage of ICT –Enable Tools for Effective Teaching And Learning Process

Use of ICT enable tools augments the teaching learning process more effectively in the changed scenario of the class room form conventional teacher centric to student centric

- College provides desk tops with high speed internet connectivity and the campus is Wi-Fi enabled. ICT enabled class rooms are made available for academic transactions.
- Faculty and Students use ICT tools such as PPTs, Video lessons etc., usage of ICT has increased during the Pandemic situation.
- Our teachers have reached out and shared information knowledge / ideas through different platforms via Zoom, Google meet and WhatsApp for teaching and learning.
- Students are motivated to use online resources for their Academic improvement.
- Students are registered for various certificate courses, attended classes in SWAYAM, NPTEL, MOOCS.
- Usage of You Tube Videos is encouraged to learn complex concepts with more attention..
- The students are encouraged to avail the physical and online resources to the maximum extent.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 83.48

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	47	48	45	44

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 13.02

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	4	4	5	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institution implemented CBCS along with semester system as per the instructions of the UGC and APSCHE from the academic year 2015-16. The Institution follows the timeline of internal examinations as per the Academic Calendar given by Acharya Nagarjuna University. The weightage for CIA and SEE is 25:75 in each course

Continuous Internal Assessment System:

The Internal Assessment has been given 25 % of Weightage in overall examination for all Courses.

This 25 % of Weightage is divided into

Internal -I	15 marks
Internal -II	15 marks
Assignments	5 marks
Seminar/ Attendance / Field/Trip Etc.,	5 marks
Total	25 marks

- **Assignments:** Students are assigned different tasks based on their learning levels, and assignments are evaluated by faculty based on criteria such as timely submission, clarity, neatness, etc.
- **Project-Work /Seminar /Group Discussion / Quiz / Presentations:** Various classroom activities such as Project-Work, Seminar, Group Discussion, Role-play, Quizzes, and Presentations are organized by the faculty members. Students give presentations on topics of their own choice in the classroom, with or without the help of PowerPoint presentations and marks are allotted based on preparation and presentation skills.
- **Participation in field trips:** Field trips are organized by departments to provide experiential learning, and students are evaluated on the basis of their active engagement in posing questions, investigating, experimenting, being curious, solving problems, etc.

To ensure transparency in Internal Assessment, the schedule is communicated to the students well in advance. At the beginning of the semester, faculty members inform the students about the assessment process. The Examination Committee conducts tests as per the schedule with two internal examinations per each semester. The students are given valued answer scripts for their perusal to know where they went wrong, and the CIA Award Lists are displayed on the departmental Notice Boards to satisfy themselves about the transparent evaluation.

Semester End Examinations(SEE):

The university theory examinations are conducted at centers prescribed by the university. The practical examinations and project viva-voce are conducted with external and internal examiners. The external examiner is appointed from other colleges by the university.

Grievance Redressal mechanism for Continuous Internal Assessment:

The Institution has a perfect mechanism to deal with the examination related grievances of the students. Examination committee takes care of resolving grievances received from the students. Grievances expressed by the students in internal examinations are resolved within a **week** by the respective subject teacher. Corrected answer scripts are shown to the students and any Grievance like Mistakes noticed in totaling or posting marks raised by the students are corrected by the subject teacher immediately.

Grievance Redressal Mechanism for Semester End Examinations:

After announcing the Semester End Examination results by the university, students who have grievance with the marks obtained in their courses, approach the Grievance Redressal Cell. As per the university norms, re-counting, revaluation, obtaining a photo copy of the answer script by paying prescribed fee and personal verification of answer scripts are allowed. The applications thus received are consolidated and sent to the University for necessary action.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes**2.6.1**

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The Institution has implemented Outcome Based Education with revised CBCS pattern from academic year 2020-21 in accordance with the guidelines of UGC, Andhra Pradesh State Council of Higher Education (APSCHE) and parent University ANU.

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are prepared for all the programmes offered by the Institution in consonance with guidelines of APSCHE.

- Course Outcomes provides a clear understanding of the goals and objectives of the course and helps to evaluate the effectiveness of the course in meeting its intended purpose.
- Course Outcomes can include Knowledge, Skills, Attitudes and Values are expected from students to gain through the course.
- IQAC of the Institution has conducted a series of sessions with experts as resource persons on framing COs, POs and evaluation of attainment levels.

- Before commencement of the semester, Outcomes of the courses which are to be dealt by the respective departments are formulated duly following the norms and also ensuring that they are in line with the stated Programme Outcomes.
- Once the Outcomes are finalized by the departments, the teachers who deals that course take responsibility of informing the stated curriculum transaction to the students.
- The POs, PSOs and COs of all the programmes are displayed on the departmental notice boards and communicated to the students.
- The copies of prescribed syllabus of the courses along with their Course Outcomes are kept in each department and also made available in the College Library.
- The POs, PSOs and COs of all the programmes offered by the Institution are displayed on college website for the benefit of the students.
- The newly recruited faculty are given awareness on POs, PSOs and COs of the respective Programmes and Courses before they take up the class work.
- The POs and PSOs of the programmes offered by the Institution are also displayed in prominent places like Library and Laboratories.
- While delivering the courses, necessary pedagogical technique, learning resources, Online tools and pertinent extracurricular activities like extension lectures, field trips etc., are planned and implemented to achieve the informed learning objectives.
- Every programme offered by the Institution has a specific learning outcome.
- Evaluation of achievement levels of COs is done by using Direct and Indirect methods for all courses taught.
- The mapping of COs with POs and PSOs; attainment of POs is done for all the programmes.
- The management of the Institution and departments put continuous efforts to incorporate the outcomes in the activities planned for the academic year.
- The Training Sessions, Seminars, Workshops and Project Works are incorporated in the learning process to achieve greater levels of POs attainment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Evaluation of POs and COs:

- The institution offers UG and PG programmes under the Faculty of Commerce, Science, Information Technology and Management Studies. Outcome Based Education and Revised CBCS pattern are implemented from the academic year 2020-21 for all the programmes.

- The assessment of each course includes Continuous Internal Assessment (CIA) and Semester End Examination (SEE).
- Each course has a defined set of Course Outcomes and corresponding evaluation criteria. The Course Outcomes are mapped to Program Outcomes as well as Program Specific Outcomes to know the quantitative measurement of how well the outcomes are achieved.
- IQAC plays active role in the evaluation of CO and PO attainments and CO-PO mapping

Evaluation Methods of measuring the Attainment of COs / POs / PSOs:

1. Direct Attainment (90%) Method:

The direct attainment tools are SEE and CIA with weightage of 75:25 for UG Programmes and 70:30 for PG Programmes

- The affiliating university conducts SEE for 75% Weightage for all language and core courses.
- Continuous Internal Assessment (CIA) consists of 25 Marks weightage which includes, Mid-test Examination Marks - 15 Marks, Assignment - 5 Marks and Attendance / Seminars - 5 Marks.
- Calculation of Direct CO Attainment in the Course = 25% of CIA + 75% of SEE Attainment

2. Indirect Attainment (10%):

Indirect method of computation is done through students' course exit survey wherein a structured questionnaire is administered to the students and their response is solicited on a 5 point scale. The Indirect attainment tools are

- Feedback analysis through Student Exit Survey and the threshold is 4.0 in the 5-point rating scale.

Overall Attainment:

Overall CO Attainment of the Course = 90% of Direct CO Attainment + 10% of Indirect CO Attainment

The overall attainment of a Programme Outcome is calculated after analyzing the performance in examinations, course exit survey using CO-PO matrix.

3. Laboratory: Lab Assignment / Experiment is a qualitative performance assessment tool designed to assess students' practical knowledge and problem solving skills.

4. Community Service Project / Short-term Internship / Semester End Internship:

- The assessment for the Community Service Projects and Internships will include both internal and external assessment.
- Total assessment of **Community Service Project** is done by the Internal Examiner.
- The assessment of **Short-term Internship** and **Semester End Internships** is carried out by Internal Examiner from the Institution and External Examiner appointed by the Affiliating University with the weightage of 25:75.

5. Placements and Higher Education:

- Predefined attainment levels were set for PO attainment considering the placements in the previous year as the target for the assessment year.
- Every department collects the data pertaining to progression to Higher Education from the outgoing students.
- Level of attainment is calculated for both Placements and Progression to Higher Education.

The CO-PO mapping is done for all the programmes.

For MCA programme the CO-PO mapping revealed that the attainment of 12 POs and 3 PSOs are

PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2	PSO3
2.95	2.95	2.94	2.94	3.00	2.93	2.93	2.94	2.92	2.93	3.00	2.93	2.94	2.69	2.94

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 83.24

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
358	323	317	301	320

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
395	374	399	393	384

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.95

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

An ideal eco system has been formulated in the college so as to promote innovative and creative scenario and several opportunities are provided for transfer of knowledge, ideas as well as entrepreneurship, keeping in view the truth that sharing makes students well connected and improves their performance, concentrating on Research and Development.

1. Entrepreneurship Development Cell

EDC has been set up in the Institution to encourage innovative ideas among the students. In order to fulfill the objective initiative programmes are conducted every year. Many number of the students evinced interest in presenting innovative ideas and problem solving practices, as asserted by Mahatma Gandhi National Council of Rural Education.

- Transfer of knowledge has been successful through organizing Conferences and work shops.
- Students are encouraged and opportunities are provided to make them interact with outstanding entrepreneurship.
- Prominent Local Entrepreneurs were invited to address our students for the purpose of inspiration.

2. Research Development Cell

In view of the National Education Policy (NEP-2020) as per the institutions of the University Grants Commission, with a view to promoting Research Culture adequate Resources and Facilities are provided to reach the goal by establishing Research and Development Cell here in the college with a well planned Research promotion Policy and the Cell gives proper guidelines to ensure the code of ethics and research.

The Research activities that have been coordinated so far are:

The faculty members have attended 57 National Seminars and 71 Webinars.

- Faculty of the Institution attended 27 Workshops organized by other Institutions.
- One of the faculty members has been awarded Doctorate during 2022-23.
- The faculty attended 57 Faculty Development Programmes.
- 19 Research papers were presented in National and Inter National Seminars.
- 8 Research Papers were published in UGC and CARE notified journals during the five year period.

1. The Institutional Incubation Centre (IIC)

The Institutional Incubation Centre (IIC) was launched in the academic year 2022-23 to instil innovative ideas and develop research culture among the teaching staff and students as well. Financial assistance is extended by the college through the Incubation Centre.

1. Intellectual Property Rights Policy

The Intellectual Property Rights Cell that has been formed in St. Ann's College for Women aims at:

- Facilitating the protection of Intellectual Property (IP) generated in the Progressive Scientific pursuits of the college.
- Insisting the staff and students to document their IP as to protect their rights in the interest of the inventor, the institute and the society at large.
- Organizing Workshops and Seminars to bring awareness on Intellectual Property Rights to the staff and students.
- Disseminate knowledge on patent and copyright filing process.
- Dr. Jakkam. Pratapa Reddy, Professor, Department of Statistics filed a patent on "Hierarchical Data Storage and Retrieval Architecture for Cloud-Based Big Data Management".

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 30

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	7	0	6	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.08

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	2	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.03

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Students and faculty of the college are involved in a plethora of activities to promote the idea of the institution in the neighborhood community network. Active participation of students in these activities help them to understand the problems of the society at the very basic level and so they can think in the way to find out solutions.

Neighborhood community activities are mainly conducted through ECO Club, NSS, Red-Ribbon Club and Gnanamma Club. The students coming from rural background are fully aware of the rural inequalities, poverty and ignorance of the rural folk.

Practically useful community programmes viz., Swatch Bharat Abhiyan, Clean and Green Campus, Anti ragging, Cleaning of public places in the neighborhood community COVID-19 Awareness programmes and NDRF works were conducted.

The Women Empowerment Programmes for the better awareness and upliftment of women were organized on International Women's Day, Labour Day and Mother's Day by conducting Awareness and Value based lectures by eminent personalities on Breast Cancer, Menstrual premarital issues and Stress management so as to know precautions.

Awareness Programmes were conducted especially on Anti-Drug, AIDS, Preventing Cancer by taking Nutrition Food, Importance of Vitamins, not using plastic and practicing Yoga so as to promote both physical and mental health.

The NCC and NSS students conducted National important days to build character, to instill patriotism and discipline among the students and the public at large by organizing rallies and activities in the campus.

Community Programmes are periodically held to make the people understand traffic rules, importance of Blood donation, Clean and Green to avoid diseases, Help Ever Hurt Never activities during flood and planting trees on road side in consultation with Transport Authority, Municipal Corporation, National Green Corporation, Youth Services Krishi Vignana Kendram and ITC.

The Institution has adopted nearby village Jonnalagadda to render community service through organizing Health Awareness Camp, Clean and Green, Distribution of clothes and groceries to the needy and other activities. Financial support is also provided.

During COVID-19 Mask and Groceries distribution and awareness of COVID Vaccination Programme were given first priority to promote health benefits and to get rid of fear.

To establish total awareness talks were arranged on Consumer's Rights, TOXIC effects of Chemicals and Plastic, treatment of dreadful diseases, and power saving with solar installation and use of LED bulbs and the importance of ORGAN DONATION.

The impact of the Extension Activities is, indeed, very much positive. Students are very active in

their creative expression of ideas and demonstrative skills, apparently because of increased knowledge and equality of opportunity which, in turn, promotes essential academic learning. These programmes created a sense of community belonging among students boosting their self esteem and confidence besides improving positive behavior pattern as well as developing amazing soft skills viz., determination, empathy, interest and problem solving.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

St. Ann's College for Women conducts many Extension Activities in the neighbourhood Community in terms of impact and sensitizing the students to social issues for their holistic development. Extension Activities are rganized through NCC, NSS, Red Ribbon Club and Gnanamma Club.

NCC Activities:

- Rally on Pollution
- Save Girl Child
- Communal Harmony
- Har Ghar Tiranga
- Azadi ka Amrit Mahotsav Rally
- Distribution of Masks
- Swatch Bharat

NSS Activities:

- Vana Mahostavam
- Awareness on Plastic Ban, Water Pollution, Illiteracy and Health and Cleanliness
- Survey on Unemployment of Youth
- Programme on Village Economic Development
- Environment Day

Red Ribbon Club Activities:

- Blood Donation Camp
- Free Dental Check up
- Workshop on Health Dynamics

- Rally on AIDS Awareness
- Reproductive Health Values and Human Trafficking
- Free Eye Checkup
- Talli Paala Vaarotsavaalu
- Awareness Programme on Dengue and Swine Flu

Gnanamma Club - Outreach Activities:

- Visit to Old Age Homes
- Out reach Programme - Community Service at Carmel Seva Sadan
- Visit to HIV Affected Children Service Centre
- Visit to Loyola Prem Nivas
- Covid-19 - Vaccination Programme
- Awareness Programme on Disha App
- Visit to Rehabilitation Centre

Awards and Recognitions received for Extension Activities from Government / Government Recognized Bodies:

- **“Best Swatch College” Award :**

St. Ann’s College for Women Guntur has been recognized by Guntur Municipal Corporation, Guntur for clean atmosphere in the campus. Among all the colleges, our college was awarded the “Best Swatch College” at district level.

- **“Lady Legend Inspiration Award 2022”**

On the eve of the International Women’s Day, “Lady Legend Inspiration Award 2022” was presented to the Principal Rev. Dr. Sr. Fatima Rani P. at district level by Sri Rama Raju Welfare Association” and Pinakini Trust for imparting value based education and empowerment of rural women and social services to the needy in the society.

- **“Best College Amenities Award”**

Nature Science Foundation, Coimbatore, presented the ‘Best College Amenities award’ to the Principal Dr. Sr. Fatima Rani P.

- **“Best Faculty Award”:**

“Best Faculty Award” is presented to Mrs. R. Sharon Rose, Vice-Principal by the Nature Science Foundation, Coimbatore,

- **“Best Research Scholar Award”:**

“Best Research Scholar Award” is presented to Dr. J. Pratapa Reddy by the Nature Science Foundation, Coimbatore,.

- **“Best Teacher Award”:**

Mrs. J. Prameela Rani, HOD Dept. of Commerce received “Best Teacher Award” on 5th September from Praja Sakthi Foundation on the occasion of Teachers Day presented by Sri K.S. Lakshmana Rao Ex-MLC, Guntur.

- **“Best Social Worker Award”**

“Best Social Worker Award” is presented to Mrs. T. Kishore Babu, Computer Operator by the Nature Science Foundation..

Awards / Recognitions to Students:

- **"Best Short Film " :** G. Kusuma and Co received First Prize in "Swatch Competetions" Short Film Competition conducted by Guntur Municipal Corporation, Guntur.
- **"Painting Competetion":** K. Swathi received First Prize in "Swatch Competetions" Painting Competition conducted by Guntur Municipal Corporation, Guntur.
- **"Best Short Film " :** Syed Suhana and Co received Third Prize in "Swatch Competetions" Short Film Competition conducted by GMC, Guntur.
- **"NCC B Certificate Award":** Y. Akanksha participated in All India Girls Expedition, Tamilnadu, Trecking Camp in Nilgiri Hills and Awrdded with "B Certificate".

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 46

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	15	1	7	05

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 31

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

St. Ann's College for Women, Gorantla, Guntur was established in the year 1997 in 3.64 acres of land. The Institution has sufficient physical infrastructure to accommodate effective teaching and learning with pleasant academic ambience.

The major facilities of the Institution which are being used for effective teaching-learning are furnished below:

- 22 class Rooms with 5 digital Rooms
- 2 Seminar Halls, Conference Hall and an Auditorium with LCD projectors.
- Principal's Chamber
- Chairman & Correspondent Room
- Administrative Office
- Staff Rooms
- IQAC Room
- Examination Control Room
- Alumni Room
- Grievance Redressal Cell
- Placement Cell
- NCC and NSS Rooms
- Digital Library

Laboratories

The Institution has 11 well-equipped laboratories for conducting practical sessions as a part of experiential learning. Each Laboratory is arranged with the latest and necessary equipment for the smooth conduct of practical sessions. The following are the Laboratories provided in the Institution:

- Statistics Lab
- Biotechnology Lab
- Chemistry Lab
- Botany Lab
- Microbiology Lab

- Physics Lab
- Physics – Optics Lab
- UG Computer Lab
- PG Computer Lab
- Andhra Pradesh State Skill Development Centre (APSSDC)
- Language Lab

Computing Equipment:

Computing Equipment is provided for better teaching and learning to the students to deliver the information effectively. ICT plays a key role in delivering innovative trends using technology like Digital Class Rooms, Multimedia Presentations, Videos etc.,

Library:

The college library houses 23031 volumes on a plethora of subjects, reference books, Journals, Periodical magazines and Newspapers. The library is automated with NewGenLib 3.2 software and Barcode Mechanism is also implemented.

Games:

Physical Education Department provides indoor and outdoor games facilities for practice before and after college hours.

Indoor games:

- Carroms
- Chess
- Chinese Checkers

The college has a vast open ground which is cheerfully used by our college students for playing and organizing various games.

Outdoor Games:

- Basket ball Court with International standards
- Kho - Kho
- Kabaddi
- Shuttle
- Tennikoit
- Throw Ball
- Volley ball

Cultural Activities and Sports:

The institution has Indoor and Open Auditoriums for conducting various Cultural activities, National Festivals etc., The Gnanamma Indoor Auditorium (3811 Sq.ft) with State-of-the-art facilities and with

800 seating capacity is used to organize Curricular and Co-Curricular activities such as

- Rangoli
- Painting
- Dance, Essay writing & Elocution Competitions

The Physical Education Department conducts:.

Track and Field Events

- Shot Put
- Discuss Throw
- Running

Yoga and Gymnasium:

The college strongly believes that “Healthy Body leads to Healthy Mind”. The following facilities are provided to the students:

- Yoga Classes at Gnanamma Indoor Auditorium
- Gymnasium - to improve Physical Fitness

Self – defense Activities in the College:

As the College has main focus of providing safety and empowerment of women students the following self-defense activities are arranged in the campus.

- Karate
- Silambum (Karra Saamu)

Other facilities:

- Public Addressing System
- CCTV Surveillance
- Seperate parking for Staff and Students
- Health Centre
- In – Campus Hostel
- Campus Wi– Fi
- Canteen
- Fire safety
- Elevator
- Ramp, Wheel Chair, Divyangan Friendly Washrooms
- Biogas Plant
- Vermicompost Unit
- Solar Power Unit
- Drinking Water Facility
- Percolation Pits
- Student Waiting Hall

- Sanitary Napkin Vending Machine & Incinerator
- Transformer with 150 KV
- 3 Generators with 40 KV, 20 KV and 10 KV

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 64.71

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
117.01	89.45	35.56	76.21	59.21

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

St. Ann's College for Women Library (Learning Resource Centre) is fully automated with Integrated Library Management System (ILMS) supported by NewGenLib 3.2 Developed by Verus Solutions Pvt. Ltd., Hyderabad, based on the needs of the college. Bar coding system is used in different transactions. The regular housekeeping activities of the library such as Data entry, issue and return, renewal of books, members login etc., are done through the software.

The College has two full pledged libraries. UG Library with 152.96 Sq.mts and PG Library with 197.77 Sq.mts. UG library is equipped with 9420 Volumes, 3023 Titles, 08 Journals and 03 Daily Newspapers. PG Library is equipped with 13,611 Volumes, 2532 Titles, 19 Journals and Magazines, 03 Daily Newspapers and 1300 Project Reports. The library can accommodate up to 150 students. During the last Five years 1571 books were purchased. The collection of books include a wide range of volumes from English literature, Basic Sciences, Commerce and Management, Computer Applications, Regional Languages etc., User Orientation is provided at the beginning of the academic year regarding various facilities, services, resources available in the library, the rules for issue of books and the code of conduct to be followed in the library in handling the books.

To ensure speedy and reliable circulation of books, the library uses bar code technology. The library is accessible from 8:00 a.m. to 4:00 p.m on all working days. Students and staff members can utilize its resources. A maximum of three books can be issued to each student at a time and they can be retained for a fortnight.

The library is equipped with six computers with the internet speed of 200 Mbps. These computers enable students to search for the book availability, read e-books, e-journals and provide access to open resources. In addition, the library has a subscription to DELNET since 2019, which enable students and faculty to access 5000 E-journals and 75,00,000 DELNET union catalogues and databases.

CCTV surveillance is provided in the library for continuous monitoring of visitors.

Free Wi-Fi is available in the library for students to access open e-resources. The library also provides a reprographic service, where students can obtain photocopies of study materials and old question papers by paying a nominal fee. The Management provides necessary funds for continuous upgradation of the Library for purchasing latest volumes of text books and reference books to meet the changing needs of its users. Periodical Magazines in English and Telugu and daily newspapers are available in the library, which are helpful to students in preparing for competitive examinations. Books on Personality Development, Communication and Soft Skills and Employability Skills are made available at separate section to transform young minds into successful individuals.

The Services provided by the Library for the Staff and Students include

- Digital Library through DELNET and NDLI
- Reference Service
- News Paper Clipping Service
- New Arrivals Display
- Circulation Service
- Current Awareness Service
- Print Journals & E-Journal services

- Documentation of Syllabus and Question Papers.
- Project Reference Service
- Issue of CDs related to different topics
- Reprographic services.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

In the era of digital revolution, integration of technology into academic and administrative operations has become inevitable. The power of technology to enhance communication, collaboration, and information dissemination is introduced in the institution to meet the technical needs of the day.

St. Ann's College for Women, always strives to fulfil the technical needs of the students. The institution constantly upgrades its IT facilities such as the number of computers and internet facility to be provided for ICT enabled class rooms for making the state of the art IT infrastructure available. This ensures the effective E-teaching and learning.

IT Facilities in Teaching Learning Process: The institution has two spacious computer labs with 200 Mbps internet facility and UPS. Regular maintainance and software upgradation are done through AMC. 93 computers are made available on the campus for academic purpose. The institution provides 200 Mbps bandwidth and free Wi-Fi access to the staff and students which facilitates for E-mail applications, uploading and downloading of web-based applications, besides helping them in preparing projects and seminars. To maintain the IT infrastructure and facilities in a way ideal, the institution takes all possible measures for the benifit of stakeholders.

5 Digital Classrooms with ICT facilities are provided for viewing IT related videos, MOOCs– Massive Open Online Courses and preparing PPTs and Seminar Presentations to improve their Visualization and Presentation Skills as a part of participative learning.

The Department of Computer Science updates the stock as per the need, for maintenance, replacement, up-gradation or addition of the existing ICT infrastructural facilities which in turn are approved by the management.

IT Facilities in Office Management: For administration purpose, six computers are available in office and Principal's Room. Advanced technologies like TallyERP9, and SoftSchoolERP are used in dealing with student related matters and routine administrative tasks. The plans for infrastructural development are prioritized as the college acknowledges the correlation between adequate infrastructure and effective teaching and learning process.

IT is used in all functional aspects of the college: admissions, administration, payroll, library, student fee receipts, payments and Teaching Learning methods. ICT method of teaching has been gaining the ground in promoting learner-centric teaching in the college.

IT Facilities in Library: The college library is well equipped with internet facility, Login ID is provided to every student to access E-Library, E-Books, E-Journals through DELNET. A new Software NewGenLib 3.2 is purchased and installed for upgradation.

Upgradation and Maintenance: IT policy of the college ensures optimal maintenance and utilization of IT infrastructure for the benefit of the students. It looks after the purchase and upgradation of systems and software, maintenance of equipment and disposal of E-waste. There is a regular maintenance of IT facilities on the campus.

During the year 2018-19, the College was selected by the Government of Andhra Pradesh to introduce a Skill Development Centre in collaboration with APSSDC. We had an influx of lab infrastructure with contribution of 30 Laptops, 30 Tablet Computers, 2 Television Sets and 1 KVA Solar System Unit and 4 CCTV Cameras.\ from Government of A. P.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 16.71

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 65

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 35.28

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
61.22	47.67	17.66	38.29	40.92

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 85.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
843	899	937	1088	1169

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.75

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
138	0	84	103	408

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 33.42

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
158	125	11	125	122

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
358	323	317	301	320

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.32

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	2	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 18

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	6	2	3	2

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 20

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	23	01	32	26

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

St. Ann's College for Women's Alumni Association played a pivotal role in shaping the career of students into teachers, entrepreneurs, researchers and global managers. Developing an active and engaged alumni network empowers both the Institute and its graduates.

Formation of Alumni Association:

Alumni association bridges the gap between the former students and the institute. We registered "ST.ANN'S COLLEGE FOR WOMEN ALUMNI ASSOCIATION" under society's act 2001 with society No.307 of 2022. The office headquarters of St. Ann's College for Women Alumni Association is in the premises of 10-209/2, Amaravati Road, Gorantla, Guntur, Andhra Pradesh, India , 522034 with the following objectives.

Objectives:

- To interact with students frequently to fulfil their needs.
- To encourage and promote close relations between the institution and its Alumni and among the Alumni themselves.
- To explain the industrial working environment to current students.
- To provide opportunities to outgoing students.
- To identify, discuss and suggest about the gap between curriculum and industry's requirement.

Alumni Committee is functional with the Annual Meets and supporting activities.

Executive Committee & Alumni Members:

The executive committee has President, Vice president, Secretary, Joint Secretary & Treasurer. All the executive committee members are from different sectors, deploying their continuous and constant services to strengthen the Institution.

Motto:"CHERISH YOUR MEMORIES AND GIVE BACK TO ALMA MATER"

The Mission of the Association is to promote life long relationship and create a platform for the exchange of information for career development and guidance. Alumni association undertakes activities

such as, collecting feedback on the design, implementation, and review of curriculum, to enhance employment opportunities, **get-togethers**, continued learning opportunities and administration of social services.

Inspiring Alumni:

“ST.ANN'S COLLEGE FOR WOMEN ALUMNI ASSOCIATION” takes pride in many inspiring Alumni who are currently holding eminent and illustrious positions in various Multi- National Companies - Infosys, Deloitte, TCS, ILM, WIPRO etc and also in Government and Non-Governmental Agencies..,

Contribution from Alumni:

Alumni contribute significantly to the development of the institution through the following means.:

- **Expert Speakers:** Alumni are invited for delivering guest lecturers in their domains, training programmes, seminars etc. also as distinguished speakers. One among them is **Dr. G.Neelima** (1998 batch student of BCA) Asst. Prof. Department of MCA Acharya Nagarjuna University , Guntur is always an active participant .
- **Experience sharing:** Alumni reunion meets are organized by the Alumni Committee every year. In all these meets, alumni shared their valuable experience and gave inputs on the current trends.
- Alumni have donated funds to support the Merit students of the institution.
- Priority is given to the Alumni, to be the members of faculty after the completion of their higher education in the institution.
- **Placements::** Alumni are involved in training our students with industry specific skills. Alumni facilitate Institute for campus recruitment by offering placements in their Organizations.

Acknowledgement: Our alumni is very strong and gives excellent support to the outgoing batches every year. Our alumni association members are ‘**Inspiration**’ for all the student fraternity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Born as a result of the efforts of the founder Tadipatri Gnanamma "**To Educate, Enrich and Empower**" the girl child, St. Ann's College is governed by **The Society of St. Anne, Phirangipuram** with the **Vision** of academic excellence, skill enhancement and value enrichment to help the girl student embark on life's journey as an empowered woman.

Effective growth strategies need a well defined **Mission**, and to achieve it institution works with multidisciplinary and industry-oriented curricula coupled with diverse pedagogical approaches to foster research capabilities, employability and entrepreneurship. The mission is to nurture the culture of inclusion and equity, integrating mind, body and spirit to help build ethically, morally and socially responsible citizens with a strong sense of self-worth.

The **Leadership** is committed towards creating an environment conducive to teaching, learning, research, and innovation, academic excellence and professionalism, continual improvement through periodical reviews and feedback, creativity, team work and adaptation to change, strategizing for sustained development and a culture of quality. The leadership believes in managing by exception, with clearly spelt out goals and freedom to plan and execute, offering unconditional support when needed.

The college has incorporated several practices towards the **implementation of NEP 2020**.

They include

- Multidisciplinary and interdisciplinary courses as part of the curriculum
- Outcome-Based Education through CBCS pattern
- Blended Mode of Teaching
- Promotion of Skill enhancement
- **The Perspective Plan** of the institution is made in tune with the Vision and Mission of the Institution, its needs and priorities, in consultations with all stakeholders. It has a five year roll out with immediate short term goals- *to improve the quality of education and research activities* and long term goals - *to introduce new programs, attaining autonomy, Etc.* It ensures **sustained growth** and excellence in various fields.
- **The College Development Committee** plans and monitors the achievement of these goals like introduction of new programs, skill courses, networking, and provides momentum and impetus for bold innovative and decisive action.
- **The IQAC** plays a lead role in improving operational efficiency, aggregating feedback,

strengthening e-governance, training and empowerment strategies and quality enhancement measures, academic performance, incentivizing research outputs, optimum utilization of facilities and resources for steady growth in long term.

- With clearly spelt out goals and faculty involvement at all levels, the leadership believes in management by exception offering unstinted support. The governance is participative and the administration is **decentralized** with clear lines of authority and responsibility, lending a democratic component to decision making.
- Senior faculty members serve as **HODs** to handle Administrative, Academic, Examination and student related matters and contribute to the governance of the institution. They also serve as members of the **CDC** and play a significant role in formulating the strategic plan.
- **Heads of Departments, Faculty and Conveners of Committees** plan and implement their annual goals and contribute to institutional governance at various levels. The participation of faculty from goal setting to implementation helps in goal-oriented team work.
- St. Ann's College for Women has been taking several measures to ensure that its institutional governance and leadership align its Vision, Mission and Objectives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

St. Ann's College for Women is established and administered by the Congregation of Sisters of St. Anne, Phirangipuram. The Provincial Superior, Guntur Province is in charge of the Institution's over all operations and evaluation. The Governing body guides the institution in allocating resources, framing policies and implementing strategies to ensure the quality of education provided to the students. The College follows a decentralized and participatory governance model emphasizing staff and student participation, e-governance, policy formulation, faculty development, a perspective plan and a feedback system.

The focus is to align efforts with the vision and mission of the college and set priorities to achieve stated goals. This perspective plan highlights the institution's direction for next five years. Priorities were classified under seven thrust areas namely quality academic programs, staff development, student learning enrichment, research and innovation, governance, infrastructure and e-governance.

Deployment:

- Infrastructure Development - new building with Seminar Hall, Auditorium, Conference Hall, Library, Class Rooms and Cafeteria.
- MOUs and Collaborations with reputed industries and institutions are functional to organize Training Programs, Projects, and Plant Visits.
- Encourage the faculty to attend the FDPs, on & off the campus for improving skill sets and progress in their Careers.
- Updating of CCTV Cameras with Internet Protocol
- Implementation of NEP 2020
- Campus Recruitment Training classes for students to improve their competitive knowledge
- Digital classrooms with LCDs
- Adoption of Green Practices towards sustainability
- Infrastructure Renovation of parking area and foot path, painting of the main building and extension of playground with track.
- Promote Research culture among faculty by providing them financial assistance.
- Introduction of Digital Library with the support of DELNET

Administrative Set up

The Institutional Organogram is reflective of the decentralized and participative management.

The Governing Body, comprising members of the Society of St. Anne, Phirangipuram is the apex body that manages the affairs of the institution through planning,

supervision and providing direction. The Governing body gives the institution the necessary policy framework and guidance.

The Principal plays a significant role in College Development Committee.

The administration is decentralized through committees with members of the Principal, Teaching & Non-Teaching staff.

- All Committees are constituted with faculty and students to facilitate cooperation and pooling of ideas.
- The affairs of the administrative office and non-teaching staff are handled by the Office Administrator and report to the Principal.
- The IQAC, comprises Coordinator, Additional Coordinators, Senior Faculty, Industrialists and Alumni. It enables all the innovative and quality measures taken by the management that strengthen the brand of St. Anne.
- The **appointment procedure** of faculty is through selection board comprising subject experts from Acharya Nagarjuna University, Correspondent, Principal, and HODS as per guidelines of State Government. Advertisement regarding vacancies is published in leading newspapers and college website.

The governance of the institution is driven by well evolved and articulated policies stated by the regulatory bodies on admission, recruitment, **service rules**, finance and purchase, e-governance, research promotion, training and faculty empowerment.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2***Institution implements e-governance in its operations***

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution strives to maintain and improve the working environment of the staff there by contributing to their well-being. The following are the support measures implemented to boost productivity and efficiency of its staff:

1. Institutional Performance Appraisal System

a) Performance Appraisal System for Teaching Staff

Performance of the faculty is assessed through feedback from students and self-appraisal.

Feedback System: The performance of the teachers is assessed based on the feedback received from the students on classroom effectiveness in terms of content presentation, depth of knowledge, communication skills and developing awareness on the relevant issues. This is collected annually through a structured questionnaire, covering desired teaching quality parameters by IQAC.

- Every staff member presents a **self-appraisal** on academic performance of the students in the courses taught, classroom effectiveness, innovative teaching methods, contribution to research and consultancy, institutional activities, extension and development activities. These are verified by HOD and in turn submitted to IQAC.
- The IQAC forwards both the reports to the Principal & Management for action/appreciation.
- **Entry and exit feedback** taken from students enable the Institution to ascertain whether the students' experience has met their expectation and the stated quality mission of the institution.

b) Performance Appraisal for Non-Teaching Staff:

Continuous Monitoring: The non-teaching staff members are monitored on a continuous basis through informal inquiry and observation and work under the supervision of Office Superintendent. Any matter pertaining to indiscipline can be brought to the notice of the Management.

2. Welfare Measures:

The institution has put in place welfare measures for personal wellbeing and professional advancement.

Welfare Benefits:

- EPF Coverage for both teaching and non-teaching Staff.
- ESI Facility for both teaching and non-teaching Staff.
- Grant of medical, maternity and adoption leaves.
- Grant of Leave on O.D for the staff.
- Additional increments as incentives for Ph.D.'s.
- Interest free personal loan facility.
- Fee concessions to the children of staff.

Facilities and amenities :

- Well-furnished staff rooms with personal computers, printers, Wi-Fi connectivity and rest rooms.
- Well-planned library with print and electronic resources.
- Canteen providing wholesome food and beverages.
- Well-equipped fitness centre.
- Health centre with basic health-care facilities, qualified nurse and physician on call. It organizes free/subsidized health camps and awareness programs.
- Prayer room for all faiths.

- CCTV cameras to ensure safety and security.

3. Avenues for Career Development / Progression

- Financial assistance to participate in Faculty Improvement Programs and Faculty Development Programs.
- Financial assistance to organize, participate and present papers at National and International conferences.
- Cash incentives for paper publications, Seminars,& conferences.
- Felicitation for faculty achievements.
- Provision of Study Leave / Permission for progression to higher studies for teaching and non-teaching staff.
- Additional increments as incentives for Ph.D./NET/SLET.
- Training for Administrative staff in Accounting and Software Packages.

4. Other incentives

- Gifts on festive occasions
- Incentives to non-teaching staff on special occasions.
- Financial support at medical emergencies
- Excursions

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.73

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 58.21

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
57	30	43	17	16

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	17	16

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has well-planned strategies for mobilization of funds, optimal utilization of resources with effective and regular internal and external audits.

Mobilization of Resources:

The institution mobilizes the funds from the following resources:

- Student Tuition Fees
- Interest on Corpus Fund
- Donations from Alumni / Philanthropists and CSR funds from companies

Tuition fee, the primary source of funding is ascertained according to the previous year's costs and the effects of inflation over the following year. Every year, the institution provides all pertinent information on expenditures and estimates to the Governing Body and sets the College's tuition fee in accordance with the AFRC and University requirements.

Optimal utilization of resources:

The Principal, as the Head of the Institution, supervises the mobilization of funds. The constituted committees discuss about the utilization of resources to meet financial requirements. Finally, resolutions are passed for the proper utilization of funds. Based on the estimations provided by the Departments and functional units, a yearly budget is prepared to guarantee the best possible use of financial resources. The

Managing Committee approves the proposal. The monthly Income and Expenditure statements are prepared to make sure the budget is being used as effectively as possible.

Budget Preparation involves a systematic approach i.e., accounting, purchasing, bill-setting and periodic audits.

Auditing:

Internal and external audits are conducted periodically to ensure transparency in effective utilization of funds.

Internal Audit

The internal audit is carried out twice in a year by St. Ann's province, wherein accounts are inspected.

Copy of Budget proposals, invoice and vouchers, and supporting documents of every purchase /event is maintained in the respective Departments and the original documents are sent to the accounts Department of the Institution. The finance officer of the institution verifies every document and observations if any, is brought to the notice of the management. The details of all the expenditures / transactions of the entire financial year are consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year.

External Audit

- External audit is performed by auditor, M/s. K.V.R.Subbarao and Co, Guntur, in the months of April / May every year, in accordance with audit compliances & procedures.
- External Audit ensures to validate the accounting and audit standards issued by the Institute of Chartered Accountants of India. The External Auditor prepares audited reports on the financial Statements of the Institution based on their Audit. The Audit verifies evidences about the amounts and disclosure in financial statements. Auditing is done to obtain reasonable assurance about the financial statements, free from material misstatements.
- Annual financial statements are maintained in the office for verification by the Regulating Bodies.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

St. Ann's College for Women established IQAC on 4th June, 2018. The IQAC focuses on Quality Enhancement which aims to introduce a consistent plan of action that would lead the Institution towards progress. The Prime responsibility of IQAC is to initiate, plan & supervise various activities that are necessary to improve the quality of education imparted in the Institution. It acts as a dynamic system for Quality Excellence which channelizes all efforts & measures of the Institution promoting Holistic Academic Development.

IQAC has made significant contributions to enhance the quality of the Institution. As per NEP-2020 and OBE guidelines, it involves in creating the Quality Strategies in Curricular Aspects, Adopting New Teaching Methodologies, Student Support and Progression, Institutionalizing the Best Practices and Implementation of Feed Back Mechanism.

Quality Strategy 1: Curricular Aspects

- Curriculum Enrichment through Add-on / Value-added programmes.
- Integrating Ethics, Values, Gender Equity and Environment Sustainability in transacting the curriculum.
- Remedial and alternate methods to fill the gap between advanced and slow learners.
- Suggesting effective methods for CIA.

Outcome:

- Students acquired extensive knowledge in recent advancements.

Quality Strategy 2: Adopting New Teaching Methodologies

- Encouraging Innovative Student Centric Teaching Practices.
- Adapting ICT-based Teaching and Learning Management.
- Mapping and Attainment of COs-POs for all programs.
- Mentor- Mentee System.
- Result Analysis .
- Participating in Online & Offline FDPs / MDPs.

Outcome:

- Improvement in academic performance.
- Attained clear understanding due to student-centric methods.
-

Quality Strategy – 3: Student Support and Progression

- Conduction of Student Induction Programmes
- Strengthened Career Guidance & Placement Cell.
- Transparent Feedback Mechanism from Stake holders.
- Conducting Workshops / Guest lecturers /FDPs/MDPs
- CRT Sessions for increasing employability.

Outcome:

- Improvement in placements, progression to higher education and professional development.

Quality Strategy – 4: Best Practices

- Identifying and institutionalizing the Best Practices for the benefit of the students.

Practices of teaching learning reforms facilitated by the IQAC

Annual Academic & Administrative Audits (AAA)

The AAA includes the assessment working of various departments, teaching learning process, the outcomes and efficacy of the administrative system.

Internal AAA is done by the members from Management and IQAC and examines the records of activities of each department and notes their observations.

External AAA is done by external Peer Team with a planned schedule. The team visits Departments, Laboratories, Libraries, Sports facilities and Cells. Detailed report is submitted to the Principal in Exit meeting.

Outcome Based Education (OBE):

The IQAC has been instrumental in implementing OBE Practices since 2020-21 with its vision insight.

- Learning domains of Bloom's Taxonomy were incorporated and the assessment tools designed to test Attainment Levels.
- The POs, COs, and PSOs of every program are displayed on the Institutional Website and communicated to the stakeholders.
- The outcomes are mapped and attainments are calculated with Direct and Indirect methods.

IQAC of the institution strives for the Quality Sustenance through review of teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

IQAC works rigorously for institutionalizing the quality assurance strategies and processes with transferable skills needed for the real world.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender Audit was initiated by St. Ann's College for Women with respect to the strength of Students, Teaching and Non-teaching Staff to provide equal opportunities to Students and Staff, and **Gender equity** measures were taken up for last five years by the following Statutory bodies to promote an inclusive environment.

Information on Gender Equity & Sensitization in curricular and co-curricular activities, facilities for women on campus etc.,

The Institution is implementing a curriculum that includes Gender equity and Gender sensitization under revised CBCS Framework that describes Women's career, health, safety, human values & ethics. The Curricular and Co-curricular activities related to gender equity are

- Foundation Course on Human Values—Harmony in the family
- Department of English ----- Kanyasulkam (Brides price)
- Department of Telugu -----Kanyaka (Virgin or Maiden) etc.,
- Realizing the importance of Gender Sensitization and to promote awareness on gender discrimination among the students and upliftment of women to make them vibrant citizens of the country, Seminars, Workshops and Awareness programs are organized on
- Women trafficking and cyber crime
- Reproductive health and sexual harassment
- Stress Management
- Women Employment skills and social understanding
- Dynamics of Health

Awareness on prevailing **gender sensitivity issues** are promoted through programs conducted in the campus with the following objectives:

1. To create awareness among Students, Literary Events such as Elocution, Debate and Essay Writing are organized by the Departments of Oriental languages and English on
- Sthrisamrakshana (women safety)
 - Sthrisamanathvam (women equity)

- Differences between Old and New generation Women etc;

1. To encourage participation of Students & Staff, in capacity building programs

- Communication Skills by ILM
- Personality development by APSSDC resource person
- Faculty development and Skill enhancement programme

1. To protect the rights of the women, an interactive session program was conducted on

- “Metacognition- something deeply hidden” was organized with Resource persons, Mr.L.Jaya Chandra Raju, CEO, Mind Your Phantoms and Mrs.P.RatnaGeetha,Ex- Regional Educational Office Bharatiya Vidya Bhavan, Hyderabad

Facilities provided for Women on the campus

The health & hygiene, environment sustainability, amicable atmosphere, comfortable Teaching learning classroom environment are provided along with following facilities for Women on campus

- 1.Hostel facility with nearly 400 inmates of UG & PG
- 2.Safety and security under strict vigilance
- 3.CCTV's -- 24x7 surveillance
- 4.Fire extinguishers in St. Anne and Gnanamma blocks
- 5.Health centre with Emergency services
- 6.Sick room with general medicines
- 7.Cafeteria& stationary shop for prime needs
- 8.Gymnasium for the fitness
- 9.Wash rooms and hand-wash sinks for students in each floor
- 10.Physically Challenged Support- wheelchair, friendly disabled Toilets
- 11.Sanitary pads incinerator & vending machines
- 12.Safe drinking water facility in each floor to quench thirst
- 13.Lift/ramp/ railings – physical facilities
- 14.Counselling room facilitating confidentiality and privacy
- 15.Complaint box for grievances
- 16.Waiting hall and eco-friendly Park Benches
- 17.Indoor and Outdoor games facilities
- 18.Parking area for vehicles safety

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

St. Ann's College for Women, Guntur functioning for the last 26 years is committed to educate girls as responsible citizens by organizing activities to promote Tolerance, Harmony towards all the diversities.

Initiatives for an inclusive environment include:

1. Cultural Diversity:

The Students develop their understanding of different religions, culture and ethnicity by involving them

- In **Rangoli designing, Folk dances, Vernacular Singing** competitions
- Religious Festivals like **Diwali, Holi, Milad-Ud-nabi (Eid), Christmas Etc.**

1. Regional Diversity:

Cultural programmes are conducted involving Students in

- **Regional culture** by including various **regional dialect presentations, Kuchipudi and Bharatnatyam dances, National integration dances**

- **Local sports such as Kabaddi and Kho-kho games**

3.Linguistic Diversity:

- MatruBhasha Diwas is celebrated for expression in mother tongue.
- Workshops are conducted by the Department of Oriental Languages and English to promote competency and proficiency in languages.
- Institute of Language Management (ILM)) encouraged the students to participate in several role plays and skits in English.

4. Communal and Socio-Economic Diversity:

- NCC activities expose students to problems of socio-economically deprived populations and serve as a bridge between Institution and community.
- Blood Donation Programs, Pulse Polio and Covid-19 Vaccination Programs.
- Annual Seven-day Special NSS Camp is organized as Institutional Community Service to relate with people of different cultural diversities by involving in Swatch Bharat, Free Medical camps and VanamManam programmes.
- The Institution Promotes religious harmony among the students through value education classes.
- Christmas Friend gifts are exchanged irrespective of religion and designations of the Staff to express solidarity.
- Socio-Economic barriers are broken through merciful deeds extended to needy people of surrounding areas on Christmas Eve and Mother Gnanamma's Death Anniversary Day.

5.Patriotic Initiatives:

- National festivals like Republic Day and Independence Day are celebrated as an expression of solidarity, secularism and patriotism.
- The birthdays of Dr. Baba Saheb Ambedkar and Babu Jag Jeevan Ram are also observed.
- The National Unity Day (Rashtriya Ekta Diwas – 31st October) with 'Pledge of Unity' and 'Ekta Rally' is observed every year on the Birth anniversary of Sardar Vallabhbhai Patel.
- National days like Teachers day, Gandhi Jayanthi, Farmers Day, Children's Day, Sports Day are observed by Students and Staff.

6. Common Celebrations:

The Celebrations include

- Fresher's day to welcome the First-year students and Student Induction Program(Deeksharambh)
- Farewell to seniors
- St. Ann's Feast day to imbibe spirit of belongingness.

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:

Besides imparting education, development of the Constitutional responsibility is vital for the sensitization of Students and Staff of the college.

- The National Anthem is sung at every occasion to express **respect** to Nation.
- To practice **equality**, **College uniform dress code is mandatory** for all the students.
- **Liberty** of thought to **express doubts and clarifications** in teaching- learning environment
- Weekly motivation talks on morals, values, character building etc, are given to mould the Students as **responsible citizens** of this country.
- **Dignity of labour** is sensitized among the Students towards **Fraternal** atmosphere.
- **Constitution Day** (Samvidhan Diwas) is celebrated to commemorate the adoption of the Constitution of India.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice- 1

Title: Pragmatic Learning - Grooming for Growth

Objectives of the Practice:

- To Develop critical thinking and analytical abilities through experiential learning
- To Improve leadership skills by organizing events and fests
- To Empower with Technical and Life Skills to excel in competitive examinations and employability.
- To Impart Social Responsibility by involving in events related to Commemorative Days.
- To Foster an Eco-system that inspires them to accomplish their goals in higher education.
- To Help the Advance learners with mini projects through Participative learning

The Context:

Owning the responsibility to create human resource for Nation building, our Institution has chosen **Pragmatic Learning** to prepare students to face challenges in the competitive world.

St. Ann's College for Women, is integrating principles of progression into higher education to

- Engage and Motivate students towards multidisciplinary programmes, activities on campus, and community engagement initiatives as per NEP 2020 and OBE.
- Equip the students with the knowledge, skills, and values.
- Fostering a culture of Organic Farming, Environmental Awareness, and Social Responsibility as an integral part of Quality Education.
- Encourage students towards recruitments in various walks of life.

The Practice:

The institution used pedagogical approaches such as Problem-Based Learning, Participative-Learning. Students are involved in

- Knowing Real-world trends in technology through Field visits, Industrial visits etc;
- Extra-curricular activities - Fashion designing, Cosmetology and Fabric painting
- Sustainability awareness promotion for the overall development.

The strategic plans made by the IQAC & the Departments are implemented in organizing

- Mini projects, Value Added and Add-on programmes,
- Intramural Competitions,
- Seminars and Workshops,
- Skits, Role Plays, Exhibitions, Entrepreneurial activities, Etc.,

Evidence of Success:

The evidence of success of the pragmatic learning are

- Progression to higher education through Workshops, Internships and Projects,
- Young entrepreneurs succeeded in fund-raising programmes to take up social responsibility.
- Gained self-confidence and self-employment by participating in Art & Craft, Glass & Fabric painting
- Improved communication skills through ILM training
- Improvement of performance in the Academics.
- Recruited in Media, Banks, Secretariat, Police & security personnel, Pharmaceuticals, ILM, MNCs, Teaching Faculty Etc.,
- Achieved academic excellence through Prathiba Puraskar awards, university Gold medals.

Problems encountered and Resources used:

The challenges faced are

- Self-financial status of the Institution
- The rural living conditions of Girl Students
- Early marriages during study

Through sponsorship and special fund from CSSA and efforts of the management & staff, the events were successfully organized during 2018-23.

Best Practice: 2**Title: Sharing & Giving - Connecting with Society**

Being a Catholic Institution, the prime concern of the college is Sharing and Giving – Connecting to the society through education as a channel to transform the students for Building the Nation. To inculcate Social Responsibility among students, various Community Service Programmes and Social Conscious Activities are well-organized.

Objectives of the Practice:

- To create **opportunities** to every student to experience ‘**Joy of Giving**’ by reaching out to the needy.
- To instill in the minds of the students the spirit of Patriotism to become **useful citizens**.
- To strengthen the idea of “**sharing is caring**” among the young minds through ‘**reaching out to the underprivileged sections of the society**’.
- To motivate the students about the motto of “**Not me but YOU**” by involving in **charity works**.
- To connect with the society by **synchronizing Communal Harmony and Fraternity**.

The Context:

The **objective** of St. Ann’s College for women is to “**motivate students to become intellectually competent, morally upright, socially committed, emotionally stable, spiritually inspired Patriotic Women Citizens of India**”.

The Practice:

- The **financial aid provided by the contribution of Management and the Staff**, could save the **life** of a poor Child’s family
- The **Students** were motivated to **generously offer their services at times of need**.
- The Management and **Staff donates fund** to the stakeholders when they are in trouble.

Implementation of the practice:

To **enrich the spirit of service**, the **Outreach Committee, Red Ribbon Club, NCC and NSS Unit** participates in several **Charity activities** by visit to

- Old age homes
- Orphan homes
- AIDS Centres
- Centres for disabled
- Flood Affected Areas
- Rehabilitation Centres
- COVID -19 affected people

- Adopted village - Jonnalagadda

Fund is generated by voluntary contributions from the Management, Staff and Students.

Evidence of the success:

- Realized their role as more responsible citizens of the Nation through team spirit they can play a prominent role in building a better society.
- Over the period of last few years, **several organizations have been supported with the aid** that are

Located in the Gorantla village, parts of Guntur city and neighboring places of Piduguralla and Machavaram.

- Many of the students have often **shared their happiness** of being touched **with the experience** they had during the visit.
- The **Social Outreach Program** has always received consistent **support from the student and teaching fraternity**.
- The efforts of St. Ann's College for Women in reaching out to the needy with the **Merciful deeds** have been **appreciated by the authorities of various organizations**.

Problems encountered and resources required:

- There are various organizations in the vicinity of Guntur district that require financial help, Identifying the set of people/ organization that genuinely need help to be surveyed.
- Motivating the students to participate and offer their service was a challenging job.
- Since the Institution is a Self-Financed Organization, mobilization of funds was the limitation.

Strategies adopted to overcome:

- Periodical counseling by the Mentors, Committee Conveners and the Coordinator helped in making the programmes successful.
- The College Student Council was of immense help in gathering funds from the students.
- Staff was considerate in rendering their financial support.
- The **college Management contributes finances** to meet the **requirement of selected sectors in need**.
- Nevertheless, **conscious efforts** are taken by the **committee to reach out to the different organizations every year**.
- During Pandemic Covid-19, only the Management extended the helping hands by distributing the Provisions, Masks and Sanitizers.
- In the following two years, as it was not desirable for the students to visit in big numbers to any of the organization, only the Student and Staff representatives visited along with the Management to donate the provisions purchased and contributed amount to the organizations who are in need.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Rural Women Development

“If you educate a man, you educate an individual, but if you educate a woman, you educate an entire family.”

St. Ann’s College for Women has reaffirmed its Vision of ‘transforming the youth through holistic education towards an enlightened society. The Vision is realized through a multidimensional, student-centred, learning beyond curriculum, connecting students, society and environment.

Access to higher education remains a significant challenge for Women who face multiple constraints that include regional, financial, social and cultural barriers for quality education. St. Ann’s College for Women is **“Breaking Barriers and Building Bridges”** by addressing these issues **by providing opportunities for rural women and low-income families to pursue higher education.**

As per the virtues of Mother Gnanamma, the Institution provides

- A unique opportunity for women from the neighbouring rural area,
- The Admission desk provides help to parents and their wards
- Navigate the application process and choose the right academic course.

Objectives :

- 1.To provide Safety and security
- 2.To impart Academic & Career counselling

- 3.To grant Concession of fees
- 4.To enhance Communication Skills
- 5.To help in Employability

The Distinctiveness of St. Ann's College has been explicated through the empirical learning endeavors prevalent in the institution as Students learn by doing and engaging themselves in hand-on activities, leading to their overall development.

1. Safety and Security:

As **St. Ann's College** is a **women's college**, the **safety and security** is of **prime importance** and the measures are taken to provide

- In-campus Hostel Facility
- 7 feet height Compound wall
- Day and night Security guards or watchmen at the College Gate to ensure protection round the clock.
- Proper access or permission for entry / exit of Students and visitors.
- Log-in registers to maintain the particulars and purposes of entry / exit.
- ID cards to the Students and Staff to prevent the entry of outsiders..
- CCTV Surveillance at every strategic place.
- Adequate LED electric lights or Solar Lamps on campus
- Self defense mechanisms like Karate and Stick Fight (Silambam) are taught to the Students.

2. Academic & Career Counselling:

As the Students seek admission into UG Programme with entry qualification of 10+2, mainly with MPC, BIPC, MEC & CEC combinations, the college provides,

- Guidelines on the future scope of study to the rural girl students and their parents to choose proper UG Programme
- Counselling to students for a number of interpersonal, academics and career issues through Counselling Cell
- Mentor- Mentee system is implemented to monitor and keep track of unusual /abnormal behaviour of the mentee and interact with the parents, if needed. Mentors suggest remedial measures.
- The Parents Meets were organized twice annually with the purpose of "Together the teacher and the parent give the students the roots to grow and the wings to fly" and to update the overall development of students to their parents.
- Socio-Economic barrier both in Hostellers & Day Scholars is minimized.

3. Concession of Fees

The Institution provides good amount of financial assistance having the objective of providing financial and other assistance to

- needy and deserving students of the college who are under privileged.

- Financially weak and victims of natural disasters.
- Interrupted progress of study due to financial constraints.
- All the deserving students without any discrimination of caste, creed or region.
- Get maximum benefits and learning outcome during their course.

4. Enhance Communication Skills:

Many of the Students hail from rural areas and as the Mother tongue is of prime use in the families, usually Communication skills are exercised to

- Improve vocabulary particularly in English which is the language of the market as well as the medium of instruction.
- Fulfill the need of soft skills course to enhance employability
- Empower the students with the four skills of Listening, Speaking, Reading and Writing (LSRW) through an MOU with “Institute of Language Management (ILM)”, Bangalore
- Aims at making students fluent in English, ready for corporate and other employment avenues in boosting their confidence to face the challenges.

5. Employability:

The **Training and Placement cell** of the Institution provides practical employability skills and relevant knowledge to the students

- To equip them in facing the interviews,
- To Increase the level of competency,
- To prepare students for placement & selection process
- To Inculcate effective leadership skills.
- To provide career guidance to the final year students.
- To motivate through the Training & Placement Cell to meet the needs of the recruiting companies.
- To help in preparing resumes and redrafting them, if necessary.

As an evidence, good number of students were successfully placed in MNCs like Wipro, Infosys, TCS, Aurabindo Pharma and ILM.

Consistent progression in Campus Placements brings laurels to the Institution.

6. Empowerment of Women

The Vision of the Institution has its main focus on Women Empowerment through

- Enlightening and sensitizing certain National and International concerns in connection to gender related issues.
- Imparting Capacity Building Skills with values, ethics and creativity

- Developing and harnessing core competencies.
- Rendering Service to the society.
- Propagating compassion to the fellow human beings in society.

Salient features:

- Safe & secure academic environment with in-campus hostel facility.
- Best performance in curricular and co-curricular aspects.
- Consistent academic results with pass percentage more than 80%.
- Deeds of mercy in granting fee concessions to needy.
- Training on analytical and communication skills
- Progressive employability in all these 25 years of jubilation
- Overall development through holistic education leading to Women Empowerment.

The Parents of girl students of both rural and urban areas sought the admissions of their daughters in St. Ann's College for Women, Guntur and expressed their utmost satisfaction.

All these endeavors made St. Ann's College for Women, Gorantla, Guntur as one of the Prestigious Institution in Guntur city and it was awarded as "Best Performing Degree College First Prize: 2016- 17" and "Best Performing PG College First Prize: 2019" by Acharya Nagarjuna University.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

In accordance with NEP -2020, APSICHE had introduced 4 years UG Honours and 4 years UG Honours - with Research & revised PG programmes effective from 2020-21 onwards. The process of Conversion of Three Majors to Single Majors for B. Sc Programs from the Academic year 2023-24 onwards has been implemented with 13 UG and 2 PG programmes.

The college continues as progressive institution with dynamic curriculum, dedicated human resources, well maintained infrastructure, effective student centric teaching- learning methodologies, society connected outreach activities, Women empowerment programs, ragging-free environment and student support activities such as NSS and NCC. Certificate courses on Fashion designing, Cosmetology, Art & craft such as LIPAN Art, Mandala Art, Stencil Art, Liner Art Tie & die Art, Block print and Glass & Fabric painting were organized to students to empower them for self-employment.

Value added courses on Soft skills are conducted by Institute of Language Management (ILM), Bangalore to enhance Communication skills of rural students. College has the facility of Digital Library through DELNET and Online public access catalogue (OPAC) by NEWGEN LIB for e-journals and e-books. To promote research and development, college has well-stocked, spacious and computerized libraries for UG and PG programmes.

The college has ties with some Institutions such as APSSDC and ILM for training the students with Communication and Employability skills. They have been conducting campus recruitment drives for students. The College extensively uses ICT, LMS and e-resources and has established e-governance mechanism and with 24 x 7 CCTV surveillance safety & security measures and all the provided amenities, the College evolves as one of the prestigious higher educational institution in Guntur city.

The Goals of the Institution are framed accordingly as under for its achievements:

1. Academic Excellence
2. Faculty Development Programmes
3. Infrastructure Development and Scholarships
4. Social Responsibility with outreach programmes
5. Governance for Quality evaluation, promotion and sustenance in Education
6. Gender equity and gender sensitization measures
7. Research Development Cell
8. Institutional Innovation and Incubation Center
9. Entrepreneurship Center

10. Practical learning such as industrial visits and internships are provided by the college for hands on work experience.

Concluding Remarks :

St. Ann's College looks at the past with gratitude for the hall mark of glorious 25 years, live the present with joy and embrace the future with hope. Going into every details of the past helped the institute to see where it stands, and foresee the tasks ahead of it for the total fulfillment of its Vision & Mission.

With all facets of the college involved in the self study, the outcome is a comprehensive and accurate reflection of the college, with many success stories, achievements over the last 5 years. An accessible dedicated Management, experienced faculty & Staff and student body make the college efficient in its teaching learning process and enabled it in forming women for their empowerment through value-based holistic-education.

The addition of carefully planned and designed academic, recreational, and residential infra structural facilities, renovation of existing facilities, creation of magnificent auditorium, timely maintenance have transformed the campus without diminishing the natural beauty of the grounds and existing architecture. The college has made great strides in creating a culture of assessment through continual internal evaluation. It has done an excellent job of measuring and improving effectiveness through benchmarking and the use of assessment tools that include feedback of all the stake holders. Institutional effectiveness is also supported, measured and improved through the work of governing bodies and statutory committees. With all the progressive, positive, inclusive and creative attitudes and with student centric approach the institute remains ever open to the future opportunities to fulfill the motto, "Educate, Enrich and Empower".

The success of the institute lies in molding each one to become more spiritually grown, physically strong, psychologically balanced and socially accepted human beings who began to bloom and respect all those whom they come across in their life such as parents, peer groups, elders, neighborhood, physically and mentally disabled persons and the society at large.

The institution makes diligent efforts in identifying and tracing the interests of stakeholders and their expectations in promotion, evaluation and sustenance of quality education with quest for excellence. The distinctiveness and core competence of this Institution is Good Governance and Leadership.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																								
1.2.1	Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) Answer before DVV Verification : Answer After DVV Verification :39 Remark : DVV has made the changes as per shared report .																								
3.3.1	Number of research papers published per teacher in the Journals notified on UGC care list during the last five years 3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>3</td><td>2</td><td>0</td><td>3</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>2</td><td>2</td><td>0</td><td>1</td></tr></table> Remark : DVV has made the change a sper shared report not considered issn number .					2022-23	2021-22	2020-21	2019-20	2018-19	0	3	2	0	3	2022-23	2021-22	2020-21	2019-20	2018-19	0	2	2	0	1
2022-23	2021-22	2020-21	2019-20	2018-19																					
0	3	2	0	3																					
2022-23	2021-22	2020-21	2019-20	2018-19																					
0	2	2	0	1																					
3.3.2	Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>4</td><td>0</td><td>0</td><td>0</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : DVV has made the changes as per shared report and not considered ISBN NO.					2022-23	2021-22	2020-21	2019-20	2018-19	4	0	0	0	1	2022-23	2021-22	2020-21	2019-20	2018-19	2	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																					
4	0	0	0	1																					
2022-23	2021-22	2020-21	2019-20	2018-19																					
2	0	0	0	0																					

3.4.3	<p><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>29</td><td>19</td><td>04</td><td>12</td><td>08</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>18</td><td>15</td><td>1</td><td>7</td><td>05</td></tr></table> <p>Remark : DVV has made the changes as per shared report and considered only extension and outreach activities .</p>	2022-23	2021-22	2020-21	2019-20	2018-19	29	19	04	12	08	2022-23	2021-22	2020-21	2019-20	2018-19	18	15	1	7	05
2022-23	2021-22	2020-21	2019-20	2018-19																	
29	19	04	12	08																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
18	15	1	7	05																	
3.5.1	<p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :31</p> <p>Remark : DVV has made the changes as per excluding the duplicates .</p>																				
4.3.2	<p>Student – Computer ratio (Data for the latest completed academic year)</p> <p>4.3.2.1. Number of computers available for students usage during the latest completed academic year:</p> <p>Answer before DVV Verification : 93</p> <p>Answer after DVV Verification: 65</p> <p>Remark : DVV has made changes as per shared report by HEI .</p>																				
5.1.2	<p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <p><i>1. Soft skills</i></p> <p><i>2. Language and communication skills</i></p> <p><i>3. Life skills (Yoga, physical fitness, health and hygiene)</i></p> <p><i>4. ICT/computing skills</i></p> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: B. 3 of the above</p> <p>Remark : DVV has selected the B. 3 of the above according to the document .</p>																				

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
452	308	84	397	717

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
138	0	84	103	408

Remark : DVV has made the changes as per shared supporting document .

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
222	164	32	157	208

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
158	125	11	125	122

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
358	323	317	301	320

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
358	323	317	301	320

Remark : DVV has made the changes according to the supportong document .

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as

one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	10	2	7	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	6	2	3	2

Remark : DVV has made the changes as per shared report and considered multiple activities only once .

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
40	38	03	41	46

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	23	01	32	26

Remark : DVV has made the changes as per shared report not considered days and youth days .

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
59	30	44	17	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
57	30	43	17	16

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	17	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	17	16

Remark : DVV has made the changes as per shared report excluding the duplicates .

6.5.2

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has selected the B. Any 3 of the above according to the supporting document .

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>42</td><td>42</td><td>43</td><td>42</td><td>41</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>38</td><td>38</td><td>39</td><td>39</td><td>38</td></tr></table>	2022-23	2021-22	2020-21	2019-20	2018-19	42	42	43	42	41	2022-23	2021-22	2020-21	2019-20	2018-19	38	38	39	39	38
2022-23	2021-22	2020-21	2019-20	2018-19																	
42	42	43	42	41																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
38	38	39	39	38																	

